



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
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## Meeting Minutes - Draft

### Municipal Court Committee

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Wednesday, September 16, 2020

2:00 PM

Council Chambers

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#### PUBLIC NOTICE

**A. Call meeting to order**

Chairman Rudy Garza called the meeting to order at 2:03 p.m.

**B. Roll Call:**

**Council Member Rudy Garza, Chair**

**Council Member Paulette Guajardo**

**Council Member Gil Hernandez**

**Council Member Ben Molina**

City Secretary Rebecca Huerta called the roll and stated a quorum of the board was present to conduct the meeting. (Council Member Guajardo joined the meeting virtually at 2:04 p.m.)

Staff members present: Assistant City Attorney Buck Brice, Director of Human Resources Eyvon McHaney, Presiding Municipal Court Judge Gail Loeb, Assistant City Attorney Keith Selman, Municipal Court Administration Director Gilbert Hernandez.

Present: 4 - Rudy Garza, Paulette M. Guajardo, Ben Molina and Gil Hernandez

**C. Public Comment**

Chairman Garza called for public comment. There were no comments.

**D. Approval of minutes**

1. [20-1163](#) Minutes of the July 9, 2020 Meeting

A motion was made by Council Member Ben Molina, seconded by Council Member Gil Hernandez, that the Minutes be approved. The motion carried unanimously.

**E. Executive Session: (NONE)**

**F. Agenda items: (NONE)**

**G. Briefings:**

2. [20-1164](#) Discussion regarding judicial performance evaluation form.

Chairman Garza opened the discussion on item 2, saying the item has been requested by Council Member Hernandez at the July 9th meeting. As background information, Chairman Garza said the committee had revamped the form a few years ago because at the time it was geared more towards department heads rather than judges. He said the current form was a starting point and could always be improved. Council Member Hernandez spoke in favor of using a weighted system, weighing more important duties over others when compiling the composite score.

Director of Resources Eyvon McHaney presented a revised performance evaluation form for the committee's review. She developed the form in consultation with Judge Loeb and by researching best practices in other cities, particularly looking at the reappointment process. Her main recommendations were as follows: reduce/condense the number of questions from 21 to 10; move away from "situational" questions and emphasize employee qualities and values (e.g. dependable, flexible); change the tiering system from five to four tiers; weigh courtroom duties 60% and magistration duties 40%; establish performance goals (professional development) to help employees improve their performance.

The consensus of the committee was to move forward with Ms. McHaney's recommended changes. Chairman Garza asked Ms. McHaney to provide a final draft for committee review at a future meeting.

**H. Future Agenda Items**

Chairman Garza asked if there were any future agenda items. There were none.

**I. Adjournment**

There being no further business, Chairman Garza adjourned the meeting at 2:26 p.m.