



AGENDA MEMORANDUM

First Reading for the City Council Meeting of 11/12/13
Second Reading for the City Council Meeting of 11/19/13

DATE: November 1, 2013

TO: Ronald L. Olson, City Manager

FROM: Valerie H. Gray, P.E., Director of Storm Water and Street Operations
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Refining Street Maintenance Fee Payment and Appeals Process; and modifying the Street Maintenance Fee Trip Factor Index for certain ITE Codes.

CAPTION:

Ordinance amending the Street Maintenance Fee Payment and Appeals Process adopted by Ordinance No. 029900 on July 16, 2013; amending Exhibit "A" of Ordinance No. 029877 adopted on June 25, 2013 to modify, for consistency purposes, certain Institute of Transportation Engineers (ITE) Codes; and amending Article XX of Chapter 55 of the Code of Ordinances to codify the modified Trip Factor Index.

PURPOSE:

The purpose of this item is to amend the City's Code of Ordinances regarding the Street Maintenance Fee Payment and Appeals Process established by Ordinance on its Second Reading by Council on July 16, 2013. Additionally, this amendment will modify for consistency purposes certain ITE codes on the Trip Factor Index.

BACKGROUND AND FINDINGS:

On July 16, 2013, City Council approved on its Second Reading ordinances which established a Street Maintenance Fee Payment and Appeals Process and a Board of Appeals. During the course of implementing the SMF, staff identified refinements to the Payment and Appeals Process and revised the method of qualifying residential Low Income Discount applications. This Ordinance amends Ordinance 029900 to reflect these changes. As well, this Ordinance adds 3-digit Institute of Traffic Engineers (ITE) Codes for Single Family Residential and Multi-family Residential trip factors in the Trip Factor Index included with Ordinance No. 29877 and revises the ITE Code for Golf Courses to be consistent with the ITE Trip Generation Manual.

ALTERNATIVES:

Council may choose not to amend the Code of Ordinances.

OTHER CONSIDERATIONS:

None.

CONFORMITY TO CITY POLICY:

The Ordinance follows all appropriate policy.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

None

FINANCIAL IMPACT:

Operating Revenue Capital X Not applicable

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments: None

RECOMMENDATION:

Staff recommends passage of the Ordinance in all of its parts.

LIST OF SUPPORTING DOCUMENTS:

- Ordinance
- Attachment #1 – Amended Exhibit “A” to Ordinance 029900, Street Maintenance Fee Payment and Appeals Process
- Attachment #2 - Amended Exhibit “A” to Ordinance 029877, Trip Factor Index
- Attachment #3 – Amended Street Maintenance Fee Payment and Appeals Process (red-lined)