



AGENDA MEMORANDUM

Future Agenda Item for the City Council Meeting of June 9, 2015
Action Item for the City Council Meeting of June 16, 2015

DATE: April 7, 2015
TO: Ronald L. Olson, City Manager
FROM: Wes Pierson, ACM – General Operations and Support
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Ordinance Amending City Code of Ordinances Regarding Island Strategic
Action Committee Election of Officers

CAPTION:

Ordinance Amending City Code of Ordinances “the Code” Regarding Island Strategic Action Committee (ISAC) Election of Officers.

PURPOSE:

To approve Ordinance Amending the Code Regarding ISAC Election of Officers.

BACKGROUND AND FINDINGS:

In February 2010, the City Council amended Article IV. Miscellaneous Boards, Commissions, and Committees; Chapter 2- Administration; Code of Ordinances by adding a new Division 29 to establish the Island Strategic Action Committee. Sec. 2-294 “Quorum; procedures; officers; staff liaison, meeting; subcommittees” provides:

(c) At the first meeting after creation of the action committee, a majority of the whole action committee shall elect a chair and vice-chair to serve during the initial two-year term. Thereafter, the chair and vice-chair shall be elected by a majority of the whole action committee to serve one-year terms. Following the initial election, subsequent elections for chair and vice-chair shall be held each year at the first regular meeting after appointments to fill expiring terms.

Recently, four (4) ISAC voting committee members resigned or reached his or her term limitations. With a board of 13 members, four (4) members constitutes 31% of the membership. Four (4) new members were appointed to the ISAC on March 24, 2015. Per Sec. 2-294 of the Code, the Committee is directed to select a new chair and vice- chair from among its nine (9) incumbents and four (4) newly appointed members “at the first regular meeting after appointments to fill expiring terms.”

Generally, member’s terms expire in March and officer elections take place annually in April. At the March 2015 ISAC meeting, the committee moved to

propose an amendment to Ordinance No. 028488. The amendment will move the language governing the selection of the chair and vice chair from the ordinance to the committee by-laws. This will allow the committee to determine when to select their leaders, effectively allowing newly appointed members the opportunity to become familiar with their peers on the ISAC for nine (9) months before voting in an election for chair and vice-chair.

The ISAC voting schedule is as follows:

Month/Year	Officer	Term Ends
April 2015	Chair and Vice-Chair	December 2015
December 2015	Chair and Vice-Chair	December 2016*
April 2016*	Chair and Vice-Chair	December 2016
December 2016	Chair and Vice-Chair	December 2017

*In the event that one of the six (6) members whose term expires in March 2016 is elected as an officer in December 2016, an election will take place in April 2016 to elect an officer for the completion of expiring officer's one-year term.

ALTERNATIVES:

Make no changes to ordinance; leave ordinance as is.

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

FINANCIAL IMPACT:

- Operating Revenue Capital x Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments:

RECOMMENDATION:

Staff recommends approving this resolution.

LIST OF SUPPORTING DOCUMENTS:

- Ordinance
- Red-Line Ordinance