



## AGENDA MEMORANDUM

Action Item for the City Council Meeting December 5, 2023

**DATE:** December 5, 2023  
**TO:** Peter Zaroni, City Manager  
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<p style="text-align: center;"><b>Fire Apparatus Maintenance Parts and Services for the Corpus Christi Fire Department</b></p>
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**CAPTION:**

Resolution authorizing a three-year service agreement with Siddons-Martin Emergency Group, LLC, of Houston, in an amount not to exceed \$1,200,000.00 to provide parts, testing, and repair services for firefighting vehicles and equipment for the Fire Department, with FY 2024 funding of \$400,000.00 from the General Fund.

**SUMMARY:**

This resolution authorizes a three-year service agreement with Siddons-Martin Emergency Group to provide fire apparatus parts and maintenance services for the Corpus Christi Fire Department (CCFD). The purchase of parts and services for CCFD apparatuses is necessary to preserve and protect the public health and safety of the City's residents and is critical in sustaining fire apparatus' reliability for service.

**BACKGROUND AND FINDINGS:**

CCFD's Fleet Maintenance Division utilizes a parts and maintenance services agreement to sustain reliable and dependable fire apparatuses. Fire apparatus maintenance and repairs are critical and are a very complex and intricate part of having operable equipment. The proposed service agreement will cover 35 fire apparatus units, including fire engines and ladders. 98% of the fire apparatuses are manufactured by Pierce Manufacturing, and many of the features on the units are proprietary to the manufacturer.

The proprietary equipment and features from Pierce Manufacturing require an authorized service center that can assure detailed attention to those items that can prevent costly repairs and replacement of the fire apparatuses owned and used by CCFD. Siddons-Martin Emergency Group is an Authorized Service Specialist and is the sole source for Pierce parts, services, and warranty. The 35 units also require annual inspections, which the proposed service agreement will cover.

**PROCUREMENT DETAIL:**

This is a sole source procurement with Siddons-Martin Emergency Group. The proprietary equipment and features from Pierce Manufacturing require an authorized service center that can assure detailed attention to those items that can prevent costly repairs and replacement of fire apparatuses owned and used by CCFD. Siddons-Martin Emergency Group is an Authorized Service Specialist by Pierce Manufacturing and is the sole source for Pierce parts sales, services and warranty.

The previous agreement was also with Siddons-Martin Emergency Group for three years. For the proposed contract, labor and testing rates have increased by 23%, while travel rates and mark-ups remain the same as the previous agreement.

**ALTERNATIVES:**

There is no alternative, as this vendor is a sole source provider. This would cause a delay in obtaining parts and services leading to equipment failure, thus putting the public’s safety at risk.

**FISCAL IMPACT:**

The fiscal impact for CCFD in FY 2024 is \$400,000.00 for the first year of the three-year service agreement, with the remaining cost of \$1,200,000.00 to be funded in future years through the annual budget process.

**FUNDING DETAIL:**

Fund:	1020	General Fund
Organization/Activity:	12050	Fire Apparatus & Shop
Project # (CIP Only):	N/A	
Account:	530100	Vehicle Repairs
Amount:	\$200,000.00	

Fund:	1020	General Fund
Organization/Activity:	35100	City Ambulance Operations
Project # (CIP Only):	N/A	
Account:	530100	Vehicle Repairs
Amount:	\$200,000.00	

**RECOMMENDATION:**

Staff recommends approval of this resolution authorizing execution of a three-year agreement for the purchase of parts and services with Siddons-Martin Emergency Group, as presented.

**LIST OF SUPPORTING DOCUMENTS:**

- Service Agreement
- Resolution
- Price Sheet