



AGENDA MEMORANDUM
Action Item for the City Council Meeting October 21, 2025

DATE: October 21, 2025

TO: Peter Zanoni, City Manager

FROM: Ernesto De La Garza, Director of Public Works/Street Operations
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Purchase and Installation of Chain-Link Fence for Public Works

CAPTION:

Motion authorizing execution of a one-year cooperative agreement with De La Garza Fence Company of San Antonio, Texas, through the BuyBoard Purchasing Cooperative, in the amount not to exceed \$175,550.00 for the purchase and installation of a chain-link fence for the Public Works Department Materials Yard, with FY 2025 funding of \$87,775.00 from the Street Fund and \$87,775.00 from the Storm Water Fund.

SUMMARY:

Motion authorizing the execution of a one-year cooperative agreement with De La Garza Fence Company for the purchase and installation of a chain-link fence for the Public Works Department Materials Yard.

BACKGROUND AND FINDINGS:

As part of the continued implementation of the Civitan Master Plan, the Public Works Department will be relocating from its current material yard. To ensure operational continuity and safeguard critical materials and equipment, a new material yard is being proposed on a 14-acre parcel currently under the management of the Solid Waste Department. This site—located across the freeway from the transfer station, between SH 286 and Ayers along Greenwood—offers strategic benefits in terms of accessibility, connectivity, and operational efficiency. Having a centralized material yard provides immediate access to several key locations, such as hot mix plants, stockpile yards, as well as allowing for connectivity to the Hygeia headquarters building. The

Streets division will maintain a 24 hour rotation of service, for any overnight emergencies that may arise such as, water main breaks, road failures or emergency events.

To secure the proposed site, approximately 3,500 linear feet of 8-foot-tall fencing will be installed. The fencing will include two double gates to allow controlled access for vehicles and personnel. For enhanced security, the fence will be topped with razor wire, and a privacy screen will be added along the perimeter. The privacy screen will provide several key benefits, including:

- Reducing visibility of valuable materials and equipment from public view
- Minimizing wind and dust intrusion
- Improving the overall aesthetic of the site

The new yard will support multiple divisions within Public Works, as well as other departments. It will accommodate stockpiles of materials, a material scanner, a scale house, and storage containers for essential tools and small equipment. Ensuring the security of these assets is vital to maintaining uninterrupted service delivery throughout the city.

Currently, the Streets and Storm Water yards are not collocated. Additionally, the current Storm Water yard is owned by CCW. This separation has led to operational inefficiencies. The proposed 14-acre site will consolidate these functions into a single, cohesive location, improving coordination and resource management. Furthermore, **3–5 acres** of the new yard will be designated for **emergency use**, allowing Solid Waste to stage overflow debris during weather events and ensuring rapid response capabilities.

The procurement of a secure perimeter fence is a foundational step in the development of the new material yard. This investment will protect critical infrastructure, support interdepartmental operations, and align with the broader goals of the Civitan Master Plan. Approval of this procurement will enable the Public Works Department to transition smoothly to the new site while maintaining high standards of service and security.

PROCUREMENT DETAIL:

Public Works Department, in conjunction with the Procurement Division of Finance, examined other cooperative contracts and service offerings to find the most cost-effective option for the City. Contracts awarded through the BuyBoard Purchasing Cooperative have been vetted and comply with the competitive Texas procurement regulations. This is possible because Texas Local and State law allows government entities to use cooperative purchasing programs that have already completed the required competitive bidding process.

Price Comparison - BuyBoard vs. BuyBoard

Description	De La Garza Fence Company	Foster Fence Ltd.	Variance
Purchase and Installation of Chain-Link Fence	\$ 175,550.00	\$ 281,416.00	\$ 105,866.00

ALTERNATIVES:

Without a service agreement the Public Works Department would not be able to protect our paving materials in the material yard.

FISCAL IMPACT:

The fiscal impact for FY 2026 is an amount not to exceed \$175,550.00, with funding budgeted for in FY 2025 in the Streets (1041) and Storm Water (4300) Funds, which will be rolled into FY 2026.

FUNDING DETAIL:

Fund:	1041 Streets
Organization/Activity:	12430 Surface Preservation
Dept:	33 Streets
Project (CIP Only):	N/A
Account:	530215 Maintenance and Repairs Contracted
Total:	\$87,775.00

Fund:	4300 Storm Water
Organization/Activity:	32005 SWO Channel Maintenance
Dept:	47 Storm Water
Project (CIP Only):	N/A
Account:	520130 Maintenance & Repairs
Total:	\$87,775.00

RECOMMENDATION:

Staff recommends approval of this motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Purchase Agreement
Price Sheet