

# CHANGE ORDER

## INTRODUCTION

This Change Order document ("Change Order") is subject to all terms and conditions of the Software Services Agreement (or, if applicable, the Professional Services Agreement) between Infor and Licensee with an Effective Date of May 15, 2013 (the "Services Agreement") and constitutes a change to the Services Work Order identified below by Work Order Number ("Work Order"). All terms of the Services Agreement and Work Order are incorporated herein by reference. Capitalized terms not defined in this Change Order are defined in the Services Agreement or Work Order. In the event of a conflict, the terms of this Change Order control over the terms of the Services Agreement and Work Order.

## 1.0 CHANGE ORDER

<b>Licensee (customer)</b>	City of Corpus Christi
<b>Project Name</b>	ERP Implementation (CDR)
<b>Project Number</b>	32381430
<b>Project Manager</b>	Hank Suenkel
<b>Project Phase</b>	Acceptance Test
<b>Product(s)</b>	IPS (Hansen) 8
<b>Work Order Number</b>	Exhibit 16 to Master Contract
<b>Change Number</b>	CO2015_015
<b>Issue Number</b>	N/A
<b>Description</b>	Infor Public Sector, CDR Project – Go Live date change from January 18, 2016 to June 17, 2016
<b>Requestor</b>	Belinda Mercado
<b>Identified Date</b>	2/10/16
<b>Prepared By</b>	Hank Suenkel

## 1.1 Preliminary identification and assessment

### Describe the change in detail

Change in the planned go-live date for Infor Public Sector, CDR Project from January 18, 2016 to June 17, 2016. This change also impacts the project budget, and Infor, and City of Corpus Christi resource commitments.

Infor resources will provide services required for additional configuration of all applications and interfaced included in the scope of work. Infor will perform unit testing prior to delivery to City and support resolution of issues after turnover. Additionally, Infor resources will provide support to extended testing activities for system test and full scale test milestones and provide leadership, guidance and support to City team in completing remaining pre-Go-Live tasks.

Infor will take on certain responsibilities for data conversion to include support extraction from legacy systems, data mapping, data transformation, and load into Infor application. The following shall be included in the scope of data conversion:

- Active Building permits
- Planning applications
- Business and Trade licenses
- Tokay backflow device registration records
- Health InspectorHub (included in Change Order number 4)

The City team will perform final validation of data within the Infor application. Infor will support the City in review and resolution of issues identified through the converted data.

Both parties agree that Code Enforcement Design is complete. Infor will complete the delivery of Code Enforcement module according to Infor deployment model. All remaining configuration, testing, and deployment of Code Enforcement application will be concurrent with completion of the Utility Billing project scheduled for September 1, 2016.

The following are revised estimated milestone dates. Detailed project completion plan is provided in the attachment and will be maintained by mutual agreement of the project managers.

- M-7 Milestone – System Test, 05/06/16
- M-8 Milestone – Full Scale Test, 05/25/16
- M-9 Milestone – Production Readiness, 06/17/16
- The Go-Live Date shall be June 17, 2016
- M-10 Milestone – Complete Post-Go-Live Support, 07/01/16
- M-11 Milestone – Close Project, 07/21/16

### Reason for the change

The City made a decision to delay the go-live from January 18, 2016 to June 17, 2016 to allow for additional time to fully test and validate the CDR solution and complete data conversion activities.

## **High level impact assessment**

Project will timeline will increase by 5 months duration. Infor resources will be engaged to support the City in testing, conversion and go-live activities over the 5 month period.

### **1.2 Approval for detailed impact analysis (optional)**

**Reviewer**

**Review Date**

### **1.3 Detailed impact analysis**

**Impact on project plan**

**Schedule and Resource constraints**

Extends the project timeline by 5 months with new go-live date scheduled for June 17, 2016

**Target start date for Project Extension**

January 18, 2016

**Impact on resource requirements**

Infor resources will be engaged to support the City in testing, conversion and go-live activities over the 5 month period

**Additional risk**

The project schedule targets the following dates for completion of key activities. Missing these completion dates may require an additional change to the go-live date and result in additional delay and cost to the project.

Technical risk associated with environment management. Merger /migration, environment refresh.

