



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 20, 2012

Action Item for the City Council Meeting of December 11, 2012

DATE: October 24, 2012

TO: Ronald L. Olson, City Manager

FROM: Daniel Biles, P.E., Director of Engineering Services
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Ratification of Amendment No. 2
Contract for Professional Services:
Hike & Bike Trails – City Wide (Bond 2008)

CAPTION:

Motion authorizing the City Manager, or designee, to ratify Amendment No. 2 to the Contract for Professional Services with JEC Architects, Inc. of Corpus Christi, Texas, in the amount of \$7,800.00, for a total restated amount not to exceed \$52,175.00 for the Hike & Bike Trails – City Wide (Bond 2008).

PURPOSE:

The purpose of this Agenda Item will authorize additional design time to the consultant contract to assist the City with research and documentation related to easement acquisition for the trailhead of the Hike & Bike Trails City Wide project. In addition, redesign of some trail segments was warranted to address conflicts with a stormwater improvement project for Schanen Drainage Ditch.

BACKGROUND AND FINDINGS:

The additional consultant hours were required for additional research and documentation for the proposed easement across Lot 1 of Sun Valley Estates and a revised Scope of Design Services for the first leg of the trail from Yorktown to Cedar Pass.

JEC Architects was requested to meet with and coordinate documentation with Capnor, USA surveyors to verify property boundaries, utility easements and possible ownership of Lot 1, Sun Valley Estates.

In addition, the Scope of Design Services addresses the conflict of the Trail design and location with a previously designed stormwater project to improve Schanen Drainage Ditch. The recently constructed “back swale” with post inlet drains and irrigation lines requires replacement and/or removal and the sidewalk requires design as a heavy concrete section maintenance road

to handle heavy mowing equipment and vehicles for maintenance of the ditch and right-of-way.

ALTERNATIVES:

1. Award the contract to JEC Architects, Inc. as proposed.
2. Do not award the contract to JEC Architects, Inc. as proposed. (Not Recommended)

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

Conforms to statues regarding FY 2012-2013 Parks and Recreation Capital Improvement Planning (CIP) Budget

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Parks and Recreation

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget	\$79,800	\$420,200.00		\$500,000.00
Encumbered / Expended Amount	\$79,800			\$79,800.00
This item		\$7,800.00		\$7,800.00
Future Anticipated Expenditures		\$409,715.00		\$409,715.00
BALANCE	\$0.00	\$2,685.00		\$2,685.00

Fund(s): Parks and Recreation CIP #6 – Bond 2008 Park CIP G.O. Funds

RECOMMENDATION:

City staff recommends ratification of Amendment No. 2 to the Contract for Professional Services with JEC Architects, Inc. of Corpus Christi, Texas, in the amount of \$7,800.00, for a total restated amount not to exceed \$52,175.00 for the Hike & Bike Trails – City Wide (Bond 2008).

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Location Map
Contract