



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 27, 2018  
Action Item for the City Council Meeting of December 4, 2018

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**DATE:** November 27, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Kevin Norton, Director of Water Utilities  
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<p style="text-align: center;"><b>Amendment to Closed Circuit Televised (CCTV) Cleaning and Inspection of Large Diameter Wastewater Lines Service Agreement</b></p>
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**CAPTION:**

Motion authorizing an amendment to Service Agreement No. 1004 to allow a contract increase with CSI Consolidated, LLC dba Clean Service, LLC of Pearland, Texas for a not to exceed amount of \$268,276.87 for revised contract total not to exceed \$1,341,284.37.

**PURPOSE:**

The purpose of this Agenda Item is to allow a 25% contract increase of \$268,276.87 for the remaining eight months of the contract.

**BACKGROUND AND FINDINGS:**

The Contractor provides CCTV inspection and cleaning of large diameter wastewater lines within the City's right-of-way and on public property.

Due to the condition of the wastewater collection system pipelines worked during this portion of the contract term, the contract funds were depleted much sooner. Many of the wastewater lines required deep cleaning.

**ALTERNATIVES:**

None

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

This conforms to the City’s purchasing policies and procedures and State statues regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Not applicable

**DEPARTMENTAL CLEARANCES:**

Utilities

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year 2018-2019</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	\$6,653,966.30	\$0.00	\$6,653,966.30
Encumbered / Expended Amount	\$2,320,895.00	\$0.00	\$2,320,895.00
<b>This item</b>	\$268,276.87	\$0.00	\$268,276.87
<b>BALANCE</b>	\$4,064,794.43	\$0.00	\$4,064,794.43

Fund(s): Wastewater Fund

**Comments:** This increase of \$268,276.87 is funded in FY2018-19.

**RECOMMENDATION:**

City staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Amendment  
Service Agreement