

# STATUTORY EXEMPTION FORM

## Procurement Detail

Department: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Cost: \_\_\_\_\_

Urgency: \_\_\_\_\_

## Exemption Type

Type: \_\_\_\_\_

*Note: Emergency Procurements do not require a statutory exemption form, please use an emergency memo*

## Exemption Justification

Narrative:

Attachment: \_\_\_\_\_

## Executive Leadership Concurrence

Executive: \_\_\_\_\_ Signature: \_\_\_\_\_