



AGENDA MEMORANDUM

Action Item for the City Council Meeting of July 30, 2019

DATE: July 30, 2019

TO: Peter Zaroni, City Manager

FROM: Kim Baker, Director of Contracts and Procurement
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(361) 826-3169

Concrete Mix Supply Agreement

CAPTION:

Motion authorizing a three-year supply agreement with Ferguson Enterprises, LLC of Corpus Christi, Texas, for the purchase of concrete mix in various types for a total amount not to exceed \$64,855.83, with the first-year funding through the Stores Fund.

PURPOSE:

This is a motion to approve a three-year supply agreement for concrete mix in various types stocked by the City Warehouse and utilized by City departments.

BACKGROUND AND FINDINGS:

The City Warehouse stocks various types of concrete mix so they can be readily available for the departments as needed for example Street Operations uses it for signage installation; Parks and Recreation Department uses the concrete for new park equipment installation; and Utilities for repairs of sidewalks and curbs.

The Contracts and Procurement Department conducted a competitive Request for Bid process and received one bid. A review was conducted of past purchases of concrete mix and it was confirmed that the supplier's pricing is comparable or better to historical pricing. Staff recommends award to Ferguson Enterprises, LLC.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Contracts and Procurement

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$2,800,195.15	\$43,248.44	\$2,843,443.59
Encumbered / Expended Amount	\$2,313,420.60	\$0.00	\$2,313,420.60
This item	\$21,607.39	\$43,248.44	\$64,855.83
BALANCE	\$465,167.16	\$0.00	\$465,167.16

Funding Detail:

Fund: 5010 Stores
Organization/Activity: 40000 Warehouse Stores
Mission Element: 185 Centralized Purchasing System
Project # **(CIP Only)**: N/A
Account: 520210 Cost of Goods Sold

RECOMMENDATION:

Staff recommends approval of the item as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement
Bid Tabulation