



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting 09/02/2025
Second Reading Ordinance for the City Council Meeting 09/09/2025

DATE: August 4, 2025

TO: Peter Zaroni, City Manager

FROM: Michael Dice, CBO, MBA, Development Services Department Director
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Development Services Fee Schedule Adjustments

CAPTION:

Ordinance amending Section 14-1313 of the Corpus Christi Code to amend the roofing and siding building permit fees, backflow registration and testing fees; Section 14-1341 amend Agreement Fees; and amending Sections 14-1313, 14-1321, 14-1341, 14-1351, 14-1361, and of the Corpus Christi Code remove past years from the fee schedule and replace with current fees.

SUMMARY:

Development Services is proposing adjustments to various sections of the Corpus Christi Code to update building permit fees, backflow registration and testing fees, agreement fees, and other related fees. The ordinance removes past years from the fee schedule and replaces them with current fee amounts, effective October 1, 2025.

BACKGROUND AND FINDINGS:

As part of the ongoing effort to align municipal practices with state law, streamline services, and enhance fee transparency, several key updates are being proposed to the Development Services fee schedule. In accordance with House Bill 871, which took effect on September 1, 2019, municipalities are prohibited from charging a registration fee to Texas-licensed mechanical professionals. Although the City has not collected these fees since the law's enactment, this update formally codifies the change in our fee schedule to ensure compliance and clarity.

Additionally, residential roof permits will now include inspection charges only when an inspection by Development Services is specifically requested. Since windstorm inspections are already required for insurance purposes and conducted by certified windstorm inspectors, this change reduces redundancy and lowers costs for homeowners. Responsibility for backflow prevention testing and licensing has also been transferred to Corpus Christi Water (CCW), with all associated fees now collected directly by CCW and removed from the Development Services fee schedule.

Furthermore, to provide greater fee certainty, the fee for agreements will be standardized to a fixed amount regardless of the agreement's value, simplifying the fee structure and offering predictability for applicants.

Fee Breakdown

Fee	Current	Proposed
Building Permit Fees 14-1313		
Reroof (Residential)	\$133.10	\$33.10 Permit/\$100.00 Requested Inspection
Backflow prevention assembly tester	\$197.65	Fee Removed
Backflow prevention device test filing fee	\$20.00	Fee Removed
Minimum Fee- Backflow	\$100.00	Fee Removed
Licenses/Registrations 14-1313		
Mechanical Contractor	\$197.65	Fee Removed
Agreements 14-1341		
Deferment Agreement	.5% (half of one percent) of amount requested	\$2,500.00
Reimbursement Agreement	.5% (half of one percent) of amount requested	\$2,500.00
Participation Agreement	.5% (half of one percent) of amount requested	\$2,500.00

FISCAL IMPACT:

Fiscal impact for Fiscal Year 2026-2027 is anticipated to be:

Development Services:

Roof permits- (190,000)

Mechanical Contractor Registration- No change in revenue

Backflow- No change in revenue

Agreement- No change in revenue

RECOMMENDATION:

Staff recommends approval of the Development Services Department fee schedule adjustments.

LIST OF SUPPORTING DOCUMENTS:

Ordinance