



AGENDA MEMORANDUM

First Reading for the City Council Meeting of February 10, 2015
Second Reading for the City Council Meeting of February 17, 2015

DATE: January 22, 2015

TO: Ronald L. Olson, City Manager

THRU: Gustavo Gonzalez, P. E., Assistant City Manager of Public Works and Utilities
gustavogo@cctexas.com
(361) 826-3897

FROM: Valerie H. Gray, P. E., Executive Director of Public Works
Valerieg@cctexas.com
(361) 826-3729

Jerry Shoemaker, P. E., Acting Director of Capital Programs
Jerrys2@cctexas.com
(361) 826-3516

Lease Agreement

CCRTA Temporary Bus Transfer Station Site

CAPTION:

Ordinance authorizing the City Manager or designee to execute a seven (7) month lease agreement with Corpus Christi Regional Transportation Authority for the use of property bounded by Leopard, Sam Rankin, Mestina and Josephine Streets, for a temporary bus transfer station.

PURPOSE:

The purpose of this agenda item is to execute a Lease Agreement with the Corpus Christi Regional Transportation Authority (CCRTA) to permit them to construct and operate a temporary bus transfer station on vacant City property located directly west of City Hall.

BACKGROUND AND FINDINGS:

In June 2015, CCRTA will begin demolition of the present South Staples Bus Transfer Station located directly east of City Hall. The demolition and reconstruction of the transfer station will be in conjunction with their new Staples Street Center building presently under construction. In order to continue bus transfer service in the area during this reconstruction phase, CCRTA has asked the City to use a portion of the vacant City property located west of City Hall as shown on the attached Location map. CCRTA will need to use this land for a temporary period of approximately seven (7) months beginning on June 1, 2015 and terminating on December 31, 2015, subject to extension on a month-to-month basis.

The City and CCRTA have agreed to the terms and conditions stipulated in the attached Lease Agreement. CCRTA will also pay for and construct various improvements on the City's land such as area lighting fixtures, sidewalk extensions, signage, and a temporary shade/cover facility for bus passengers. CCRTA will also re-stripe traffic lanes on Leopard Street in order to accommodate the buses stopping at the designated bus stops. At the termination of the Lease Agreement, all temporary facilities shall be removed from the premises and the traffic lanes of Leopard Street will be re-striped to their original configuration, all at the sole cost of CCRTA.

ALTERNATIVES:

1. Execute the Lease Agreement with CCRTA (recommended).
2. Do not execute the Lease Agreement with CCRTA (not recommended).

CONFORMITY TO CITY POLICY:

The Lease Agreement is authorized by City Charter Article X Section 1 (a) (9) and conforms to the City's policies for property leases.

EMERGENCY / NON-EMERGENCY:

Not applicable

DEPARTMENTAL CLEARANCES:

Not applicable

FINANCIAL IMPACT:

Fiscal Year 2014-2015	Project to Date Expenditures	Current Year	Future Years	TOTALS
Budget	\$0.00	\$0.00	\$0.00	\$0.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00	\$0.00
This item	\$0.00	\$0.00	\$0.00	\$0.00
Future Anticipated Expenditures This Project	\$0.00	\$0.00	\$0.00	\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Fund(s): Not applicable

RECOMMENDATION:

City staff recommends passage of the Ordinance and approval of the Lease Agreement.

LIST OF SUPPORTING DOCUMENTS:

- Certification of Funds
- Location Map
- Lease Agreement
- Ordinance