



AGENDA MEMORANDUM

Action Item for the City Council Meeting of September 5, 2023

DATE: August 28, 2023

TO: Peter Zanoni, City Manager

THRU : Constance P. Sanchez, Chief Financial Officer

FROM: Eddie Houlihan, Director of Management and Budget
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Amendment to Financial Budgetary Policies for FY 2023-2024

CAPTION:

Resolution amending Financial Budgetary Policies adopted by Resolution 033103 and providing financial policy direction on preparation of the FY 2024 operating and capital budgets.

SUMMARY:

The financial budgetary policies for FY 2023-2024 are being recommended for an amendment to address one item and add two (2) new sections.

BACKGROUND AND FINDINGS:

Annually, City staff reviews the financial budgetary policies for direction on preparing the upcoming, annual budget. The financial budgetary policies for FY 2023-2024 are being recommended for amendment to one section add two (2) sections creating a process for annual review of Water and Wastewater rates and the second for the use of funds from the Texas Ambulance Supplemental Payment Program.

- Section 4.5. Enterprise Funds. Changing language from unreserved fund balance to reserved fund balance and removing language which excluded debt service from calculation of reserved fund balance to have a more accurate calculation for contingencies and other emergencies.

- New – Water and Wastewater Rates. Adding this section so that City Council can review Water and Wastewater rates and make annual adjustments as needed.
- New – Texas Ambulance Supplemental Payment Program (TASPP). Adding this section to ensure these funds are solely used by the Fire Department.

ALTERNATIVES:

An alternative would be to leave the financial budgetary policies as they currently are written.

FISCAL IMPACT:

There is no financial impact for this item.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution