



## ELECTION SERVICES CONTRACT CITY OF CORPUS CHRISTI AND COUNTY OF NUECES

THIS CONTRACT is made this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the CITY OF CORPUS CHRISTI (hereinafter referred to as "CITY OF CORPUS CHRISTI") and Diana T. Barrera, County Clerk (COUNTY ELECTION OFFICER), under authority of Texas Election Code, Section 31.092 (a), to perform Election Services for the December Runoff Election to be held by Nueces County on December 16, 2014.

This Contract is entered into in consideration of the mutual covenants and promises hereinafter set forth.

### Paragraph 1. SERVICES OF COUNTY ELECTION OFFICER

The COUNTY ELECTION OFFICER shall be responsible for the overall conduct of the election and shall perform and furnish the following:

- (a) Hire all early voting and election day personnel;
- (b) Conduct training session of all election workers;
- (c) Provide laptops, air cards, label printers, and cell phones for processing early voters;
- (d) Provide Judges Booth Controller (JBC), eSlate equipment and booths for Early Voting and Election Day polling locations;
- (e) Transport election equipment to polling locations;
- (f) Provide Early Voting and Election Day technical support for mechanical breakdowns of voting equipment;
- (g) Scan all mail ballots, tabulate Early Voting results, arrange Early Voting Ballot Board meeting, and provide export file of early voting results;
- (h) If applicable, program, generate and distribute ballots;
- (i) Prepare all testing materials and conduct a test of the Electronic Equipment in compliance with Section 127, Subchapter D, of the Texas Election Code;
- (j) If applicable, provide additional miscellaneous supplies upon request; and
- (k) Provide estimated cost of Election by Attachment "A".

### Paragraph 2. GENERAL CONDITIONS

The parties agree that the COUNTY ELECTION OFFICER will perform all services listed in Paragraph 1. Furthermore, the parties agree that the CITY OF CORPUS CHRISTI is obligated to pay all expenses and shall reimburse the COUNTY ELECTION OFFICER and Nueces County with respect to any purchase reasonably made in the programming and transporting of voting equipment.

Furthermore, after the election, the COUNTY ELECTION OFFICER will submit to CITY OF CORPUS CHRISTI an itemized statement as shown in Attachment "A" with the exact costs and expenses incurred related to the performance of this contract. CITY OF CORPUS CHRISTI agrees to make payment in conformity with the statement submitted by the COUNTY ELECTION OFFICER within thirty (30) days of receipt of the statement.

SIGNED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2014

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Diana T. Barrera, County Clerk  
Nueces County

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Rebecca Huerta  
City Secretary



# NUECES COUNTY

## COUNTY CLERK DEPARTMENT

### Cost Sheet Detail Breakdown

### ESTIMATE COST

Attachment "A"

Contractor: Nueces County Clerk - Elections Department  
 Election For: City of Corpus Christi 2014 Runoff Election  
 Election Date: December 16, 2014

