



## AGENDA MEMORANDUM

First Reading Item for the City Council Meeting of September 11, 2018  
Second Reading Item for the City Council Meeting of September 18, 2018

**DATE:** August 22, 2018  
**TO:** Keith Selman, Interim City Manager  
**FROM:** E. Jay Ellington, Director, Parks & Recreation  
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Appropriation of Grant Funds from the National Recreation and Park Association

### **CAPTION:**

Ordinance accepting a grant in the amount of \$15,000 from the National Recreation and Park Association for the Conserve Our Parks CITGO Service Days.

### **PURPOSE:**

Accept and appropriate grant funds from the National Recreation and Park Association in the No. 1067 Parks & Recreation Grants Fund.

### **BACKGROUND AND FINDINGS:**

The grant funds are provided through the support of CITGO Petroleum Corporation. The funds will be used for the participation in the Conserve Our Parks CITGO Service Days. The Oso Bay Wetlands Preserve has partnered with the National Recreation and Park Association (NRPA) to facilitate three volunteer service events within our park system between July 2018 and May 2019.

### **ALTERNATIVES:**

Do not appropriate funds.

### **OTHER CONSIDERATIONS:**

None.

### **CONFORMITY TO CITY POLICY:**

Grant funds must be appropriated before they can be expended.

### **EMERGENCY / NON-EMERGENCY:**

Non-emergency

### **DEPARTMENTAL CLEARANCES:**

Legal, Finance

### **FINANCIAL IMPACT:**

Operating      X Revenue       Capital       Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered/ Expended Amount				
This item		\$7,500.00	\$7,500.00	\$15,000.00
BALANCE		\$7,500.00	\$7,500.00	\$15,000.00

Fund(s) Parks & Recreation Grant Fund 1067

**Comments:** None

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

**LIST OF SUPPORTING DOCUMENTS:**

- Ordinance
- MOU Documentation