



## **AGENDA MEMORANDUM**

Action Item for the City Council Meeting April 16, 2024

**DATE:** April 16, 2024

**TO:** Peter Zanoni, City Manager

**FROM:** Kathleen Chapa, Interim Assistant Director of Animal Care Services  
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### **Purchase of Multicompartment Slide-In Kennels for Animal Care Services**

#### **CAPTION:**

Resolution authorizing the purchase of four, six-compartment slide-in kennels for existing Animal Control vehicles from Deerskin Mfg., Inc. of Springtown, Texas, for \$82,156.00 with FY2024 funding in the amount of \$82,156.00 from the General Fund.

#### **SUMMARY:**

The purchase of slide-in kennels is an alternative to buying custom-built vehicles for Animal Care Services. Existing Animal Control units will be retrofitted into fully functional Animal Control units by adding these six-compartment slide-in kennels to the bed of the truck. Retrofitting is an economic and accelerated alternative that will allow the upcycle of existing vehicles.

#### **BACKGROUND AND FINDINGS:**

Lead time for purchasing custom-built Animal Control trucks is up to two years. In an effort to expedite the purchasing of customized trucks, Animal Care staff has explored alternate options. A viable option is the retrofitting of existing trucks with slide-in kennels. These unique slide-in kennels are equipped with air conditioning and heating and will be placed on existing Animal Control vehicles. This alternate method will allow more Animal Control vehicles to be placed in service in a quicker period of time than the conventional method of purchasing trucks.

#### **PROCUREMENT DETAIL:**

Deerskin Mfg. is the sole manufacturer of these multicompartment, slide-in kennels, equipped with full climate (heating & air-conditioning) controls, and this is recommended for purchase

under the sole source exemption Texas Local Government Code 252.022 (a)(7)(a). This pilot-program is to create 4 slide-in kennels to enhance current operations, and the department in coordination with Fleet, will evaluate the units through the lifecycle and evaluate the benefits of the slide-in vs. fully fabricated units.

**ALTERNATIVES:**

The alternative would be to continue operating with nine (9) Animal Care Services vehicles; however, currently Animal Care Services has two (2) of these nine vehicles out-of-service for repairs. Approval of these four retrofit slides into existing units would provide additional vehicles to assist Animal Care Services in responding to the high volume of citizens' calls and concerns.

**FISCAL IMPACT:**

The FY 2024 fiscal impact for Animal Care Services Department in the General Fund is \$82,156.00.

**FUNDING DETAIL:**

Fund:	1020	General Fund
Organization/Activity:	12680	Animal Control
Department Number	52	Animal Care Services
Project # <b>(CIP Only):</b>		
Account:	550020	Vehicles & Machinery

**RECOMMENDATION:**

Staff recommends approval of this resolution authorizing the purchase of four, six-compartment slide-in kennels with Deerskin Mfg., Inc., as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution  
Price Sheet  
Presentation