



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 19, 2019
Action Item for the City Council Meeting of March 26, 2019

DATE: March 29, 2019
TO: Keith Selman, Interim City Manager
FROM: Kevin Norton, Director of Utilities
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Submersible Pump for Utilities Everhart-Staples Lift Station

CAPTION:

Motion authorizing a one-year service agreement for the purchase, installation oversight and warranty of one submersible pump from Pump Solutions Inc. of New Caney, Texas for a total amount not to exceed \$73,480.

PURPOSE:

This item is to approve the purchase of a submersible pump for the Everhart-Staples Lift Station.

BACKGROUND AND FINDINGS:

The wastewater lift stations rely heavily on its large inventory of pumps to collect and transport water to the treatment plants to be treated, and to prevent spills and overflows which cause damage to the environment and result in fines. As existing pumps age and become inoperable, the purchase of new pumps is critical to ensure optimum operating requirements and compliance with TCEQ regulations.

The Purchasing Division conducted a competitive Request for Bid process and received four bids. Staff recommends award to the lowest responsive, responsible bidder, Pump Solutions Inc.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

N/A

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year 2018-2019	Current Year	Future Years	TOTALS
Budget	\$328,445.25	\$0.00	\$328,445.25
Encumbered / Expended Amount	\$178,445.25	\$0.00	\$178,445.25
This item	\$73,480.00	\$0.00	\$73,480.00
BALANCE	\$76,520.00	\$0.00	\$76,520.00

Fund(s): Wastewater

Comments: N/A

RECOMMENDATION:

City staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation