

## COMMITTEE FOR PERSONS WITH DISABILITIES

**Five (5) vacancies with terms ending 2-1-2025 and 2-1-2026. (The Committee for Persons with Disabilities recommends the reappointments of Susan Tower and Imelda Trevino and the new appointments of Sonya Durrwachter, Michelle Jones and Aliza Long.**

### Duties

The Committee for Persons with Disabilities provides a program to encourage, assist and enable persons with disabilities to participate in the social and economic life of the City; to achieve maximum personal independence; to become gainfully employed; and to enjoy fully and use all public and private facilities available within the community.

### Composition

Nine (9) residents of the city who shall be appointed by the City Council. The membership of the committee shall be composed of individuals with disabilities and representatives of agencies and organizations functioning within the committee's area who are interested in the provision of services to persons with disabilities and others who are interested in the abilities and specific needs of persons with disabilities, subject to Council approval. The Human Relations Administrator, Director of Parks and Recreation, and Building Official shall serve as ex-officio non-voting members. The Chairperson of the Committee for Persons with Disabilities shall serve as an ex-officio voting member of the Human Relations Commission.

### Creation / Authority

Chapter 2, Article IV, Division 23,  
Code of Ordinances; Ord. No. 024364  
(2/13/01)

### Meets

1st Wednesday of the month at 3:00p.m.,  
City Hall City Council Chambers

### Member Size

9

### Term length / limit

2 years / 6 years

### Liaison

Nora Vargas

Name	District	Term	Start date	End date	Appointing Authority	Position	Status	Attendance
Susan Depoliti Tower	District 2	Partial	5/9/2023	2/1/2024	City Council		Seeking reappointment	4/5 meetings - 80%
Imelda M. Trevino	District 5	1	2/8/2022	2/1/2024	City Council		Seeking reappointment	8/11 Meetings - 73% (2 excused absences)
Melanie R. Gomez	District 2	3	7/17/2018	2/1/2024	City Council	Vice-Chair	Met six-year service limitation	
Angela Brengman	District 2	Partial	7/19/2022	2/1/2024	City Council		Not seeking reappointment	
Kelsey M. Dahlbeck	District 2	1	2/28/2023	2/1/2025	City Council		Resigned	
Olivia Allan	District 4	1	2/8/2022	2/1/2025	City Council		Active	
Sandra L. Flores	District 2	1	2/28/2023	2/1/2025	City Council		Active	
Jennifer Scott	District 2	2	3/30/2021	2/1/2025	City Council	Chair	Active	
Ashley P Voggt	District 4	1	2/28/2023	2/1/2025	City Council		Active	

Appointing								
Name	District	Term	Start date	End date	Authority	Position	Status	Attendance
Parks and Recreation Director		N/A	N/A	N/A		Ex-Officio, Non-voting	Active	
Human Relations Administrator		N/A	N/A	N/A		Ex-Officio, Non-voting	Active	
Building Official		N/A	N/A	N/A		Ex-Officio, Non-voting	Active	

**COMMITTEE FOR PERSONS WITH DISABILITIES**

**Appliants**

<b>Name</b>	<b>District</b>	<b>Status</b>	<b>Committee Recommendations</b>
Kristina A. Arellano	District 3	Applied	
Sonya M. Durrwachter	District 1	Applied	Recommend
Michelle Jones	District 4	Applied	Recommend
Aliza Long	District 4	Applied	Recommend
Jennifer M. Marroquin	District 2	Applied	
Bernice Rubio	District 2	Applied	
Susan Depoliti Tower	District 2	Seeking reappointment	Recommend
Imelda M. Trevino	District 5	Seeking reappointment	Recommend

### Application for a City Board, Commission, Committee or Corporation

#### Profile

Kristina

First Name

A

Middle Initial

Arellano

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi

City

TX

State

78415

Postal Code

#### What district do you live in? \*

District 3

#### Current resident of the city?

Yes  No

#### If yes, how many years?

29

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Self

Employer

Freelance ASL-English  
Interpreter

Job Title

#### Work Address - Street Address and Suite Number

2918 Besterio Dr.

#### Work Address - City

Corpus Christi

#### Work Address - State

TX

#### Work Address - Zip Code

78415

**Work Phone**

3615109353

**Work E-mail address**

karellanotx@gmail.com

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No.

**Education, Professional and/or Community Activity (Present)**

MA-Interpretation Studies and Communication Equity (2019) - St. Catherine University, St. Paul, MN BA-Sociology (2004) - TAMUCC AA-Sociology (2002) - Del Mar College AAS - Interpreter for the Deaf (2001) - Del Mar College ASL-English Certified Interpreter (Texas BEI: Master & National Registry of Interpreters for the Deaf: NIC). Initially earned interpreter certification in 2001. Board of Trustee for Corpus Christi Area Council for the Deaf (Deaf and Hard of Hearing Center, 5151 McArdle Rd.) Since 2002, instructor in the HS setting until 2012, then began with Del Mar College as adjunct in 2016. Full time faculty with DMC from 2019 until May 19, 2023. I will be transitioning back to interpreting work full time after this semester.

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

N/A

**Why are you interested in serving on a City board, commission or committee?**

Accessibility for all citizens is a human right and I hope to be part of the changes our City can make to provide that accessibility to all individuals. I believe our City can become a model for other cities to follow with regards to accessibility for citizens.

Upload a Resume

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

**Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A**

N/A

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### **Demographics**

**Gender**

Female

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### **Code of Ethics - Rules of Conduct/Conflicts of Interest**

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

**Do you, your spouse, your business or your spouse's business have a City contract?**

Yes  No

**Does your employer or your spouse's employer have a City contract?**

Yes  No

**Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?**

Yes  No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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**Board-specific questions (if applicable)**

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**Verification**

**City Code Requirement - Residency**

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

**City Code Requirement - Attendance**

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As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

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I Agree

**Consent for Release of Information**

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I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

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I Agree

**Oath**

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I swear that all of the statements included in my application and attached documents, if any, are true and correct.

