



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 19, 2019

Action Item for the City Council Meeting of March 26, 2019

DATE: March 19, 2019

TO: Keith Selman, Interim City Manager

FROM: Peter Collins, Interim Director of Information Technology
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Phone System Support and Upgrades for IT

CAPTION:

Motion authorizing the purchase of a three-year phone support flex plan and a statement of work for phone system support and upgrades under the current master services agreement with Great South Texas Corporation dba Computer Solutions of San Antonio, Texas for a total amount not to exceed \$504,062.50 and ratifying the purchase back to the effective date of January 30, 2019.

PURPOSE:

This item is to ratify the agreement for phone system support and upgrades for Information Technology and is a companion item to Phone System Updates for IT.

BACKGROUND AND FINDINGS:

In late January, the new Interim Director of Information Technology became aware the City's core phone system was without support and had not been upgraded in some time, meaning if the current core phone system failed, the City would be in the position of a prolonged and unplanned phone system outage. The lack of upgrades and support included the hardware, software, licensing, telecommunications, and network circuits. The City-wide core phone system consists of the following locations: City Hall, Police-Municipal Court Building, Frost Building's Emergency Operations-Development Services, and Utilities Building. On January 30, 2019, an emergency memo was approved to upgrade the core phone system and procure necessary software support for a not to exceed amount of \$260,000 to Computer Solutions and \$130,000 to TPx Communications Co.

This agreement was procured through the Texas Department of Information Resources (DIR) cooperative contract number DIR-TSO-4167.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Information Technology

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$582,842.32	\$244,062.50	\$826,904.82
Encumbered / Expended Amount	\$550,026.91	\$0.00	\$550,026.91
This item	\$0.00	\$244,062.50	\$244,062.50
BALANCE	\$32,815.41	\$0.00	\$32,815.41

Fund(s): Info Tech Fund

Comments: The agreement total is \$504,062.50 for a three-year agreement, of which an amount not to exceed \$260,000.00 has been approved through an emergency purchase funded in FY2018-19, with the remaining balance funded in future years.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Agreement