



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 17, 2016
Action Item for the City Council Meeting of May 24, 2016

DATE: May 17, 2016
TO: Ronald L. Olson, City Manager
FROM: Terry Teri, Interim Director of Municipal Court
terryt@cctexas.com
(361) 826-2515

Maria Pedraza, Procurement Manager
mariape@cctexas.com
(361) 826-3176

Service Agreement for Security Guard and Bailiff Services for Municipal Court

CAPTION:

Resolution finding the lowest responsive, responsible bidder for commissioned security guard and bailiff services in response to Bid Event No. 95; awarding a service agreement to Deacon 10, LLC, of Euclid, Ohio, dba Premier Protective Services; and authorizing the City Manager or designee to execute a service agreement with the lowest, responsible bidder for commissioned security guard and bailiff services.

PURPOSE:

This is a resolution to approve service agreements for security guard and bailiff services for the Municipal Court.

BACKGROUND AND FINDINGS:

On February 8, 2016, the bid process was started for new security guard and bailiff services for the Municipal Court. The bid solicitation specified that the bid could be awarded based on a single award or as a split award. On February 22, 2016, the bid process closed and the two lowest bidders were identified. At first Vets Securing America, of San Antonio, Texas; which has an operating office in Corpus Christi, Texas, was the lowest responsive, responsible bidder for security guard services. However, they did not understand that security guards were to be armed and their price did not cover this cost; therefore they could not provide the service as bid. Deacon 10, LLC, of Euclid, Ohio; with a regional office in Arlington, Texas was identified as the lowest responsive, responsible bidder for bailiff services. However, this firm is headquartered in Ohio which causes the local bid preference to control the determination of the lowest bidder. After applying the 5% rule, Eddie Garza Security became the lowest bidder for both services, but is not being recommended due to past performance issues deeming this bidder as non-responsible. Base Security & Fire Consultants, LLC, of Rosenberg, Texas, was identified as the next lowest responsive, responsible bidder for both services; however they did not meet the five year minimum requirement as an established business as outlined in the

bid solicitation specifications. Therefore, the award for both of these services is reverting back to Deacon 10, LLC dba Premier Protective Services as they now comply with the 5% local preference rule as the next Texas bidder is 13.3% higher than Premier Protective Services.

Deacon 10, LLC dba Premier Protective Services has committed to opening an office in Corpus Christi, Texas. They have some staff ready to relocate to Corpus Christi and will be hiring locally and will provide in-house training for security services at their Corpus Christi office.

The term of the agreement was originally for three years with options to extend for up to two additional one-year term. The original term has been changed to a term of one year with the options to extend for up to two one-year term to allow time to eventually bring some of these services in-house.

ALTERNATIVES:

Award the security guard and bailiff services contract to Eddie Garza Security of Corpus Christi, Texas on a finding that Eddie Garza Security is a responsible bidder and Deacon 10, LLC is a nonresidential bidder.

Award the security guard and bailiff services contract to Base Security & Fire Consultants, LLC of Rosenberg, Texas on a finding that Eddie Garza Security is not a responsible bidder, and Deacon 10, LLC is a nonresidential bidder, and a waiver of bid specification to have operated continuously for a minimum of 5 years as an established firm in the business of providing Bailiff Services or security guard services.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Municipal Court

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$68,000.00	\$107,328.00	\$175,328.00
Encumbered / Expended Amount		\$0	\$0	\$0
This item		\$53,664.00	\$107,328.00	\$160,992.00
BALANCE		\$14,336.00	\$0	\$14,336.00

Fund(s): Municipal Court

Comments:

RECOMMENDATION:

Staff recommends approval of the Resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation

Resolution

Service Agreement