



AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 11, 2017
Action Item for the City Council Meeting of July 18, 2017

DATE: July 11, 2017

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Interim Director of Utilities
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<p align="center">Security Access Control System Maintenance and Repair Services for Utilities Department</p>
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CAPTION:

Motion authorizing the City Manager, or designee, to execute a service agreement with Total Protection Systems, Inc. of Corpus Christi, Texas to provide continuation of maintenance and repairs to the building access security system for various Utilities department locations, to include access readers, gates, video monitors, alarm panels, and any additional security hardware and supporting infrastructure for an estimated expenditure not to exceed \$34,900.00 of which \$8,725.00 has been budgeted in the Water Fund for FY2016-2017. The term of the agreement is for one 12-month period with an option to extend for up to two additional 12-month periods at the sole discretion of the City.

PURPOSE:

The purpose of this agreement will provide continuation of maintenance and repairs to the building access security control system and provide enhanced safety and security.

BACKGROUND AND FINDINGS:

The City has installed building access security system for various facilities requiring controlled access to the buildings. The Security System provides for access control through card readers, with intercoms and camera monitoring at various locations, and general area monitoring at the front gate and parking lot at various locations.

Total Protection Systems has installed the existing security access control system and is considered a sole source provider due to proprietary system compatibility requirements.

ALTERNATIVES:

No feasible alternatives

OTHER CONSIDERATIONS:

No feasible considerations

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State Statutes regulating procurements.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Utilities-Water

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$2,535,967.18	\$26,175.00	\$2,562,142.18
Encumbered / Expended Amount	\$1,344,548.11	\$0.00	\$1,344,548.11
This item	\$8,725.00	\$26,175.00	\$34,900.00
BALANCE	\$1,182,694.07	\$0.00	\$1,182,694.07

Fund(s): General Fund

Comments: The initial contract term total is \$34,900.00, of which \$8,725.00 is funded in FY2016-17. The total estimated contract value will be \$104,700.00 if all options years are executed.

RECOMMENDATION:

Staff recommends the approval of the proposed amendment.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet