



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of July 25, 2017
Second Reading Ordinance for the City Council Meeting of August 8, 2017

DATE: July 10, 2017

TO: Margie C. Rose, City Manager

THRU: Annette Rodriguez, M.P.H., Director of Public Health
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FROM: William Milan Uhlarik, M.B.A., A.R.M., Assistant Director of Public Health
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Acceptance of the IMM/LOCALS Immunization Branch-Locals Grant and Grant Program Income in the amount of \$311, 637.00, and appropriation of the funds for the contract period September 1, 2017 through August 31, 2018.

CAPTION:

Ordinance authorizing the City Manager or designee to execute all documents necessary to accept, amend, and appropriate a grant contract for the Immunization Branch-Locals (IMM/LOCALS) grant in the amount of \$241,637.00 from the Texas Department of State Health Services in the No. 1066 Health Grants Fund, to provide for personnel costs and other expenses to fund an immunization program for children, adolescents, and adults, with special emphasis on children three years of age or younger for the contract period September 1, 2017, through August 31, 2018; and appropriating related program income in the estimated amount of \$70,000.00 in the Health Grants Fund No. 1066.

PURPOSE:

To be used to provide for personnel costs, supplies and other expenses to provide immunizations to eligible children, adolescents, and adults, with special emphasis on children three years of age or younger to stop vaccine preventable diseases from occurring in the population of the State of Texas.

BACKGROUND AND FINDINGS:

The Texas Department of State Health Services (DSHS) has awarded a grant in the amount of \$241,637.00 to provide for personnel costs, supplies and other expenses to provide immunizations to eligible children, adolescents, and adults, with special emphasis on children three years of age or younger to stop vaccine preventable diseases from occurring in the population of the State of Texas.

ALTERNATIVES:

Refuse the grant and discontinue providing immunizations to the population of the State of Texas.

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

Council approval required for acceptance of grant and appropriation of grant funds.

EMERGENCY / NON-EMERGENCY:

Non-Emergency. This item requires two readings and ratification of the grant contract to begin September 1, 2017.

DEPARTMENTAL CLEARANCES:

Corpus Christi-Nueces County Public Health District
Legal Department
Finance - Federal Grants and Office of Management and Budget.

FINANCIAL IMPACT:

X Operating

X Revenue

☐ Capital

☐ Not applicable

Fiscal Year: 2016-2017	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item		\$311,637.00		\$311,637.00
BALANCE		\$311,637.00		\$311,637.00

Fund(s): Grant

Comments:

The grant does not require a cash or in-kind match by the City. The Department of State Health Services ("DSHS") allows the Health Department to charge fees to administer vaccines provided by the grant; however, any fees collected during each month of the grant must be deducted from each monthly grant reimbursement request made to DSHS. Annual grant program fees are estimated to be \$70,000 that have been included in the FY2016-2017 Health Department Budget.

RECOMMENDATION:

Staff recommends approval of this agenda item

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Contract No. 537-18-0077-00001