



## AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of March 24, 2015  
Second Reading Ordinance for the City Council Meeting of March 31, 2015

**DATE:** March 3, 2015  
**TO:** Ronald L. Olson, City Manager  
**THRU:** Gustavo Gonzalez, P.E., Assistant City Manager, Public Works & Utilities  
**FROM:** Carlos A. Gonzalez, A.I.A.  
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### Facilities and Property Management Maintenance Consolidation

#### **CAPTION:**

Ordinance transferring \$459,104.37 from the No. 1020 General Fund to and appropriating in the No. 5115 Facilities Fund; transferring \$53,206.02 from the No. 4130 Gas Fund to and appropriating in the No. 5115 Facilities Fund; appropriating \$1,100,000 from the unreserved fund balance in the No. 5115 Facilities Fund to consolidate maintenance related costs in the No. 5115 Facilities Fund; and amending the FY2014-2015 Operating Budget adopted by Ordinance No. 030294 by increasing revenue by \$512,310.39 and expenditures by \$1,612,310.39.

#### **PURPOSE:**

Change the FY 2014-2015 Operating Budget adopted by Ordinance No. 030294 to transfer Gas, General Fund maintenance related costs into the Facilities and Property Management Fund in order to implement and consolidate maintenance operations; appropriation of unreserved fund balance in Facilities Fund No. 5115 for maintenance projects.

#### **BACKGROUND AND FINDINGS:**

April 2013, City of Corpus Christi adopted the recommendations brought forth by the findings of the Report on City-Wide Facility and Property Services Improvement Plan to establish a centralized Facilities and Property Management department which included consolidations of six FTEs to be transferred.

#### **ALTERNATIVES:**

Not Applicable

#### **OTHER CONSIDERATIONS:**

Not Applicable

**CONFORMITY TO CITY POLICY:**

This item conforms to City policy.

**EMERGENCY / NON-EMERGENCY:**

Not Applicable

**DEPARTMENTAL CLEARANCES:**

Gas, Health, Police, Office of Management & Budget, and Facilities & Property Management

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2014-2015</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$1,991,763.75	\$0.00	\$1,991,763.75
Encumbered / Expended Amount				
This item		\$1,612,310.39	\$0.00	\$1,612,310.39
BALANCE		\$3,604,074.14		\$3,604,074.14

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance