



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 18, 2023

DATE: July 18, 2023

TO: Peter Zanoni, City Manager

FROM: Mike Markle, Chief of Police
mikema@cctexas.com
(361) 886-2601

Josh Chronley, Assistant Director of Finance & Procurement
JoshC2@cctexas.com
(361) 826-3169

Service Agreement for the Upfitting of Seven Chevy Tahoe Police Vehicles for the Corpus Christi Police Department

CAPTION:

Motion authorizing the execution of a one-year service agreement with CAP Fleet Upfitters, LLC., of Houston, Texas, through the BuyBoard Cooperative, to outfit seven replacement Chevy Tahoe police vehicles with emergency equipment in an amount not to exceed \$144,851.00, with FY 2023 funding in the amount of \$144,851.00 from the General Fund.

SUMMARY:

This item is for the execution of a one-year service agreement for the upfitting of police service vehicles. The Corpus Christi Police Department has received seven replacement Chevy Tahoe police vehicles. The seven replacement Chevy Tahoe police vehicles all require upfitting for necessary parts and equipment required for police vehicles before they are deployed into the field for service.

BACKGROUND AND FINDINGS:

The Corpus Christi Police Department (CCPD) purchased replacement seven Chevy Tahoe police vehicles. The purchase of the seven replacement Chevy Tahoes is part of the total purchase of 36 Chevy Tahoes that was approved by City Council in February 2023. The seven replacement Chevy Tahoe vehicles have been delivered to and received by CCPD. They now need to be upfitted with necessary parts and equipment before they can be deployed into the field for service.

The upfitting for all seven replacement Chevy Tahoe police vehicles will be for parts and equipment that include radios, in-car cameras, mobile data computers, interior consoles, push bumpers, and decals. CAP Fleet Upfitters, LLC., has previously upfitted many CCPD police vehicles, and CCPD is satisfied with their services.

PROCUREMENT DETAIL:

This procurement is through the BuyBoard Cooperative. Contracts awarded through the BuyBoard Cooperative have been competitively procured in compliance with Texas Local and State procurement requirements.

CAP Fleet Upfitters, LLC., is one of the leading providers of upfitting services for the police departments. Through the BuyBoard Cooperative, CAP Fleet Upfitters, LLC., offers a discount of 3% off the catalog pricing. CAP Fleet Upfitters, LLC., has previously upfitted many CCPD police vehicles, and CCPD is satisfied with their services.

The Procurement division researched an alternate cooperative for price comparison for the same upfitting services through HGACBuy Cooperative; however, BuyBoard Cooperative yields cost savings of 8.80% in comparison to HGACBuy Cooperative's pricing. Below is a table that displays the difference between the pricing for the recommended BuyBoard Cooperative's pricing and the HGACBuy Cooperative's pricing.

UNIT	Buy Board Cooperative	HGACBuy Cooperative	Variance
Upfitting for Seven Tahoe Vehicles	\$144,851.00	\$157,604.02	\$ (12,753.02)

ALTERNATIVES:

The alternative is to not upfit the seven replacement Chevy Tahoe police vehicles using the proposed service agreement. Staff can submit a Request for Bids for other vendor to complete the upfitting services; however, this will delay the police vehicles from being deployed into the field for service, and the City may not receive bids with equal or better pricing than CAP Fleet Upfitters LLC., is currently offering through the BuyBoard Cooperative.

FISCAL IMPACT:

This fiscal year impact is \$144,851.00 from the General Fund.

FUNDING DETAIL:

Fund: 1020
Organization/Activity: 11740
Mission Element: 29
Project # (CIP Only): N/A
Account: 520090
Amount: \$144,851.00

RECOMMENDATION:

Staff recommends approval of this motion authorizing a one-year service agreement with CAP Fleet Upfitters, LLC., to upfit seven replacement Chevy Tahoe police vehicles, as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet