



AGENDA MEMORANDUM

Future Item for the City Council Meeting of February 26, 2013
Action Item for the City Council Meeting of March 19, 2013

DATE: February 13, 2013
TO: Ronald L. Olson, City Manager
FROM: Daniel Biles, P.E., Director of Engineering Services
danb@cctexas.com; 826-3729

**Award of Contract for Amendment No. 1:
City Standard Specifications Review**

CAPTION:

Motion authorizing the City Manager, or designee, to execute Amendment No. 1 to a Small Architect/Engineer Consultant Agreement with Naismith Engineering Inc., of Corpus Christi, Texas in the amount of \$92,740.00 for a re-stated fee not to exceed \$142,390.00 for the City Standard Specifications Review.

PURPOSE:

The purpose of this Agenda Item is to authorize the services required to capture Operating Department and affected stakeholders input to the content of future revised City Standard Specifications used in City construction contracts.

BACKGROUND AND FINDINGS:

This project will amend the current City Standard Specifications (that includes water, wastewater, storm water, engineering and traffic construction specification) which have not been substantially updated for 25 years.

Naismith Engineering Inc. (NEI) of Corpus Christi, Texas was selected for this project through Request for Qualification (RFQ) No. 2011-05 Professional Services for Department of Engineering Services Projects, dated November 14, 2011. As part of the vetting process NEI determined that additional input from city operating departments and the engineering community (designers, contractors, and material suppliers) was required during this process to ensure all aspects of the city specifications have been improved.

ALTERNATIVES:

1. Award the Consulting contract to Naismith Engineering Inc. as proposed.
2. Do not award the Consulting contract to Naismith Engineering Inc. as proposed.

(Not recommended)

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

Conforms to statutes regarding the FY 2012-2013 Capital Improvement Program Budget

EMERGENCY / NON-EMERGENCY:

Not applicable

DEPARTMENTAL CLEARANCES:

Engineering Services

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget	\$0.00	\$99,231.80	\$0.00	\$99,231.80
Encumbered / Expended Amount	\$0.00			\$0.00
This item		\$92,740.00	\$0.00	\$92,740.00
Future Anticipated expenditures for this project		\$6,491.80	\$0.00	\$6,491.80
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Fund(s): CIP FY 2012-2013 (#WA 18, WW 29 & SW 21)

Comments:

RECOMMENDATION:

City staff recommends this Amendment No. 1 be awarded to Naismith Engineering Inc. of Corpus Christi, Texas in the amount of \$92,740.00.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Certification of Funds
Contract