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I Agree



Kristina Flores Arellano

❖ [REDACTED] ❖ (361) 510-9353 ❖

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Professional Interpreting Experience

Texas BEI – Certified: Master

Registry of Interpreters for the Deaf: NIC

- Deaf and Hard of Hearing Center: Community/Educational Interpreter, Jan. 2012 to Feb. 2016, Full-time; Community Interpreter, Fall 2018 to Present, Part-time
  - Served as a mentor to students both during their internships and beyond to encourage and assist in becoming certified.
  - Lead Interpreter for DHHC's group of interpreters working in Laredo ISD schools, Sept. to May 2015.
    - Helped Deaf Education teachers with scheduling and ensured all interpreters submitted time sheets and invoices in a timely manner. Covered (as much as possible) for interpreters who had schedule conflicts arise. Kept the team informed of school district events and assisted in training interpreters for the STAAR (state-mandated testing).
- Sorenson Communications: VRS, VRI, and Community Interpreter, Dec. 2012 to Present, Part-time
  - Attended several workshops offered by Sorenson to continue improving skills and overall mental and physical well-being.
  - Enrolled in Sorenson's Language Mentorship Program (LMP) and was paired with Mr. Anthony Natale for a 6-week period to assistance with use of space while interpreting.
- Aspen Camp for the Deaf & Hard of Hearing: Summer 2011 – 6 weeks, Full-time volunteer
  - One of two certified, full-time interpreters who lived on site to work with deaf, hard of hearing, and hearing staff and campers.
  - Helped organize schedule for interpreters to make sure all activities were covered.
  - Interpreted activities and events both at Aspen Camp and on trips to surrounding towns.
- Bay Area Communications Interpreting Agency: 2001-2002, Part-time
  - Educational interpreting at the community college level.
  - Submitted invoices in a timely manner.
- Del Mar College Interpreter Training Program Internship: Spring 2001, Part-time
  - Educational interpreting with Texas BEI certified interpreters as mentors. This 96-hour internship included a week-long assignment at the Texas School for the Deaf for students who were mainstreamed to an Austin area high school.

*General Interpreting Qualifications & Continuing Education*

Communicates effectively in American Sign Language, English, and signed English, both written and verbally. Knowledgeable about Deaf culture, the NAD-RID interpreter's Code of Professional Conduct and adheres to those ethical standards. Able to work well and relate to a myriad of individuals: professionals, students, staff, parents, and guardians. Able to work well under pressure, independently, and consistently maintain confidentiality. Also keeps personal appearance professional. Able to maintain required CEUs including Project CLIMB (Cultivating Legal Interpreters from Minority Backgrounds) and "Foundations" training with Betty Colonomos.

Related Experience – Teaching Experience

Certified Texas Educator: Secondary (6-12) American Sign Language

Effective Date: 08/10/2005 valid through 10/31/2023

- Del Mar College: Instructor, Fall 2019 to Present, Full-time; Adjunct Instructor, Fall 2016 to Spring 2019, Part-time
  - Taught lecture and skills classes in person and online for students pursuing Certificates of Deaf Studies, Associate in Arts Degrees, and Associate in Applied Science Degrees in Interpreting for the Deaf
  - Classes Taught:
    - Introduction to the Interpreting Profession
    - Intralingual Skills Development for Interpreters
    - Interpreting I
    - Interpreting II
    - Interpreting III
    - Visual/Gestural Communications
    - Introduction to the Deaf Community
    - Interpreting Internship
- American Sign Language Teacher at Flour Bluff High School from August 2002 to May 2012
  - Taught ASL 1, 2, and 3 and co-sponsored an ASL Club in which students were highly involved in the Corpus Christi Deaf Community

Teaching Qualifications

Created new and followed inherited course materials and teaching methods that received an excellent response from students. Successfully taught diverse groups of students and was able to modify according to IEP and 504 accommodations. Skilled in evaluating needs and developing student-focused teaching strategies, materials (using many forms of technology), and lesson plans. Proficient in motivating, involving, and leading students to achieve classroom goals. Provided a well-balanced educational experience, which included a real-world perspective to learning and exposure to topics such as multiculturalism in Deaf and hearing communities, diversity, power, privilege, oppression, as well as opportunities for extracurricular activities in the local Deaf Community. Worked effectively to resolve personality conflicts amongst students and maintained high levels of respect and student discipline. Able to maintain required CEUs.

Education

- May 2019 – Received M.A. Interpretation Studies and Communication Equity from St. Catherine University, St. Paul, MN
- August 2004 – Received B.A. Sociology from Texas A&M University, Corpus Christi
  - 3.897 GPA – Magna Cum Laude – 4 semesters on Dean’s List – Member of Alpha Kappa Delta: Sociology Honor Society
- May 2002 – Received A.A. Sociology from Del Mar College, Corpus Christi, TX
  - 3.85 GPA – 6 semesters on Dean’s List – Member of Phi Theta Kappa Academic Honor Society
- May 2001 – Received A.A.S. Interpreter for the Deaf from Del Mar College, Corpus Christi, TX

Other Certifications/Affiliations

- Registry of Interpreters for the Deaf: Certified Member
  - National Association of the Deaf: Regular Member
- Texas Society of Interpreters for the Deaf: Certified Member
  - Texas Association of the Deaf: Regular Member
- Deaf and Hard of Hearing Center: Board of Trustees Member

# Application for a City Board, Commission, Committee or Corporation

## Profile

Dr. Sonya M Durrwachter  
Prefix First Name Middle Initial Last Name

[Redacted]  
Email Address

[Redacted]  
Street Address

Corpus Christi TX 78410  
City State Postal Code

### What district do you live in? \*

District 1

### Current resident of the city?

Yes  No

### If yes, how many years?

27, 21 of those consecutive

[Redacted]  
Primary Phone

[Redacted]  
Alternate Phone

Calallen ISD  
Employer

Director of Special Education  
Job Title

### Work Address - Street Address and Suite Number

4205 Wildcat Dr.

### Work Address - City

Corpus Christi

### Work Address - State

TX

### Work Address - Zip Code

78410

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

N/A

**Education, Professional and/or Community Activity (Present)**

I am currently the Special Education Director at Calallen ISD and a Lecturer/Adjunct in the College of Education and Human Performance, Department of Teacher & Bilingual Education at Texas A&M University-Kingsville. I am also a board member for Family Counseling Service.

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

N/A

**Why are you interested in serving on a City board, commission or committee?**

I desire to give back to the community in which I live while assisting and empowering individuals with disabilities to participate fully as citizens of Corpus Christi.

Upload a Resume

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

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## Demographics

### Gender

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

I didn't see a spot to indicate this but my husband is employed as a Fire Captain with CCFD.

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## Board-specific questions (if applicable)

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**Verification****City Code Requirement - Residency**

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I Agree

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I Agree

### Consent for Release of Information

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I Agree

### Oath

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I swear that all of the statements included in my application and attached documents, if any, are true and correct.

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I Agree

## SONYA M. DURRWACHTER

14513 Spaulding Dr. \* Corpus Christi, TX 78410 \* (361) 726-2149  
[REDACTED]

### SUMMARY STATEMENT

I am an educational leader with twenty-one years of experience in the field of special education. I am a versatile professional with experience in the general and special education classroom, as a campus assessment staff leader, and as a district leader. I have experience overseeing and managing staff on multiple campuses while ensuring adherence to federal and state requirements. I have experience planning and executing staff development in the areas of special education, leadership, and McKinney-Vento.

### EDUCATION

**Texas A&M University - Kingsville** Kingsville, Texas  
*Ed.D. in Educational Leadership* December 2017  
Dissertation: Educational Diagnostician Shortage: Perceptions of Educational Diagnosticians and Special Education Directors on Recruitment and Retention

**Stephen F. Austin** Nacogdoches, Texas  
*Principal Certification* 2011-2012

**Texas A&M University - Corpus Christi** Corpus Christi, Texas  
*MS in Special Education –* December 2007  
*Diagnostician Certification*

**Education Service Center – 2** Corpus Christi, Texas  
*Teacher Certification Program* 2002-2003

**Texas A&M University - Corpus Christi** Corpus Christi, Texas  
AACSB Accredited May 2000  
*BBA in Accounting with a minor in Economics*

### PROFESSIONAL EXPERIENCE

**Calallen ISD** Corpus Christi, Texas  
*Director of Special Education* August 2013 – Present  
*McKinney Vento & Foster Care Liaison* January 2016 – Present

- o Direct and manage special education program to meet students' needs while ensuring compliance with local, state, and federal requirements.
- o Plan, allocate, and maintain the necessary resources for the special education program.
- o Responsible for annual federal and state/local budget for special education.
- o Obtain additional grant funding through the Evaluation Capacity Grant.
- o Manage the special education referral process.
- o Supervise and monitor the admission, review, and dismissal (ARD) process.
- o Serve as a resource for staff, teachers, parents, and students for the special education program including providing professional development to the campuses.
- o Evaluate assessment staff members.
- o Evaluate campus administrator (using T-PESS).
- o Participate in the recruitment and retention of special education staff.
- o Ensure compliance with state and federal requirements for students who are homeless, unaccompanied minors, and in foster care.
- o Review and revise Special Education Operating Procedures.



- o Streamline paperwork and procedures to ensure compliance with state and federal requirements and facilitate smoother transitions between general education and special education and between campuses.
- o Review and revise paperwork and procedures for McKinney-Vento to ensure compliance with state and federal requirements.
- o Present on Special Education and McKinney-Vento topics districtwide to all staff.
- o Ensure that students are appropriately identified for McKinney-Vento eligibility.

*Special Education Coordinator* August 2010 – August 2013

- o Monitor compliance with local, state, and federal requirements.
- o Review and request necessary resources for the special education program.
- o Manage the special education referral process.
- o Monitor the admission, review, and dismissal (ARD) process.
- o Serve as a resource for staff, teachers, parents, and students for the special education program including providing professional development to the campuses.

*Educational Diagnostician* August 2008 – July 2010

- Calallen Middle School Educational Diagnostician (August 2008 – June 2010)
- Calallen East Primary School Educational Diagnostician (August 2009 – June 2010)
  - o Conduct initial evaluations and reevaluations within state timelines and determine student eligibility according to federal and state regulations.
  - o Conduct classroom observations and interviews.
  - o Coordinate admission, review, and dismissal (ARD) committee meetings and ensure they are run in compliance with local, state, and federal requirements.
  - o Serve as a resource for staff, teachers, parents, and students for the special education program including providing professional development to the campuses.

**Texas A&M University – Kingsville**

Kingsville, Texas

*Lecturer/Adjunct*

August 2022-Present

- o Instruct students in various courses in the College of Education and Human Performance, Department of Teacher & Bilingual Education
  - o Fall 2022
    - EDSE 5366 – Individual Psychological and Educational Testing
  - o Spring 2023
    - EDSE 5361 – Educational and Psychological Measurement and Evaluation
    - EDSE 5367 – Assessment of Individuals with Severe Disabilities
- o Evaluate and grade student coursework, assignments, and papers in accordance with school policy; provide effective feedback to students.

**Tuloso – Midway ISD**

Corpus Christi, Texas

*Teacher*

July 2002 – May 2008

- High School Math Resource Teacher (July 2004 – May 2008)
- Speech & Debate Coach & Teacher (July 2005 – May 2008)
- Assistant High School Girls Soccer Coach (November 2006 – March 2008)
- Middle School Life Skills Teacher (July 2002 – May 2004)
  - Attendance Committee Member (2005 – 2008)
  - Site Based Committee Member (2005 – 2008)
  - Senior Class Sponsor (2006 – 2007)
- o Plan, prepare, and deliver lesson plans to facilitate active learning.
- o Instruct and monitor students.
- o Use technology to support learning and differentiated instruction.
- o Manage student behavior by establishing and enforcing rules and procedures in accordance with the rules and disciplinary policies of the school.

Sonya M. Durrwachter

- o Provide appropriate feedback to students.
- o Maintain accurate and complete records of students' progress for both the report card and the progress/objective monitoring.
- o Update all records accurately and completely as required.
- o Participate in department, school, district, special education, and parent meetings.
- o Provide a variety of learning materials for use in educational activities.
- o Serve as a case manager for special education students including monitoring students' grades in all classes, serving as a resource for other teachers, contacting parents, and participating in ARD meetings.

**Kelly Services**

*Substitute Teacher – Tuloso Midway ISD*

- Substitute Teacher for all campuses

Corpus Christi, Texas

April 2002 – May 2002

**Belukus Marketing, Inc**

*Accountant*

- Developed accounting system for three sister companies
- Accounts Payable / Receivable
- Payroll
- Account and bank reconciliation
- Manage multiple bank accounts
- Process foreign funds payments
- Develop cost formulas to assist in pricing of merchandise

Bryan, Texas

June 2000 – March 2002

**HONORS ORGANIZATIONS**

- Golden Key International Honour Society (lifetime)
- The Honor Society of Phi Kappa Phi (lifetime)

**CERTIFICATIONS**

- Classroom Teacher
  - Mathematics (Grades 4-8)
  - Generic Special Education (Grades PK-12)
  - English as a Second Language Supplemental (Grades PK-12)
  - All Level Health (Grades EC-12)
  - All-Level Physical Education (Grades PK-12)
  - Secondary Speech Communications (Grades 6-12)
  - Secondary Business Administration (Grades 6-12)
- Educational Diagnostician (Grades EC-12)
- Principal (Grades EC-12)
- Crisis Prevention Institute Instructor
- Texas Principal Evaluation & Support System (T-PESS)

**PROFESSIONAL MEMBERSHIPS**

- Council for Exceptional Children
- Texas Council of Administrators of Special Education
- Texas Educational Diagnosticians' Association

**VOLUNTEER EXPERIENCE**

**Grace United Methodist Church**

- Safety Policy Administrator
- Sunday School Teacher
- Governing Council

Corpus Christi, TX

2020-Present

2012-2013 & 2015-2021

2015-2019

Sonya M. Durrwachter

**Family Counseling Services**

- Board of Directors

Corpus Christi, TX  
2020-Present

**TRAININGS PRESENTED**

- Numerous presentations conducted at Calallen ISD on special education and McKinney Vento topics; List available upon request

**TRAININGS/CONTINUING EDUCATION**

List available upon request

**REFERENCES**

Available upon request

**Application for a City Board, Commission, Committee or Corporation**

**Profile**

Michelle Jones  
First Name Last Name

[Redacted]  
Email Address

[Redacted]  
Street Address

Corpus Christi TX 78418  
City State Postal Code

[Redacted] [Redacted]  
Primary Phone Alternate Phone

**What district do you live in? \***

District 4

**Current resident of the City of Corpus Christi?**

Yes  No

**If yes, how many years?**

20

Self Employed @ Peaceful Heart Massage Massage & Aquatics Therapist  
Employer Job Title

**Work Address - Street Address and Suite Number**

3738 Nahid Court

**Work Address - City**

Corpus Christi

**Work Address - State**

TX

**Work Address - Zip Code**

78418

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

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**Interests & Experiences**

**Are you a Nueces County registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Education, Professional and/or Community Activity (Present)**

See Resume

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

Only applying for one

**Why are you interested in serving on a City board, commission or committee?**

As a parent of a person with disabilities, a business owner who focuses on people with disabilities, and the founder/board president of a nonprofit that serves individuals with disabilities I believe I have a lot to offer the committee in terms of knowledge and experience. As a member I would hope to leverage that knowledge and experience to help make Corpus Christi the most accessible and inclusive city in America!

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

Michelle Jones

Do you currently serve as an elected official for a non-city public office?

Yes  No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

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## Demographics

Gender

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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## Board-specific questions (if applicable)

Michelle Jones

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**Verification****City Code Requirement - Residency**

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As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

---

I Agree

**City Code Requirement - Attendance**

---

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

---

I Agree

Michelle Jones

### Consent for Release of Information

---

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

---

I Agree

### Oath

---

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

I Agree



# MICHELLE JONES, LMT

---

3738 Nahid Court - Corpus Christi, TX 78418

 - 361.834.6545

---

## EDUCATION

- Hands On Approach School of Massage and Spa: Licensed Massage Therapist (LMT) - 2012
- Mott Community College: Licensed Vocational Nurse (LVN) - 1992

## WORK EXPERIENCE

- Peaceful Heart Massage: 2012 to Present
  - Self Employed: Provides contract massage and aquatics therapy to individuals with disabilities through the Community Living Assistance and Support Services (CLASS) Program under the Texas Department of Health and Human Services
- Valley Independent Living (ValL): 2010 to 2012
  - Advocate/Relocation Specialist: *See below for job description*
- Coastal Bend Center for Independent Living (CBCIL): 2002 to 2010
  - Advocate/Relations Specialist: Provided education on community program options for people with disabilities seeking independent living arrangements. Implemented decision making by (1) conducting assessments, (2) developing transition plans, (3) coordinating non-medicare services, (4) locating suitable housing, (5) assisting with the application for public benefits, and (6) coordinating logistics of move in
  - CBAD Coordinator: *See below for program description*

## TRAINING/CERTIFICATON

- Texas Partners in Policymaking: 2003
  - Leadership training program organized by the Texas Council for Developmental Disabilities (TCDD). It is designed to empower adults with developmental disabilities (DD) and family members

of people with DD to become effective advocates for policy change.

- Coastal Bend Advocacy Development (CBAD) : 2002
  - o Educational opportunity for individuals with disabilities and their allies. Session topics include barriers faced by individuals with disabilities that include housing, transportation, education and employment. Current policy and legislative issues are explored and opportunities to advocate as individuals and peers are part of the CBAD experience.

## **VOLUNTEER WORK**

- Wings of Texas, President & Founder: 2014 to Present
  - o A 501c3 nonprofit organization that works to help individuals with disabilities access community events throughout the Coastal Bend. Primary programs include adaptive running, cycling, and bowling. Organization also hosts annual events (Spirit of the ADA Community Advocacy Awards; Captains Ball Special Needs Dance; Hero's Challenge physical mobility 1k; Teddy Bear Ride to Driscoll Children's Hospital; etc) aimed at supporting the disabilities community and making the Coastal Bend a more inclusive place to live, work, play, and learn!
- Flour Bluff Special Olympics Booster Club, President & founder: 2012-2015
  - o Program nested within Special Olympics Texas to raise restricted funds for the support of the Flour Bluff Special Olympics program
- Special Olympics Texas - South Texas Area, Coach: 2012-2014
  - o Special Olympics is the world's largest sports organization for children and adults with intellectual disabilities providing year-round training and activities to 5 million participants and Unified Sports partners in 172 countries

## **AWARDS/ACCOLADES**

- KRIS 6 News Angel of the Month: October 2023
- Spirit of the Americans with Disabilities Act Parent Advocate Award: 2003

# Application for a City Board, Commission, Committee or Corporation

## Profile

Aliza Long  
First Name Last Name

[Redacted]  
Email Address

[Redacted]  
Street Address

Corpus Christi  
City

TX 78412  
State Postal Code

[Redacted]  
Primary Phone

[Redacted]  
Alternate Phone

### What district do you live in? \*

District 4

### Current resident of the City of Corpus Christi?

Yes  No

### If yes, how many years?

1

Deaf and Hard of Hearing Center Deaf and Hard of Hearing Access Specialist Resource  
Employer Job Title Occupation

### Work Address - Street Address and Suite Number

5151 McArdle Road

### Work Address - City

Corpus Christi

### Work Address - State

Texas

### Work Address - Zip Code

78411

**Work Phone**

---

3619931154

**Work E-mail address**

---

info@deafhhcenter.org

**Preferred Mailing Address**

---

Work Address

**Which Boards would you like to apply for?**

---

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

---

**Interests & Experiences**

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No. I am involved in other agencies' committee but in no relations to the City.

**Education, Professional and/or Community Activity (Present)**

---

My name is Aliza Long (pronounced Ah-lee-zah). I am 29 years old, and I identify as Deaf. Currently, I am a Deaf and Hard of Hearing Access Specialist at the Deaf and Hard of Hearing Center (DHHC), a State Contractor for the Texas Health and Human Services in Region 11. We provide equal access and case management support for clients, offering resource assistance. We also provide FREE training to all agencies to ensure that their services are readily accessible. I am attending Del Mar College for Business Administration. I plan to become a Certified Deaf Interpreter and a Real Estate agent for the Deaf and Hard of Hearing communities. I have worked as an Event Coordinator pre-COVID and volunteered with the DHHC for several years. I am a member of several Deaf and Hard of Hearing organizations, and I was an Interim-Chairperson on the DHHC's Advisory Board. I worked with Corpus Christi ISD as a para-professional substitute, staff interpreter, and Deaf Education substitute for students in the Regional Day School Program for the Deaf. As a civil activist, I enjoy helping, educating, and empowering others to enhance their success in life. My advice is to live, learn, overcome, and conquer.

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

Primary focus would be on Committee on Persons with Disabilities.

**Why are you interested in serving on a City board, commission or committee?**

---

Community members in South Texas organizations help influence change for the services that benefit the Deaf, Hard of Hearing, and Deaf-Blind individuals. It is essential to encourage and enable the full potential of Deaf and Hard of Hearing individuals to embrace leadership. A relationship with others can help everyone involved because doing so can enhance productivity in a partnership operation. One agency's success drives the progress of other organizations. The collective impact of the South Texas community will inspire system change by empowering its individuals and organizations. So, let's work together and be involved for the greater good of our Deaf and Hard of Hearing community.

Are you an ex-Officio member of a City Board, commission or committee?

Yes  No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes  No

Are you a current candidate in an election for a non-city public office?

Yes  No

Do you currently serve as an elected official for a non-city public office?

Yes  No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

---

## Demographics

Gender

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

---

Yes  No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

---

Yes  No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.**

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N/A

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**Board-specific questions (if applicable)**

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**Verification**

### City Code Requirement - Residency

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---

I Agree

### City Code Requirement - Attendance

---

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---

I Agree

### Consent for Release of Information

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---

I Agree

### Oath

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I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

I Agree

**Application for a City Board, Commission, Committee or Corporation**

**Profile**

Jennifer M Marroquin  
First Name Middle Initial Last Name

[Redacted]  
Email Address

[Redacted]  
Street Address

Corpus Christi TX 78411  
City State Postal Code

[Redacted] [Redacted]  
Primary Phone Alternate Phone

**What district do you live in? \***

District 2

**Current resident of the City of Corpus Christi?**

Yes  No

**If yes, how many years?**

23

Friends For Life Guardianship Care Manager Certified Guardian  
Employer Job Title Occupation

**Work Address - Street Address and Suite Number**

3764 S Alameda suite 407

**Work Address - City**

Corpus Christi

**Work Address - State**

TX

**Work Address - Zip Code**

78411



**Work Phone**

3615008647

**Work E-mail address**

Jennifer\_m@friendsforlife.org

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

---

**Interests & Experiences**

**Are you a Nueces County registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Why are you interested in serving on a City board, commission or committee?**

I have a strong passion for helping individuals with disabilities. I have worked with people living with intellectual disabilities for 9 years.

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

Jennifer M Marroquin

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

NA

---

## Demographics

### Gender

Female

---

## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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## Board-specific questions (if applicable)

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**Verification****City Code Requirement - Residency**

---

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---

I Agree

**City Code Requirement - Attendance**

---

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---

I Agree

**Consent for Release of Information**

---

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---

I Agree

**Oath**

---

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

I Agree

### Application for a City Board, Commission, Committee or Corporation

#### Profile

Bernice

First Name

Rubio

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi

City

TX

State

78411

Postal Code

What district do you live in? \*

District 2

Current resident of the city?

Yes  No

If yes, how many years?

63

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Corpus Christi Independent  
School District

Employer

Teacher- Vocational Training  
Teacher

Job Title

Work Address - Street Address and Suite Number

4402 Castenon

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78415

**Work Phone**

361-878-7960

**Work E-mail address**

bsrubio@ccisd.us

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

---

**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

no

**Education, Professional and/or Community Activity (Present)**

Bachelor of Science in Occupational and Vocational Training - Corpus Christi TAMUCC, Early Childhood Associates - Del Mar College

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

Committee for Special Needs -disabilities Housing

**Why are you interested in serving on a City board, commission or committee?**

committee

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

**Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A**

N/A

---

### **Demographics**

**Gender**

Female

---

### **Code of Ethics - Rules of Conduct/Conflicts of Interest**

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

**Do you, your spouse, your business or your spouse's business have a City contract?**

Yes  No

**Does your employer or your spouse's employer have a City contract?**

Yes  No

**Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?**

Yes  No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

Yes  No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

---

**Board-specific questions (if applicable)**

Question applies to HOUSING AUTHORITY

**Are you a Housing Authority Resident?**

Yes  No

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**Verification**

**City Code Requirement - Residency**

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I Agree



**City Code Requirement - Attendance**

---

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---

I Agree

**Consent for Release of Information**

---

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I Agree

**Oath**

---

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

I Agree

**Application for a City Board, Commission, Committee or Corporation**

**Profile**

Susan	Depoliti	Tower	MD
<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>	<small>Suffix</small>

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi	TX	78411
<small>City</small>	<small>State</small>	<small>Postal Code</small>

[Redacted]	[Redacted]
<small>Primary Phone</small>	<small>Alternate Phone</small>

**What district do you live in? \***

District 2

**Current resident of the City of Corpus Christi?**

Yes  No

**If yes, how many years?**

17

Susan Depoliti Tower MD PA	Medical Director of Rehabilitation, Christus Spohn Shoreline Hospital	Physician
<small>Employer</small>	<small>Job Title</small>	<small>Occupation</small>

**Work Address - Street Address and Suite Number**

600 Elizabeth Street

**Work Address - City**

Corpus Christi

**Work Address - State**

Texas

**Work Address - Zip Code**

78404

**Work Phone**

361-728-8366

**Work E-mail address**

doctorsusantower@yahoo.com

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

---

**Interests & Experiences**

**Are you a Nueces County registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

I do not serve on any other City board, commission or committee.

**Education, Professional and/or Community Activity (Present)**

Doctor of Medicine, 1991. The Medical College of Pennsylvania Philadelphia, Pennsylvania Executive Healthcare MBA , 2014 University of Texas, at Dallas Diabetic Wound Care Certification – DWCC. Wound Care Certification – WCC. Certified Medical Director of Long Term Care – CMD.

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

Wherever I am needed most.

**Why are you interested in serving on a City board, commission or committee?**

To give back to my community.

Upload a Resume

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

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Yes  No

Are you a current candidate in an election for a non-city public office?

Yes  No

Do you currently serve as an elected official for a non-city public office?

Yes  No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A.

---

## Demographics

Gender

Female

---

## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A,

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**Board-specific questions (if applicable)**

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### Verification

#### City Code Requirement - Residency

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I Agree

Susan Depoliti Tower MD

**City Code Requirement - Attendance**

---

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---

I Agree

**Consent for Release of Information**

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I Agree

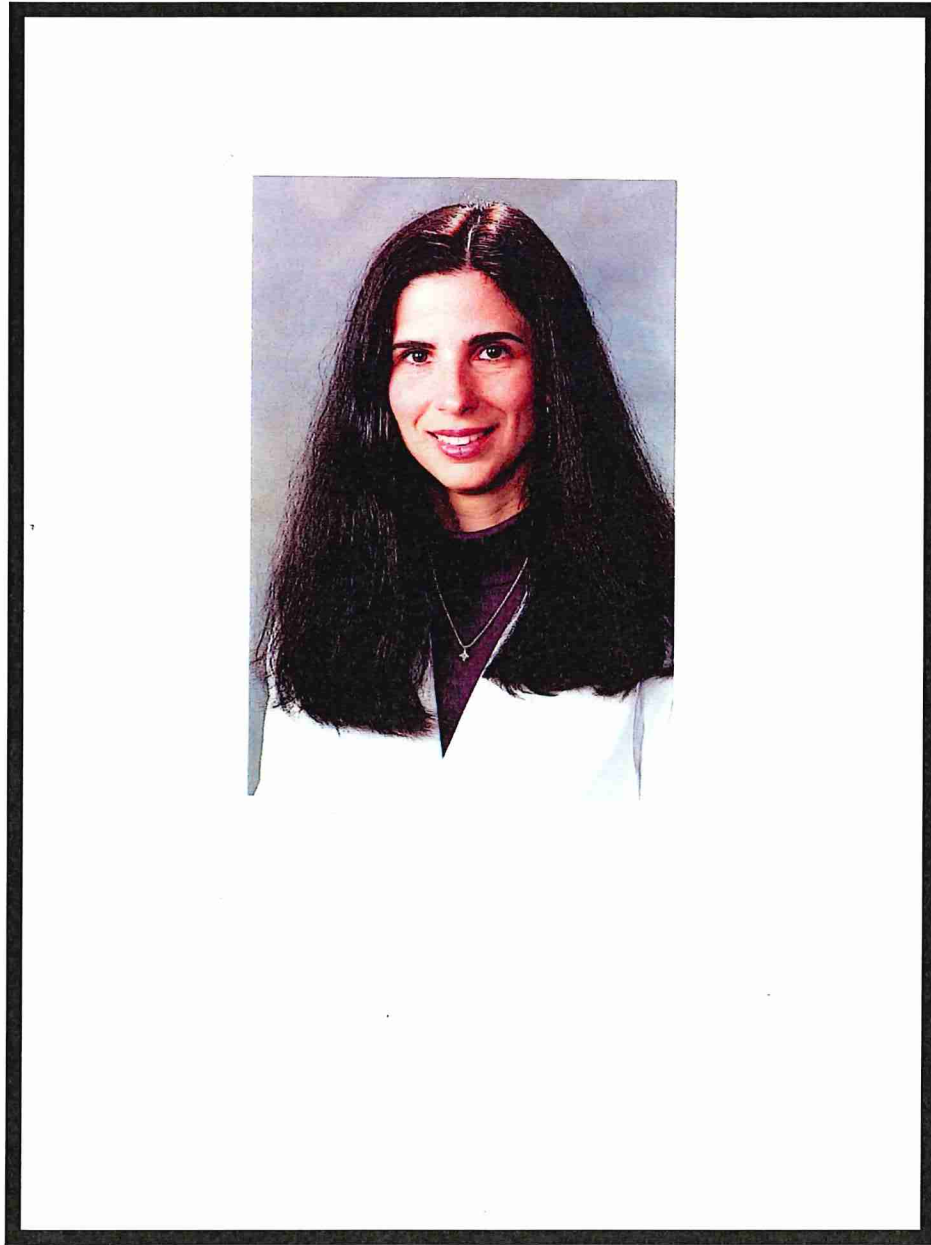
**Oath**

---

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

I Agree



**SUSAN DEPOLITI TOWER, MD, MBA**

**Susan Depoliti Tower, MD, MBA**  
453 Bermuda Place – Corpus Christi, Texas 78411  
Email: [REDACTED]  
Cell: 361-728-8366

**CURRENT POSITIONS**

**Medical Director, Rehabilitation Services** **July 2006 to present.**  
*Christus Spohn Shoreline Hospital*  
Corpus Christi, Texas

- Previously full-time Medical Director (2006-2021) for a 27 bed comprehensive Inpatient Rehabilitation Unit for the Christus Spohn Health System.
- When I accepted the position as Medical Director for Regional WoundCare & Hyperbarics in July of 2021, Christus Spohn Shoreline Hospital asked me to stay and remain on as a Co-Medical Director, for the Inpatient Rehabilitation Unit.

**Medical Director, Regional WoundCare & Hyperbarics** **July 2021 to August 2022.**  
*WoundCentrics, LLC*  
Corpus Christi, Texas

- Medical Director for outpatient wound care and hyperbaric medicine.

**President and CEO** **June 2006 to present.**  
*Susan D. Tower, MD PA*  
Corpus Christi, Texas

- Admitting and consulting privileges at local community hospitals, with *Christus Spohn Health System* being the primary focus. My practice includes Physical Medicine and Rehabilitation along with Wound Care.

**PRIOR POSITIONS**

**Consultant, Wound Care** **Nov. 2016 to July 2021.**  
*WoundCentrics LLC - Corpus Christi, for services with:*  
*Post-Acute Medical Specialty Hospital*  
Corpus Christi, Texas

**Wound Care Physician** **Sept 2006 to Nov 2009.**  
*Christus Spohn Shoreline Hospital Outpatient Woundcare Clinic.*

- Physician for outpatient Wound Care and Hyperbaric medicine Christus Spohn Shoreline Hospital.

**Private Practice - Susan Depoliti Tower, MD** **Jan. 2004 to June 2006.**  
Longview, Texas

- Private practice in Physical Medicine and Rehabilitation. Consulting and admitting physician, *Good Shepherd Medical Center, and Longview Regional Medical Center.*

**Private Practice - Susan Depoliti, MD** **Jan. 2001 to Nov. 2003.**  
Newark, Delaware

- Private practice in Physical Medicine and Rehabilitation. Consulting and admitting physician, *Christiana Care Hospital and Saint Francis Hospital.*

**Private Practice - Susan Depoliti, MD** **Aug. 1997 to Jan. 2001.**  
Wilkes-Barre, Pennsylvania

- Private practice in Physical Medicine and Rehabilitation.
- Admitting Physician, *John Heinz Institute of Rehabilitation Medicine.*



## EDUCATION

<b>MSL Candidate Presentation and Communication Skills Training Program</b> <i>with Samuel Dyer, MD</i> The Medical Science Liaison Society Durham, NC.	September 2017.
<b>Executive Healthcare MBA</b> <i>University of Texas, at Dallas</i>	May 2014.
<b>Graduate Certificate in Healthcare Management</b> <i>University of Texas, at Dallas</i>	April 2013.
<b>Certified Medical Director of Long Term Care – CMD</b> <i>The Society for Post-Acute and Long-Term Care Medicine</i>	2012 to present.
<b>Diabetic Wound Care Certification – DWCC - through the</b> <i>National Alliance of Wound Care</i>	2011 to present.
<b>Wound Care Certification – WCC – through the</b> <i>National Alliance of Wound Care</i>	2006 to present.
<b>UHMS Certification – through the</b> <i>Undersea and Hyperbaric Medical Society</i>	2006 to present.
<b>Doctor of Medicine.</b> <i>The Medical College of Pennsylvania</i> Philadelphia, Pennsylvania	1987-1991.
<b>Post-Baccalaureate Pre-Health Program.</b> <i>University of Pennsylvania</i> Philadelphia, Pennsylvania	1985-1987.
<b>Bachelor of Arts, Magna Cum Laude, PSYCHOLOGY MAJOR.</b> <b>1981.</b> (TRACK: THE BIOLOGICAL BASIS OF BEHAVIOR)	1979- 1978-1979
<i>University of Pennsylvania</i> Philadelphia, Pennsylvania	ELECTIVE LEAVE (SEE BELOW) <b>1976-1978.</b>
<b>Opera, Theater and Classical Ballet</b> <i>Philadelphia College of the Performing Arts</i> (ATTENDED DURING AN ELECTIVE LEAVE FROM THE UNIVERSITY OF PENNSYLVANIA) Philadelphia, Pennsylvania	1978-1979.

## **POST GRADUATE TRAINING**

**POSITION: Chief Resident, Physical Medicine Rehabilitation** 1996-1997.

**POSITION: Resident, Physical Medicine Rehabilitation** 1994-1996.

*University of Pennsylvania Medical Center*  
Philadelphia, Pennsylvania

**POSITION: Resident in Diagnostic Radiology** 1992-1993.

*Albert Einstein Medical Center*  
Philadelphia, Pennsylvania

**POSITION: Intern in General Surgery** 1991-1992.

*Graduate Hospital*  
Philadelphia, Pennsylvania

## **TELEVISION APPEARANCE**

**“Call the Doctor” – Television News Program** November 1997.

*Topic: Fibromyalgia*  
WVIA-TV. Pittston, Pennsylvania

## **STATE LICENSES**

Texas  
California  
Pennsylvania  
Delaware  
Virginia

## **UNIQUE EXPERIENCES**

**Rotary Club Youth Exchange Scholarship to Denmark** 1976.

## **PAST EMPLOYMENT**

**POSITION: IMS Marketing Research Account Executive** 1984-1985.

*IMS, America*

Ambler, Pennsylvania

- Account Executive/Product Manager for IMS Pharmaceutical and Hospital Supply Industry Audits. Responsible for the provision of proactive client service to the pharmaceutical, advertising, and financial communities. Primary contact for IMS healthcare databases. Designed customized marketing analysis reports via IMS on-line systems and delivered marketing presentations throughout Pennsylvania and New York.

**POSITION: Administrative Assistant to the Director of Marketing** 1982-1984.

*SmithKline-Beckman Corporation (Menley & James Laboratories)*

(Now known as GlaxoSmithKline)

Philadelphia, Pennsylvania

- Verbal and written communications to pharmacies throughout the United States. Development and distribution of marketing analyzes to the National Consumer Product Sales Force, based on IMS data from pharmacies throughout the United States.

**PAST EMPLOYMENT continued ....**

**POSITION: Administrative Assistant to the Director of Neuropsychology**

**1981-1982.**

*Hahnemann University Hospital*

Philadelphia, Pennsylvania

- Secretarial and administrative duties. Developed national neuropsychology continuing medical education programs in the Philadelphia area that were financially successful and funded research within the department. Assisted in the scoring of neuropsychological tests. Attended neuroanatomy medical school lectures.

**POSITION: Independent Contractor**

**1978-1980.**

*Educational Testing Service (ETS)*

- Developed logic and spatial reasoning questions for the Law School Admission Test (LSAT).

### Application for a City Board, Commission, Committee or Corporation

#### Profile

Imelda M Trevino  
First Name Middle Initial Last Name

[Redacted]  
Email Address

[Redacted]  
Street Address

Corpus Christi TX 78414  
City State Postal Code

[Redacted] [Redacted]  
Primary Phone Alternate Phone

#### What district do you live in? \*

District 5

#### Current resident of the City of Corpus Christi?

Yes  No

#### If yes, how many years?

49

Workforce Solutions Coastal Bend <small>Employer</small>	Student HireAbility Navigator <small>Job Title</small>	Inclusive workforce development <small>Occupation</small>
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#### Work Address - Street Address and Suite Number

400 Mann St Suite 800

#### Work Address - State

TX

#### Work Address - Zip Code

78401

#### Work Phone

3618853059

**Work E-mail address**

imelda.trevino@workforcesolutionscb.org

**Preferred Mailing Address**

Work Address

**Which Boards would you like to apply for?**

COMMITTEE FOR PERSONS WITH DISABILITIES: Submitted

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**Interests & Experiences**

**Are you a Nueces County registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

N/A

**Education, Professional and/or Community Activity (Present)**

My current position as a Student HireAbility Navigator for Workforce Solutions of the Coastal Bend services the 11 counties within the Coastal Bend Region. As a people leader, I am knowledgeable in the guidelines and reasonable accommodations in working with individuals with disabilities. I have served as Disaster Relief Manager for the Hurricane Harvey Relief Initiative and led a team of outreach specialists, following the Department of Labor's guidelines including application of services to individuals with disabilities, adaptive equipment, disability equipment lifts and workstation(s) dedicated for utilization of individuals with disabilities. In my current role, I work as a liaison between Texas Workforce Commission, Vocational Rehabilitation Services and the community targeting pre-employment transition services for Students with Disabilities. I also serve on the Corpus Christi Regional Transportation Authority's Committee on Accessible Transportation which promotes the inclusion and integration of persons with disabilities.