Project Code: 14121633

Components and descriptions

		Estimate # Needed	Estimate Units/ Hrs Chrg	\$ Cost Per Unit	SVC COST FULL	57 City of Corpus Christi
						1.000
<b>LABOR</b>						
<b><u>Election Day &amp; Tabulation Support</u></b>						
1	5123_Central Count Manager (1.5 OT rate) EV & ED	1	5	42.00	210.00	210.00
2	5123_Tabulation Supervisor (1.5 OT rate) EV & ED	1	5	28.00	140.00	140.00
3	5123_Tabulation Assistant(s) (1.5 OT rate) EV & ED	2	5	24.00	240.00	240.00
4	5123_Technical Support (1.5 OT rate) Prorated by # Jurisdictions	1	5	24.00	120.00	120.00
5	5123_Warehouse Tech (Receive/Backup Equipment)	1	5	24.00	120.00	120.00
6	5123_Election Night Reporting	-	-	30,000.00	-	-
7	5123_CC Clerks_Staff Support (1.5 OT rate)	25	5	24.00	3,000.00	3,000.00
8	5331_Judges/All/Clerks (x 16 hrs ED)	250	16	9.00	36,000.00	36,000.00
9	5331_Judges/All/Clerks (4hrs Training & Mig)	-	-	9.00	-	-
10	5331_Judges/All/Clerks (8hrs Training & Mig)	-	-	9.00	-	-
11	5331_Judges (//supply pick up/drop off)	51	1	25.00	1,275.00	1,275.00
12	5126_Temp Personnel-ED Equip Support (Reg Time)	9	18	12.00	1,944.00	1,944.00
13	5125_Temp Personnel -ED Equip Support (OT)	9	5	15.00	675.00	675.00
<b><u>Early Voting / Ballot Resolution Support</u></b>						
14	5123_Staff EV Troubleshooting (On-call/On-site) Prorated by # Jurisdictions	2	30	24.00	1,440.00	1,440.00
15	5123_Staff ED Troubleshooting (On-call/On-site) Prorated by # Jurisdictions	2	16	24.00	768.00	768.00
16	5123_CC Staff Support (Ballot Rsol)	4	80	24.00	7,680.00	7,680.00
17	1316_Election Support Staff (Project Leader)	1	350	25.00	8,750.00	8,750.00
18	5126_EV Temp Clerks - Substations/Teams Training (Reg.Time)	-	-	9.00	-	-
19	5126_EV Temp Clerks - Substations/Teams (Reg.Time)	21	80	9.00	15,120.00	15,120.00
20	5125_EV Temp Clerks - Substations/Teams (Over Time)	14	50	13.50	9,450.00	9,450.00
21	5126_EV Temp Clerks - Abst. Voting by Mail, Prep EV (Reg. Time)	9	250	9.00	20,250.00	20,250.00
22	5125_EV Temp Clerks - Abst. Voting by Mail, Prep EV (Over Time)	9	40	13.50	4,860.00	4,860.00
23	5331_Ballot Board Workers (xhrs)	4	40	9.00	1,440.00	1,440.00
<b><u>Election Supply Pick Ups (Weekday)</u></b>						
24	5123_CC Staff Support_EV	-	-	24.00	0.00	-
25	5123_CC Staff Support_ED	6	5	24.00	720.00	720.00
<b><u>EV/ED Contract Personnel</u></b>						
27	5185_EV Field Techs (+training&mileage) Prorated by # Jurisdictions (if applicable)	1	60	20.00	1,200.00	1,200.00
