



AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 9, 2014
Action Item for the City Council Meeting of December 16, 2014

DATE: November 14, 2014

TO: Ronald L. Olson, City Manager

THRU: Gustavo Gonzalez, P.E., Assistant City Manager, Public Works and Utilities
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FROM: Valerie H. Gray, P.E., Interim Executive Director, Public Works
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Approval of Professional Services Contract
Linda Webster Gurley

CAPTION:

Motion authorizing the City Manager, or his designee, to execute a Professional Services contract between the City of Corpus Christi and Linda Webster Gurley, P.E. in the amount of \$88,000 for the professional engineering review of plans, drawings and specifications of City Public Works Projects on behalf of the City Capital Programs Department.

PURPOSE:

The purpose of this Agenda Item is to obtain authority to execute a Professional Services Contract with Linda Webster Gurley for the professional engineering review of plans, drawings and specifications of City Public Works Projects.

BACKGROUND AND FINDINGS:

Capital Programs needs to employ the services of Linda Webster Gurley, P.E. for professional review of consultant submitted plans, drawings, and specifications. She will be reviewing the submittals for general conformance with City requirements and standards for public improvements and constructability issues. The increased volume of design work associated with the voter-approved Bond 2014 program, and Capital Improvement Projects requires the services of an external consultant to meet deadlines and ensure the integrity of the design and construction process.

ALTERNATIVES:

1. Approve Professional Services contract with Linda Webster Gurley, P.E. as proposed.
2. Do not approve Professional Services contract with Linda Webster Gurley, P.E. as proposed.

OTHER CONSIDERATIONS:

Ms. Gurley is uniquely qualified to perform these professional services has a wide working knowledge of engineering fundamentals, and has previous experience in performing document review for the City of Corpus Christi.

CONFORMITY TO CITY POLICY:

This conforms to city policy for procurement of professional services and the 2014-2015 Capital Improvement Budget.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Streets

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$88,000.00		\$88,000.00
Encumbered / Expended Amount				
This item		\$88,000.00		\$88,000.00
Future Anticipated Expenditures				
BALANCE		\$0.00		\$0.00

Fund(s): Streets 2013 TN (Bond 2014 Design)

COMMENTS:

N/A

RECOMMENDATION:

City staff recommends the approval of the Professional Services Contract with Linda Webster Gurley for \$88,000.

LIST OF SUPPORTING DOCUMENTS:

Contract
Project Budget
Presentation