



AGENDA MEMORANDUM
for the City Council Meeting of April 17, 2012

DATE: 4/17/2012

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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361-826-3169

Purchase of seven (7) Ford Fusions

CAPTION:

RECOMMENDATION: Motion approving the purchase of seven (7) Ford Fusions from Philpott Motors, of Nederland, Texas for a total amount of \$131,721.73. The award is based on the Cooperative Purchasing Agreement with the Texas Local Government Cooperative. These units are replacements to the fleet and will be used by the Police Department. Funds are available in FY 2011-2012 Capital Outlay Budget of the Maintenance Service Fund.

BACKGROUND AND FINDINGS:

These seven (7) vehicles will be used by the Police Department, Criminal Investigation Division for day-to-day police work. All units are replacement to the fleet.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to all City purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Not applicable.

DEPARTMENTAL CLEARANCES:

General Services Department
Police Department

FINANCIAL IMPACT: Operating Expense

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$4,542,792.71	\$0.00	\$4,542,792.71
Encumbered / Expended Amount		2,532,625.69	0.00	2,532,625.69
This item		131,721.73	0.00	131,721.73
BALANCE		\$1,878,445.29	\$0.00	\$1,878,445.29

Fund(s): Maintenance Service Fund

Comments:**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price sheet attached.

Approvals: Veronica Ocanas, Assistant City Attorney
Constance P. Sanchez, Director of Financial Services
Eddie Houlihan, Assistant Director of Management and Budget
Margie C. Rose, Assistant City Manager