



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 14, 2021

DATE: September 14, 2021

TO: Peter Zaroni, City Manager

FROM: Richard Martinez, Director of Public Works
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Supply Agreement for Sign Assembly Materials

CAPTION:

Motion authorizing a three-year supply agreement with Pathmark Traffic Equipment, LLC., of San Marcos, Texas, for traffic sign materials required to perform traffic sign maintenance operations for an estimated amount not to exceed \$383,256.00, with FY 2021 funding in an amount not to exceed \$10,646.00 available through the Streets Fund.

SUMMARY:

This motion authorizes a three-year supply agreement with Pathmark Traffic Equipment, LLC. for traffic sign materials required to perform traffic sign maintenance operations.

BACKGROUND AND FINDINGS:

The Public Works Department (Sign and Markings Division) is responsible for maintenance of approximately 18,000 ground mounted poles that provide support for up to 50,000 traffic signs on City streets. Over the past year, the Public Works Department has increased response to maintenance activity and efforts to support the Vision Zero initiative. On average, the Signs and Markings Division receives over 195 requests a month associated with traffic sign maintenance or requests for new installs. The requests often require reinstallation of not only the sign(s), but the sign assembly parts such as pole, base assembly, anchor system, brackets, and caps. Upon investigation of the request, City staff makes the determination whether the install requires a new sign assembly because it is either missing, damaged, or substandard due to age or corrosion.

Materials for sign assemblies such as pole, base assembly, anchor system, brackets, and caps were previously obtained through a purchase order performed on a yearly basis. However, due to the steadily increasing prices for aluminum products, City staff decided it was a better option to obtain bids to find the lowest cost for materials.

The City of Corpus Christi must conform to standards in the Texas Manual of Uniform Traffic Control Devices (TMUTCD). These standards require the use of traffic signs posts, foundations, and mountings that not only hold a sign steady to prevent movement, but also to be crashworthy. Crashworthy traffic sign supports safely breakaway on impact to minimize damage and injury. They also reduce maintenance time for repairs to traffic signs when damaged. The sign poles (Schedule 80 or 10BWG Tubing material), anchor systems, base assemblies, brackets, and caps requested in the supply agreement are compliant with the State standards enforced by TMUTCD. The materials will be ordered as needed for maintenance operations to ensure safety to the traveling public.

PROCUREMENT DETAIL:

Contracts and Procurement conducted a competitive Request for Bid process on May 30, 2021 to obtain bids for new long-term contracts. The City received one bid and is recommending award to the lowest responsive, responsible bidder, Pathmark Traffic Equipment, LLC. of San Marcos, Texas.

With only one bid submitted, comparative price research was conducted. Pathmark Traffic Equipment is a vendor on the Texas Buyboard. Staff concluded that the bid is competitive and that it shows cost savings of between 2.68% to 3.9% on units listed based on current pricing.

ALTERNATIVES:

The alternative is to continue utilizing the current supply agreement Public Works has through purchase orders. However, this will result in the City not realizing cost savings through the proposed agreement.

FISCAL IMPACT:

The fiscal impact in FY 2021 is an amount of \$10,646.00 for this supply agreement with the remaining costs of \$372,610.00 budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	1041	Streets
Organization/Activity:	12320	Signs and Markings
Mission Element:	053	Signals, Signs & Markings
Project # (CIP Only):	N/A	
Account:	520130	Maintenance & Repairs INV Clrng
Amount:	\$10,646.00	

RECOMMENDATION:

Staff recommends the approval of this agreement with Pathmark Traffic Equipment, LLC., of San Marcos, Texas, for Traffic Sign Material for Public Works, as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreement