



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 16, 2013

Action Item for the City Council Meeting of July 23, 2013

**DATE:** July 16, 2013

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Barrera, Assistant Director of Financial Services  
[mikeb@cctexas.com](mailto:mikeb@cctexas.com)  
361-826-3169

Valerie Gray, Director of Storm Water & Street Operations  
[valerieg@cctexas.com](mailto:valerieg@cctexas.com)  
361-826-1875

Gustavo Gonzalez, Director of Water Operations  
[gustavoqo@cctexas.com](mailto:gustavoqo@cctexas.com)  
361-826-1874

### Mowing Services

#### **CAPTION:**

Motion approving service agreements for mowing services for Storm Water drainage and street rights-of-way and Water production facilities with the following companies, for the following amounts, in accordance with Bid Invitation No. BI-0119-13 based on lowest responsible bid for an estimated annual expenditure of \$479,958.09, of which \$39,996.50 is required for FY 2012-2013. The term of the service agreements will be for one-year with an option to extend for two additional one-year periods. Funding is available in the Storm Water and Water Operations budgets.

Brown Mule Mowing  
Corpus Christi, TX  
Storm Water - Group 1  
\$417,197.99

Aspen Lawn Care, LLC  
Corpus Christi, TX  
Water – Groups 2 & 3  
\$62,760.10

Grand Total: \$479,958.09

#### **PURPOSE:**

The contract will provide the Storm Water Department with a regularly scheduled mowing cycle for street rights-of-ways and major drainage ditches located on the west and northwest part of the City. Mowing will be provided for the Water Department at the O.N. Stevens Filter Plant and pump stations located throughout the City.

#### **BACKGROUND AND FINDINGS:**

The Storm Water Department mows approximately 1,952 acres total of street and ditch right of way (ROW) as part of its proactive approach to storm water ROW maintenance. Approximately

48% is contracted (930 acres) and the balance of 1022 acres is mowed by department staff. The subject contract is for 779 acres of street and ditch ROW rough cut mowing. An additional 151 acres of improved ROW makes up the balance of the contracted acreage. Improved ROW refers to areas which have curb and gutter.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Specifications require the contractor to have at least two (2) years' experience in mowing street right-of-ways and drainage ditches equivalent to 5000 acres per year. Aspen does not meet these minimum requirements for an award for Group I.

**CONFORMITY TO CITY POLICY:**

This award conforms to all State statutes and City Policy governing procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Storm Water  
Water

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$1,570,434.01	\$439,961.59	\$2,010,395.60
Encumbered / Expended Amount		1,107,095.90	0	1,107,095.90
This item		39,996.50	439,961.59	479,958.09
BALANCE		\$423,341.61	0	\$423,341.61

Fund(s): Storm Water and Water Fund

**Comments:** The \$39,996.50 financial impact shown above represents one (1) month of payments that will be encumbered through the end of this fiscal year. The remaining 439,961.59 for the last eleven (11) months of the service agreement will be requested for future fiscal years during the normal budget process.

**RECOMMENDATION:**

Staff recommends award of the contract as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation  
Service Agreements