



AGENDA MEMORANDUM

Action Item for the City Council Meeting November 19, 2024

DATE: October 22, 2024

TO: Peter Zanoni, City Manager

FROM: Brandon Wade, Fire Chief
BrandonW@cctexas.com
(361) 826-3935

Josh Chronley, Assistant Director of Finance & Procurement
JoshC2@cctexas.com
(361) 826-3169

Upfitting of Three Medic Units for the Fire Department

CAPTION:

Motion authorizing execution of a 32-month cooperative service agreement with Frazer, LTD., of Alvin, Texas, through the BuyBoard Cooperative, in an amount not to exceed \$865,652.00 for the upfitting and installation of parts and equipment on three replacement F-450 medic units for the Fire Department, with FY 2025 funding from the General Fund and the Vehicle Equipment Replacement Fund.

SUMMARY:

Motion authorizing a 32-month cooperative service agreement for the upfitting and installation of parts and equipment on three replacement F-450 medic units for the Fire Department (CCFD).

BACKGROUND AND FINDINGS:

This agreement includes the purchase of upfitting kits for three replacement FY 2025 F-450 medic units. The upfitting kits will include equipment and accessories such as lights, sirens, cameras, bumpers, paint, radio equipment, power sources, and a New Stryker Power-LOAD System. This item is an FY 2025 Budget Initiative, with funds allocated for the purchase of upfitting three replacement medic units.

Currently, CCFD's fleet has 14 front line medic units. With the approval of this purchase, it will allow the rotation of three current front-line medic units to our reserve fleet. The three medic units that will be rotated out of the reserve fleet are each over 9 years old. This will help CCFD continue providing a sufficient and reliable reserve fleet. Maintaining a dependable fleet of

reserve units helps to increase overall fleet capacity and to maintain response times. Below is a chart signifying the 14 CCFD fire stations with front line medic units.

Station	Address	Medic Unit	Council District
1	514 Belden 78401	Yes	1
2	13421 Leopard St 78410	Yes	1
3	1401 Morgan Ave 78404	Yes	1
4	2338 Rodd Field Rd 78414	No	4
5	3105 Leopard St 78408	No	1
6	6713 Weber Rd 78413	Yes	3
7	3722 S Staples St 78411	Yes	2
8	4645 Kostoryz Rd 78415	Yes	2
9	501 Navigation Blvd 78408	Yes	1
10	1550 Horne Rd 78416	Yes	3
11	910 Airline Rd 78412	Yes	4
12	2120 Rand Morgan Rd 78410	Yes	1
13	1802 Waldron Rd 78418	Yes	4
14	5901 S Staples St 78413	Yes	3
15	14202 Commodores Dr 78418	Yes	4
16	8185 State Hwy 361 78418	No	4
17	6869 Yorktown 78414	Yes	5
18	6226 Ayers St 78415	No	3

PROCUREMENT DETAIL:

This procurement is through the BuyBoard Cooperative. Contracts awarded through the BuyBoard Cooperative have been competitively procured in compliance with local and state procurement requirements.

The table below shows that Frazer, LTD., through the BuyBoard Cooperative, offers cost savings of just under 1% as compared to the HGAC Buy Cooperative for like base model and options. Additionally, the cooperative fee for the BuyBoard purchase orders is \$200 less than HGAC.

Description	BuyBoard	HGAC	Variance %	Variance \$
	Base Rate per Unit	Base Rate per Unit		
Base Price - Type 1 F-450	\$124,120.00	\$125,104.00	0.79%	\$984.00
Added options	\$164,164.00	\$165,527.00	0.83%	\$1,363.00
Cooperative Fee	\$800.00 (\$266.67 per unit)	\$1,000.00 (\$333.33 per unit)	25.00%	\$200.00 (\$66.66 per unit)
Total (Per unit)	\$288,550.67	\$290,964.33	0.84%	\$2,413.66

ALTERNATIVES:

The alternative is to not purchase the additional medic units and continue to utilize less reliable, reserve medic units. However, with the increase in emergency services calls over the past year, using the less reliable reserve medic unit is not recommended.

FISCAL IMPACT:

The fiscal impact in FY 2025 is an amount of \$865,652.00 which will be paid through the General Fund and the Vehicle Equipment Replacement Fund. This item is an FY 2025 Budget Initiative, with funds allocated for the purchase of upfitting three replacement medic units.

FUNDING DETAIL:

Fund: 1020 General Fund
Organization/Activity: 35100 City Ambulance Operations
Department: 10 Fire Department
Project # (CIP Only): N/A
Account: 550020 Vehicles & Machinery
Amount: \$411,370.21

Fund: 5111 Vehicle Equipment Replacement Fund
Organization/Activity: 11112 Short Term Debt Purchase
Department: 13 Fleet Maintenance
Project # (CIP Only): N/A
Account: 550020 Vehicles & Machinery
Amount: \$454,281.79

RECOMMENDATION:

Staff recommends approval of this motion authorizing execution of a 32-month service agreement for upfitting, manufacturing, installation of parts, and equipment on three medic units for CCFD, as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet