



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes - Draft

### Animal Care Advisory Committee

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Wednesday, January 17, 2024

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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#### A. Call To Order

The meeting was called to order by Jackie McCollough at 12:34p.m.

#### B. Roll Call

**Present:** 7 - Chair Jarvis J. Amaya, Ronald Smith, Michele King, Diana Cardenas, Jackie McCollough, Roland Dominguez, and Monica Montalvo

#### C. Public Comment

None

#### D. Approval of Minutes and Action on Absences

[24-0012](#) Adoption of Minutes-Regular Meeting December 20th, 2023

**Attachments:** [MeetingMinutes29-Dec-2023-02-49-05](#)

There was a motion to approve. The motion was seconded and passed unanimously.

[24-0013](#) Approval of Absences from December 20th, 2023  
Jarvis Amaya

Jarvis Amaya- There was a motion to approve. The motion was seconded and passed unanimously.

#### E. Committee Reports

#### F. Staff Reports

[24-0014](#) Region 11 Zoonosis Report

Attachments: [Zoonosis Dec 2023](#)

Not Discussed-No Changes.

[24-0015](#) Monthly Shelter Report and Clinic Report

Attachments: [December \(Comparison Report\)](#)

Miguel Escobar introduced new employee Matilda Perez in the Community Relations Specialist position. Mr. Escobar explained to the board that Joel Skidmore is no longer with Animal Care Services, and he is currently the Interim Program Manager. Mr. Escobar went over the Monthly Shelter Report and Clinic Report for December 2022/2023. Ms. McCollough inquired on the deceased animal pick up as she thought Solid Waste did the pick-ups. Mr. Escobar explained it would mostly be due to a cruelty/neglect situation. Ms. Cardenas inquired on the Cruelty intakes, Mr. Escobar explained a warrant is needed if we must seize the animal and a potential custody battle. Ms. McCollough inquired about the HFL numbers. One report indicated six HFL's and one indicated one. Mr. Escobar advised he would check on the report. Ms. McCollough inquired on the EU's of Aggressive/Public Safety dogs, Mr. Escobar explained the intake behavior, behavior here at the facility, in the field and any statements from citizens regarding aggressive behavior are taken in consideration in a decision for euthanasia. Ms. McCollough added she would like to see a total intake report including quarantine on a report. Mr Smith also requested a running report of the last 3 months numbers. Amaya inquired on the Eu report for Length of Stay. Mr. Escobar was unable to confirm the accuracy of the data and will check and report back to the board. Ms. McCollough inquired on what is needed to obtain individual animal details on reasons for EU. Mr. Escobar confirmed it would be through the open records request process. Mr. Amaya added for transparency purposes any additional details considered for a decision EU or the EU of an animal be available to the board. Interim Assistant Director Kathleen Chapa advised the Board we are in the process of reviewing SOP's , the Boards feedback will be taken into consideration

#### **G. Unfinished Business**

[24-0016](#) Discussion on the number of adopted animals that leave the shelter unaltered.

Discussion on the number of adopted animals that leave the shelter unaltered- Ms. Chapa explained the state law and the City Ordinance regarding animals leaving the shelter and we are working on a process to ensure we are moving towards adopted animals leaving already altered. The Board voted to keep discussion as an open item to further discuss on future agenda.

#### **H. New Business for Discussion and Possible Action**

[24-0017](#) Discussion on Transport.

Karen Cowan explained to the board she is working on getting partnered with out of state

rescues. Mia Burbage explained we have animals that go out of state, but transport is not organized by CCACS it is arranged by the rescue. Ms. McCollough suggested that data be tracked for future reference.

[24-0018](#) Discussion on adding Robstown students to CCACS internship.

Ms. Chapa advised the Board that our interns are paid and would have to check to see if that would be in the budget. Mia advised that the interns through the City are paid but the students from Kingsville with the Vet Tech program are not. Ms. Chapa checked with HR and was advised the interns were paid, she advised the Board she would verify with them. Ms. McCollough suggested more of a volunteer type participation versus internship, Ms. Chapa agreed that may be feasible. The Board requested to table to next meeting.

[24-0019](#) Discussion on Chair Report due.

Jarvis Amaya requested feedback and thoughts on what would be the 2024 goals of the Board. Ms. Chapa provided the Board with information on the Apartment Association to pursue a previous agenda item for a pet friendly rental property incentive initiative. Ms. McCollough advised the Board of her suggestions, Transport, Transparency, Community Relations, Increasing the Live Release Rate. There was a motion made by the Board to add the previous 3 months to the Comparison report in addition to the yearly comparison for each meeting and a onetime report with a 3 year comparison. The motion passed unanimously. Mr. Smith advised the Board he had spoken to Sheriff Hooper about the previous proposed rehabilitation program with CCACS shelter animals and inmates. Ms. Chapa explained once the Board has collected info on how the program would work we would have to present it to our legal time and Human Resources to see if it would be approved due to the liability issue with staff and the CCACS animals. There was a motion to add program to unfinished business for next agenda.

[24-0020](#) Discussion on alternative methods for community involvement in the Animal Care Advisory Committee.

Ms. Cardenas addressed a suggestion she had made about CCACS going out to the community but realizes that would be taking up staff. Ms. Chapa advised the Board that Ms. Perez and Live Release are working together on ways to get out into the community. Mr. Smith asked to be notified for adoption events prior to the event for involvement. Ms. Chapa advised the Board of a trailer that CCACS has and is looking into being about to take it out to the communities that need assistance with services. Ms. McCollough, Officer Dawn Maguire and Live Release Jakquelynne Shephard discussed possibly working with County with a Community events to provide services to the public. Ms. McCollough advised of grants that CCACS can apply for.

## I. Future Agenda Items

None

[24-0021](#) Next Scheduled Advisory Board: February 21, 2024

**J. Adjournment**

The meeting was adjourned at 1:48p.m. All approved, and meeting was adjourned