



## AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of May 22, 2018  
Second Reading Ordinance for the City Council Meeting of June 12, 2018

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**DATE:** April 30, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Nina Nixon-Mendez, FAICP, Director of Development Services  
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Ordinance abandoning and vacating 0.0090 acre of an existing electrical easement out of Grange Park Unit 1, Lot 1A, located at 3801 Woodhouse Lane.

### **CAPTION:**

Ordinance abandoning and vacating 0.0090 acre (393 square feet) of an existing electrical easement out of Grange Park Subdivision Unit 1, Lot 1A Block 1, located at 3801 Woodhouse and requiring the owner, Grangefield Development, LLC., to comply with the specified conditions.

### **PURPOSE:**

The purpose of this ordinance is to close an electrical easement to allow for Grangefield Development, LLC., to build on the area the easement presently occupies.

### **BACKGROUND AND FINDINGS:**

Grangefield Development, LLC. (Owner) is requesting the abandonment and vacation of a 0.0090 acre utility easement out of Grange Park Unit 1, Lot 1A Block 1, located at 3801 Woodhouse. This abandonment and vacation of the electrical easement is being requested by the owner for new construction. The existing electrical easement does not contain any electrical lines or any other utility lines running through it.

The Owner has been in contact with AEP and has relocated the lines out of the existing electrical easement. There are no other utility conflicts with the proposed closing of this electrical easement.

### **ALTERNATIVES:**

Denial of the proposed electrical easement closure. This will adversely impact the Owner's ability to move forward with future development of the subject property.

**OTHER CONSIDERATIONS:**

None

**CONFORMITY TO CITY POLICY:**

These requirements are in compliance with the City Code of Ordinances Section 49-13.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

All public and franchised utilities were contacted. None of the City departments or franchised utility companies stated objections regarding the proposed utility easement abandonment.

**FINANCIAL IMPACT:**

Operating       Revenue       Capital      X Not Applicable

<b>Fiscal Year: 2017-2018</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item				
<b>BALANCE</b>				

Fund(s):

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the easement closure.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance and Exhibits:  
Exhibit A – Metes & Bounds  
Exhibit B – Field Notes  
Certificate of Resolutions of Name of Entity

Deed of Trust  
Presentation