28	5185_ED Field Techs (+training&mileage) Prorated by # Jurisdictions (if applicable)	8	20	20.00	3,200.00	3,200.00
29	5185_EV Security - Off Duty Officers	-	-	40.00	0.00	-
30	5325_Equipment Vendor (HART) Support	-	-	0.00	0.00	-
<b><u>Programming</u></b>						
31	Boss Equipment - Programming Ballot	1.5	1	200.00	300.00	300.00
32	MBB/Audio Cards Equipment // JBCs and DAUs - Programming	2	6	50.00	600.00	600.00
33	5123_Technician-Prog.Eslates, DAUs & JBCs x hourly	1	40	50.00	2,000.00	2,000.00
34	5123_Technician-Prog. Ballots x hourly (min. 1hr)	1	16	50.00	800.00	800.00
35	5123_Developing Ballot Formatting	-	-	150.00	0.00	-
36	5123_Staff-L & A Testings(programng, pre-testing & public test) Prorated by # Jurisdictions (if	-	-	50.00	0.00	-
37	5126_Temp Support - Marking, testing, etc. (Reg.Time) Prorated by # Jurisdictions (if e	-	-	15.00	0.00	-
38	5123_Mapping_Research, producing & delivery	-	-	60.00	0.00	-
39	5325_Contract Personnel (Audio / translator)	-	-	50.00	0.00	-
40	5123_Deadlines and/or Reprogramming Post L&A	1	1	3,000.00	3,000.00	3,000.00
<b><u>Training (classes)</u></b>						
41	5123_CC Staff Personnel (before 8am & aft 5pm)	-	-	20.00	0.00	-
42	5123_CC Staff Personnel OT - Prorated by Attendees	-	-	18.00	0.00	-
43	5125_Temp Support	-	-	12.00	0.00	-
<b><u>EV &amp; ED Delivery/Pickup Personnel</u></b>						
45	1315 / 1316_Delivery Staff Personnel	1	40	25.00	1,000.00	1,000.00
46	5126_Delivery Temp Personnel (Reg)	4	40	12.00	1,920.00	1,920.00
47	5125_Delivery Temp Personnel (OT)	4	20	15.00	1,200.00	1,200.00
<b><u>EV &amp; ED Warehousing (Prep, Maint.&amp; etc)</u></b>						
48	SERVO Equipment Backup/Reset (JBC, Eslate, DAUs, MBBs)	1	1	200.00	200.00	200.00
49	1315 / 1316_Staff Personnel	1	250	25.00	6,250.00	6,250.00
50	5126_Warehouse Temp Personnel (Reg)	4	200	12.00	9,600.00	9,600.00
51	5125_Warehouse Temp Personnel (OT)	4	40	15.00	2,400.00	2,400.00
<b><u>Other Support Functions (Prep, develop,&amp; produce)</u></b>						
52	1316_Staff Personnel (clerical operations) Project Leader	1	120	25.00	3,000.00	3,000.00
53	Fringe Benefits - Temp Clerks (8.84%) Prorated by # Jurisdictions (if applicable)	Actual	Actual	150.00	20,000.00	20,000.00
54	Fringe Benefits - Full-Time Staff (17.15%) Prorated by # Jurisdictions (if applicable)	Actual	Actual	160.00	10,000.00	10,000.00
55	5541_Mileage - travel - Election Workers Prorated by # Jurisdictions (if applicable)	1	80	0.49	39.20	39.20
56	5541_Mileage - travel - Election Staff Prorated by # Jurisdictions (if applicable)	2	40	0.49	39.20	39.20

Project Code: 14121633

Components and descriptions		Estimate # Needed	Estimate Units/ Hrs Chrg	\$ Cost Per Unit	SVC COST FULL	57 City of Corpus Christi
<b>EV &amp; ED EQUIPMENT RENTAL</b>						
57	Laptop Equipment f/EV	7	1	50.00	350.00	350.00
58	JBC Equipment f/L&A (each)	-	1	200.00	0.00	-
59	JBC Equipment f/EV (each)	7	1	200.00	1,400.00	1,400.00
60	JBC Equipment f/ED (each)	51	1	200.00	10,200.00	10,200.00
61	JBC Equipment f/Spare (each)	18	1	200.00	3,600.00	3,600.00
62	JBC Equipment f/Tech (each)	16	1	200.00	3,200.00	3,200.00
63	JBC Equipment f/Training (each)	-	-	200.00	0.00	-
64	DAUs Equipment f/L&A (each)	-	-	200.00	0.00	-
65	DAUs Equipment f/EV (each)	12	1	200.00	2,400.00	2,400.00
66	DAUs Equipment f/ED (each)	53	1	200.00	10,600.00	10,600.00
67	DAUs Equipment f/Spare (each)	18	1	200.00	3,600.00	3,600.00
68	DAUs Equipment f/Tech (each)	16	1	200.00	3,200.00	3,200.00
69	DAUs Equipment f/Training (each)	-	-	200.00	0.00	-
70	Estate Equipment f/L&A (each)	-	-	200.00	0.00	-
71	Estate Equipment f/EV (each)	26	1	200.00	5,200.00	5,200.00
72	Estate Equipment f/ED (each)	104	1	200.00	20,800.00	20,800.00
73	Estate Equipment f/ Spare (each)	18	1	200.00	3,600.00	3,600.00
74	Estate Equipment f/Tech (each)	16	1	200.00	3,200.00	3,200.00
75	Estate Equipment f/Training (each)	-	-	200.00	0.00	-
77	MBB/Audio Cards Equipment f/ JBCs and DAUs	100	1	2.00	200.00	200.00
78	Tally Equipment f/Testings (each)	-	-	200.00	0.00	-
79	Tally Equipment f/EV/ED, Post, & Finalizing (each)	1	1	200.00	200.00	200.00
80	Ballot Now Equipment (each)	1.5	1	200.00	300.00	300.00
81	Ballot Printing - Sample & Emergency (Calc. @\$0.10) Regular Paper	1	10,000	0.10	1,000.00	1,000.00
82	Ballot Printing - Mail & Test (Calc. @\$0.50) Special Paper	1	5,000	0.50	2,500.00	2,500.00
83	Ballot Printing - Outsourced / Sample ballots	-	-	1.00	0.00	-
84	5435 Misc. Lease Equipment (HART Vendor)	-	-	0.00	0.00	-
<b>DELIVERY &amp; TRANSPORTATION</b>						
85	5435 Vehicles-lease truck(s)	-	-	0.00	0.00	-
86	County Vehicles (usage fee, fuel, mileage & other operational costs)	1.5	75	25.00	2,812.50	2,812.50
<b>MISCELLANEOUS</b>						
87	5414 Public Notice (Public Testing) Prorated by # Jurisdictions (if applicable)	-	1	Actual	-	-
88	5414 Legal Notice (Advertisement)	-	1	Actual	-	-
89	5231/5235 Telephone, Cells & Utilities (incl: connection fee & mo. svc)	7	1	Actual	150.00	150.00
90	5231 Label Printers	7	1	8.00	56.00	56.00
91	5231 Data / Air Service	7	1	8.00	56.00	56.00
92	5211 EV Mail Kits	Actual	Actual	69.00	2,000.00	2,000.00
93	5211 EV/ED Supply Kits	Actual	Actual	69.00	3,000.00	3,000.00
94	5211/5212 Misc. Supplies (for mail prep, pick up & distrb)	100	1	86.00	5,000.00	5,000.00
95	5217 Postage (pcs) + Fed Ex	2,000	1	0.69	1,380.00	1,380.00
96	5422 Building & Space Rental	Actual	Actual	0.00	0.00	-
97	Rental of EV/ED Carts (each)	10	1	5.00	50.00	50.00
98	Rental of EV/ED Supply Bags/Bins etc. (each)	51	1	5.00	255.00	255.00
99	Rental of EV/ED Signs (each)	51	1	5.00	255.00	255.00
100	Rental of EV/ED Table & Chairs (each)	10	1	5.00	50.00	50.00
101	Rental of all other supplies	75	1	5.00	375.00	375.00
102	Rental of all other supplies	75	1	1.00	75.00	75.00
<b>INTER DEPARTMENTAL COSTS</b>						
103	County Clerks Office (Admin support) Prorated by # Jurisdictions (if applicable)	1	8	35.00	280.00	280.00
104	1250 Auditor's Office (payroll processing)	1	16	24.00	384.00	384.00
105	Records Management (1.5 OT rate) (Pre L&A, L&A, Sample and Emergency Ballots)	1	8	24.00	192.00	192.00
<b>SERVICES SUBTOTAL</b>					<b>272,870.90</b>	<b>272,870.90</b>
<b>ADMINISTRATIVE COST</b>						
1316 Election 10% Administration Fee (operation overhead)				10%	27,287.09	27,287.09
<b>EQUIPMENT SERVICES GRAND TOTAL</b>					<b>\$300,157.99</b>	<b>\$300,157.99</b>

\*40 Will be charged if Deadlines Not Met and/or Reprogramming Post L&A  
Billing is not based on number of precincts.

Prepared by County Clerk - Election Department

Please remit payment to:  
Nueces County Clerk – Elections Department  
P O Box 2627  
Corpus Christi TX 78403