



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of January 25, 2022
Second Reading Ordinance for the City Council Meeting of February 8, 2022

DATE: January 4, 2021
TO: Peter Zaroni, City Manager
FROM: Tracey Cantu, Interim Director of Neighborhood Services
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**Amending membership of the
Corpus Christi Buildings Standards Board**

CAPTION:

Ordinance Amending Section 13-21 of the Corpus Christi Code of Ordinances to change the membership of the Corpus Christi Building Standards Board from seven members to five members with two alternates.

PURPOSE:

The purpose of this item is to enhance the business conducted by the Corpus Christi Building Standards Board by reorganizing the membership to reduce the number of Board members needed to make a quorum to hold a hearing for sub-standard building cases.

BACKGROUND AND FINDINGS:

The Building Standards Board serves as an organization for the enforcement of the property maintenance code or of any rule or regulation concerning the health, safety, or general welfare adopted by the City as it relates to structures or premises.

The Building Standards Board currently meets every other month. However, due to recent unforeseen circumstances, the Board has not reached a quorum to hold a hearing since October 2021. A lack of quorum has been a reoccurring issue in previous years that results in a backlog of substandard building cases that prolongs resolution or removal of blighted structures throughout the community.

The Building Standards Board is currently comprised of seven (7) members. This proposed amendment to the Ordinance will change the number of members to five (5), with two alternates, each of whom shall be a resident of the city. The new membership composition will then require three (3) members to serve as a quorum. The following

categories are preferred but not required: lawyer, realtor, architect, engineer, general contractor, home builder, or a building materials dealer; and remaining members at large from the residents of the city who are homeowners. Of the members appointed, three (3) shall be appointed for a term of one (1) year, two (2) for a term of two (2) years, two (2) for a term of three (3) years, and thereafter they shall be appointed for terms of three (3) years.

Reducing the number of required members and providing alternate members to serve as a quorum will ensure hearings are held regularly thus streamlining the remediation of blighted structures and improving appearance, value, safety, and stability in our neighborhoods that strengthen our community, city-wide.

ALTERNATIVES:

Not to adopt the amended ordinance to establish the updates.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

Funding Detail:

Fund:
Organization/Activity:
Mission Element:
Project # (CIP Only):
Account:

RECOMMENDATION:

Staff recommends adoption of the amendment ordinance.

LIST OF SUPPORTING DOCUMENTS:

Ordinance