



AGENDA MEMORANDUM

First Reading for the City Council Meeting of January 13, 2015
Second Reading for the City Council Meeting of January 20, 2015

DATE: November 11, 2014

TO: Ronald L. Olson, City Manager

FROM: Michael Armstrong, Chief Information Officer
MichaelAR@cctexas.com
(361) 826-3740

Dan Grimsbo, Director, Development Services
DanG@cctexas.com
(361) 826-3595

First Reading Ordinance – Purchase of electronic plan review solution from Bentley Systems, Inc.

CAPTION:

Ordinance appropriating \$236,104 from the Unreserved Fund Balance in the Development Services Fund No. 4670 for the purchase of Bentley electronic plan review software; changing the FY 2014-2015 Budget adopted by Ordinance No. 030294 to increase expenditures by \$236,104; authorizing the City Manager, or designee, to execute contract with Bentley for electronic plan software, with the total amount of the fixed price agreement of \$286,104; authorizing the City Manager, or designee, to execute amendment to Master Contract with Bentley Systems, Inc. for implementation of an electronic plan review solution.

PURPOSE:

To provide and implement electronic plan software in Development Services that is compatible with and integrated with the Infor CDR (Community Development Regulation) software currently being implemented by the City. The integration of this software must begin soon to ensure implementation occurs in a timely manner and is coordinated with the Infor CDR implementation. The software currently used by the department will be eliminated after the implementation process.

BACKGROUND AND FINDINGS:

SunGuard (formerly HTE), the existing, stand-alone software that the City is currently using to process and schedule Development Services' permitting, licensing, building inspections, and code enforcement was purchased and implemented in 2002 and

included electronic submission capabilities. The City is in the process of replacing the SunGuard product with Infor CDR. Infor CDR does not include the electronic plan review capability that is needed by the City. The purchase of Bentley electronic plan review software will allow Capital Programs, Utilities and Street Department to complete on-line plan submission, plan review and mark-up for both Building Permitting and Land Development activities.

ALTERNATIVES:

Denial or alteration of the proposed purchase of Bentley electronic plan review software, services, and support.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

The proposed purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement. Bentley is listed on the GSA Schedule and the City has an existing SELECT Program Agreement with Bentley Systems, Inc. (CLA No. 14576635) for software utilized in Utilities.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Municipal Information Systems Department

Development Services Department

Finance & Purchasing Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$286,104	\$	\$286,104
Encumbered / Expended Amount				
This item		\$286,104	\$	\$286,104
BALANCE				

Fund: Development Services Fund, Water and Wastewater Utilities Funds

Comments:

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance

Bentley Systems, Inc. Proposal