



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 28, 2013  
Action Item for the City Council Meeting of June 11, 2013

**DATE:** May 13, 2013  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Daniel Biles, P.E., Director of Engineering Services  
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### **Engineering Design Contract**

Wastewater Service Line Repair and Clean-out Installation  
and Manhole Ring and Cover Adjustment Program FY 2013

### **CAPTION:**

Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with Engineering & Construction Management Services, LLC, of Corpus Christi, Texas in the amount of \$83,500.00, for the Wastewater Service Line Repair and Clean-out Installation and Manhole Ring and Cover Adjustment Program FY 2013.

### **PURPOSE:**

The purpose of this Agenda Item is to execute the Contract for Professional Services with Engineering & Construction Management Services for the Wastewater Service Line Repair and Clean-out Installation and Manhole Ring and Cover Adjustment Program FY 2013.

### **BACKGROUND AND FINDINGS:**

Under this proposed A/E contract, Engineering & Construction Management Services, LLC (ECMS) will provide construction management services including the preparation of the plans, specifications, and bid package, coordination with the Contractor, Engineering Services and Operating Department, field inspection of the work in progress, coordination with testing laboratory, planning/coordination of the next work orders and documentations of all work done and approved. ECMS is recommended to provide these services based upon their expertise and past construction management of similar work. ECMS has provided similar services since the original contract in FY 2011.

The associated ID/IQ Construction Contract is for the locating and the excavation of existing service lines; replacing approximately 2800 linear feet of wastewater service lines from the clean-out to the bend and from the bend to City main; 150 Sanitary Sewer and 100 Storm Water Manholes Ring and Cover Adjustments throughout the City under multiple work authorizations. The work period will be 365 calendar days with the option to extend the contract an additional year. This is the second year renewal and the scope of work is the same as for the initial, bid/award year.

**ALTERNATIVES:**

1. Execute the Contract for Professional Services with Engineering & Construction Management Services, LLC as proposed.
2. Do not execute the Contract for Professional Services with Engineering & Construction Management Services, LLC as proposed.

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

Conforms to statues regarding FY 2012-2013 Wastewater and Storm Water Operating Budget

**EMERGENCY / NON-EMERGENCY:**

Non-Emergency

**DEPARTMENTAL CLEARANCES:**

Wastewater Department  
Storm Water Department

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

Fiscal Year 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$711,863.00		\$711,863.00
Encumbered / Expended Amount		\$545,218.00		\$545,218.00
This Item		\$83,500.00		\$83,500.00
Future Anticipated Expenditures This Project		\$83,145.00		\$83,145.00
BALANCE		\$0.00		\$0.00

Fund(s): Wastewater and Storm Water Operating

**Comments:** The Contract for Professional Services will result in the expenditure of an amount not to exceed \$83,500.00. The fund source of this A/E contract will be contributed by both the Waste Water Department and Storm Water Department.

**RECOMMENDATION:**

City Staff recommends the contract be awarded to Engineering Construction Management Services, LLC of Corpus Christi, Texas, in the amount of \$83,500.00.

**LIST OF SUPPORTING DOCUMENTS:**

Project Budget  
Location Map  
Contract