## Impact on project cost

Overall Project Budget impact total of \$150,000

## Payment Milestone Impact

The payment milestones will be revised to the following:

Stage	Payment Milestone Number	Payment Milestones	Milestone Amount	Holdback	Payment Amount	Revised Milestone Amount	Revised Holdback	Revised Payment Amount	Change	Status
Stage VIII	M-1	Milestone - Project Initialization:	\$179,166.60	\$17,916.66	\$161,249.94	\$179,166.60	\$17,916.66	\$161,249.94	\$0.00	Complete
Stage VIII	M-2	Milestone - Install the in-scope Products in Project environment:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Complete
Stage VIII	M-3	Milestone - Project Team Learning:	\$107,499.96	\$10,750.00	\$96,749.96	\$107,499.96	\$10,750.00	\$96,749.96	\$0.00	Complete
Stage VIII	M-4	Milestone - Initial Beta Prototype:	\$119,444.40	\$11,944.44	\$107,499.96	\$119,444.40	\$11,944.44	\$107,499.96	\$0.00	Complete
Stage VIII	M-4.5	Milestone - Initial Beta Prototype: Health Department	\$19,085.75	\$1,908.58	\$17,159.17	\$19,085.75	\$1,908.58	\$17,159.17	\$0.00	Complete
Stage VIII	M-5	Milestone - Final Prototype:	\$179,166.60	\$17,916.66	\$161,249.94	\$179,166.60	\$17,916.66	\$161,249.94	\$0.00	Complete
Stage VIII	M-5.5	Milestone - Final Prototype: Health Department	\$15,252.60	\$1,525.26	\$13,727.34	\$15,252.60	\$1,525.26	\$13,727.34	\$0.00	Complete
Stage VIII	M-6	Milestone - Acceptance Test	\$166,717.17	\$16,671.72	\$150,045.45	\$166,717.17	\$16,671.72	\$150,045.45	\$0.00	Complete
Stage VIII	M-6.1	Change order 15 execution	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$45,000.00	\$50,000.00	
Stage VIII	M-7	Milestone - System Test:	\$190,860.05	\$19,060.61	\$171,545.45	\$200,000.00	\$20,000.00	\$180,000.00	\$9,393.95	Value updated
Stage VIII	M-8	Milestone - Full Scale Test:	\$127,070.70	\$12,707.07	\$114,363.63	\$150,000.00	\$15,000.00	\$135,000.00	\$22,929.30	Value updated
Stage VIII	M-9	Milestone - Production Readiness	\$83,535.35	\$8,353.54	\$57,181.82	\$100,000.00	\$10,000.00	\$90,000.00	\$36,484.65	Value updated
Stage VIII	M-10	Milestone - Complete Post-Go-Live Support:	\$103,181.82	\$10,318.18	\$92,863.64	\$120,757.55	\$12,075.76	\$108,681.80	\$17,575.73	Value updated
Stage VIII	M-11	Milestone - Close Project:	\$127,070.71		\$127,070.71	\$140,707.07		\$140,707.07	\$13,636.36	Value updated
Stage VIII	N/A	STAGE TOTAL	\$1,270,707.00	\$127,070.71	\$1,270,707.01	\$1,407,070.63	\$140,707.07	\$1,407,070.63	\$150,000.00	

Estimated time and costs listed in this Change Order represent a fix fee offer and are in addition to the estimates provided in the original Work Order. Actual project time and cost may vary from the estimates provided. Where a substantial variation from this Change Order is foreseen, both parties must agree in writing to the additional work and document the change in a subsequent Change Order.

## Other Projects Affected

None

## Who needs to be notified of the change

Belinda Mercado, Alex Barabanov, Infor Project Managers, Infor Project Director

## Comments

None

## 2.0 CHANGE APPROVAL / PAYMENT

By signing below, Licensee authorizes Infor to proceed with the work set forth in this Change Order and bill Licensee per the payment terms set forth in the original Work Order for any additional Services fees. Please return a signed copy of this Change Order to Infor PSO.

THE PARTIES have executed this Change Order through the signatures of their respective authorized representatives.

**INFOR: Infor (US), Inc.**

Signature:



Printed Name: Lindsay Pritchard

Title: Associate General Counsel

Address: 380 St. Peter Street

Address: St. Paul, MN 55102

Signature Date: April 7, 2016

**LICENSEE: City of Corpus Christi**

Signature:

Printed Name:

Title:

Address:

Address:

Signature Date: