



Meeting Minutes

Animal Care Advisory Committee

Wednesday, February 12, 2025

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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A. Call To Order

The meeting was called to order by Co-chair Jackie McCollough at 12:40pm

B. Roll Call

C. Public Comment

Rebekah Chiarello spoke on and presented a document on monitoring and evaluating dog population management interventions at CCACS.

D. Approval of Minutes and Action on Absences

1. Adoption of Minutes-Regular Meeting December 18th, 2024

Attachments: [MeetingMinutes09-Jan-2025-03-16-49](#)

Cardenas motioned to approve. Dominguez seconded the motion and was passed unanimously.

2. Approval of Absences from November 20th, 2024 and December 18th, 2024
Monica Montalvo

Monica Montalvo – stated she was ill, and her daughter was ill.
Motion to approve, the motion was seconded and passed unanimously.

E. Committee Reports

F. Staff Reports

3. Region 11 Zoonosis Report

Attachments: [Zoonosis Shelter Report](#)

Updated Zoonosis Report for Winter 2024. Assistant Director Cynthia Martinez led the discussion. The Report states in 2024 there were a total of 5 reported cases of rabies in bats for our area: 2 in July, 2 in October, and 1 in November.

4. Monthly Shelter and Clinic Report

Attachments: [Shelter Report](#)

Martinez presented the board with the Animal Activity report of January 2025. Dominguez inquired about the citation report, which was not provided as an over site and will be provided later.

Cardenas raised a question regarding the fewer stray dog intakes in January 2025 compared to January 2024 despite CCACS having more officers on staff. Martinez clarified the decrease was due to officer injuries, vacancies, and 24-hour shifts during freezing weather; CCACS prioritized bites, injuries, and neglected calls.

McCollough inquired about the December statistics, noting that the number of implanted microchips was lower. Martinez stated that she would look into it, but she clarified that it could be because microchipped pets were coming to the shelter to be registered rather than implanted.

McCollough then discussed discrepancies in the Live Release Rate and the December 2024 statistics, questioning how CCACS calculates these numbers. After discussion, Martinez confirmed discrepancies in previous reports and assured that CCACS is currently working to correct those calculations to provide accurate statistics for the board.

McCollough requested a full-year calendar report. Martinez agreed and stated she would present it at the following advisory board meeting.

G. Unfinished Business

H. New Business for Discussion and Possible Action

5. Good Samaritan law for animals

Dominguez asked if any good Samaritan laws would absolve or assist citizens helping animals in critical situations. Director Kathleen Chapa and Martinez responded that such laws would likely depend on state legislation due to liability issues. Chapa further explained that animal control officers are not allowed on the property without exigent circumstances. She also mentioned that ACS is working with other city divisions to respond more efficiently and effectively to animal-related situations. Dominguez motioned to table the discussion, and it passed unanimously.

6. Statistics on disposition / progress of court cases involving animals

Chapa confirmed that CCACS is collaborating with the District Attorney's Office to obtain the necessary statistics. However, their office is currently experiencing a significant backlog, which may delay the information.

Martinez explained that the final outcomes of cruelty cases often take years to resolve. McCollough asked if the monthly report could include statistics on ongoing cruelty cases. Martinez replied that the report could include the number of cases that have been started, closed, and are still active.

7. Statistics on diseases / injuries / illness of incoming animals and treatment / mortality.
Use information generated for public awareness of diseases / treatment etc...

Martinez stated that we currently do not have these statistics and will need to determine methods for tracking this information. After discussing the issue with the board, it was concluded that retrieving the data would be labor-intensive. McCullough suggested that a subjective verbal report on specific areas of illness could be an alternative to providing a detailed report.

8. Statement on how State 3 restrictions are affecting C.C.A.C.S

Chapa stated that the Stage 3 restrictions on water have not affected any of the operations at CCACS.

9. Category for anonymous reporting of animal cruelty / neglect etc..
cases on anonymous
tip website operated by C.C.P.D

Chapa informed the board that, as of now, the community can call or email 3-1-1 to remain anonymous.

10. Format monthly data using pie charts / bar graphs for a visualized product

Chapa noted that we need to correct our statistics before putting this item into visual practice.

I. Future Agenda Items

11. Next Scheduled Advisory Board: March 12th, 2025

J. Adjournment

The meeting was adjourned at 1:36 p.m. All approved, and the meeting was adjourned.