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

N/A

**Why are you interested in serving on a City board, commission or committee?**

My passion is for serving our community and most importantly, as an advocate for inclusion for all individuals, including those with disabilities. I not only have a professional understanding, but also a personal understanding of the barriers and obstacles people with disabilities can encounter. If given the opportunity to serve on the Committee for Persons with Disabilities I would serve as both a resource in the workforce development area and could provide insight as well as a voice for the inclusion of persons with disabilities.

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Upload a Resume

Imelda M Trevino

Are you an ex-Officio member of a City Board, commission or committee?

Yes  No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes  No

Are you a current candidate in an election for a non-city public office?

Yes  No

Do you currently serve as an elected official for a non-city public office?

Yes  No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

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## Demographics

Gender

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

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Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

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Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

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N/A

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**Board-specific questions (if applicable)**

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**Verification**

**City Code Requirement - Residency**

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As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

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I Agree

**City Code Requirement - Attendance**

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As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

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I Agree

**Consent for Release of Information**

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I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

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I Agree

**Oath**

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I swear that all of the statements included in my application and attached documents, if any, are true and correct.

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I Agree



# Imelda M. Trevino

7125 Cotton Club Dr.  
Corpus Christi, TX 78414

(361) 548-9456

A high energy and results-driven professional with over 20 years' experience in a people leader role. Excellent planning and organizational skills result in the optimum functioning of the department and the consistent achievement of service standards. Proven interpersonal and motivational ability ensure a strong approach and the attainment of maximum performance levels and productivity. A decisive action-orientated professional with exceptional administrative skills and strong communication ability.

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## Expertise

- Customer Service Management
- Relationship Building
- Problem Solving Skills
- Communication Skills
- Public Speaking
- MS Office Suite
- Human Resources
- Front-End Supervision
- Manage Calendars
- Purchase Card Management
- Multi-tasking ability
- Business to Business Management
- Teambuilding & Training
- Problem Solving Skills
- Leadership, coaching & mentoring
- Time & Attendance
- Purchase Orders & Requisitions
- Contract Management

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## Professional Experience

Corpus Christi Polymers, LLC — Corpus Christi, TX

April 2019 to February 2021

### Executive Assistant

Provide high level Executive Support to the Site Manager, Chief Construction Officer, Chief Financial Officer and Human Resource Director.

- Effectively manage confidential information while coordinating heavy executive calendars and travel, increasing the Executives efficiency.
- Create and enhance complex and extensive PowerPoint presentations from multiple sources for high-level corporate meetings and public speaking engagements, ensuring corporate standards and branding was consistently maintained.
- Maintaining organizational charts and distribution lists.
- Meeting and event coordination, including responsibility for maintaining conference room scheduling.
- Generating purchase requisitions, processing/tracking invoices, compiling supporting documentation for purchase orders for accuracy and receiving.
- Manage office supplies and purchasing.
- Preparing Minutes of the Meeting for review and distribution.
- Administrative responsibilities related to Budget & Expense Reports
- Advanced computer knowledge including Microsoft Office Suite, Word, Excel, PowerPoint and Visio, aptitude to continually learn new software or applications is required.
- Payroll Practitioner responsible for accurate and complete time and attendance processing.
- General administrative office duties to include answering phone calls, filing, organizing, and providing other administrative responsibilities as requested.
- Solid experience with producing email correspondence, review drafts and finished documents for appropriate grammatical usage.

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SERCO of Texas — Corpus Christi, TX

February 2018 to April 2019

### Disaster Relief Manager - HHRI

Assist in all phases of daily programming following the Department of Labor regulations including management/reporting, quality assurance and advocacy for individuals served by Hurricane Harvey Relief Initiative project.

- Serve as a key liaison between Unique Employment, SERCO and contracted Workforce Career Centers.
- Responsible for coordination, development, recruitment, maintenance, and outreach activities.
- Monitors on-going delivery of services to ensure accomplishment of program goals and ensure attainment of performance measure.
- Responsible for meeting and exceeding assigned contracted measures, as outlined in the Service Delivery Plan and contract deliverables.
- Developed and implemented annual assessments, quarterly reviews and revision of daily logs and monthly reports for the Hurricane Harvey Relief Initiative program.
- Ensured program and subprojects were tracking to schedule, scope and budget following full compliance.
- Provided internal and external program status updates to leadership daily summarizing overall program progress.

- Developed Employee Sales Training plan to ensure optimum customer service, engagement and increase enrollment.
- Coordinate with management to support, develop and implement program growth strategies. (EX: Choices Exempt Initiative)
- Inform customers of requirements and explain available programs.
- Facilitate Workforce Orientation for Applicants and Workers Innovation Opportunity Act Orientation.
- Facilitate and develop curriculum and Workshops.

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Charter Spectrum — Corpus Christi, TX

October 2000 to January 2018

**Sales Supervisor - Residential, New Build and Third-Party Retail**

Nationally recognized and dedicated people leader responsible for managing sales agents, building Business to Business relationships, promoting services and monitoring agent's performance, while still providing excellent service to the customer. Scheduled representatives, developed B2B relationships, resolved emergency issues, recruited, interviewed, hired and provided training for new employees and retail partners. Handled service issues beyond agents' capability. Met all customer and company expectations.

- Responsible for 20+ sales representatives and 2 contact firms.
- Directed, supervised, monitored and motivated sales staff to ensure that all performance goals were met.
- Developed and maintained Business Relationships to ensure effective service/product delivery and maintenance of contracts.
- Interpreted and communicated work procedures and company policies.
- Developed and conducted ongoing skills training and personal development classes for team members and business partners.
- Prepared sales and commission reports.
- Evaluated employees' job performance and conformance to regulations and recommended appropriate personal action.
- Designed quality control program and implement standards to coach employees toward high performance and success.
- Created incentives to drive performance and engage employees.
- Recruited, interviewed, hired, trained and supervised agents to ensure optimum customer satisfaction.
- Exceeded targeted results in customer retention, customer expectations, sales and support service as well as other customer service goals.
- Provided customers with on-the-spot solutions and, when necessary, refunds when dissatisfied with services.

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**Education and Training**

Del Mar College — Corpus Christi, TX

**Business Administration**

**Training:** Completed courses and seminars in ADP, SAP Concur, SAP, Customer First Customer Service, Salesforce, Play to Win Leadership Training, S3 Sales Training, E3 Excellence Training, I-9 Verification, Effective huddle training, time management, leadership, customer service, performance assessment, SNAP Program, Choices Program, WIOA Program, Cabinet Training, Service Plans, Work in Texas

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