



AGENDA MEMORANDUM

Future Item for the City Council Meeting of February 10, 2015
Action Item for the City Council Meeting of February 17, 2015

DATE: January 23, 2015

TO: Ronald L. Olson, City Manager

THRU: Gustavo Gonzalez, P.E., Assistant City Manager, Public Works and Utilities
GustavoGo@cctexas.com
(361) 826-3897

FROM: Valerie H. Gray, P.E., Executive Director, Public Works
ValerieG@cctexas.com
(361) 826-3729

Mark Van Vleck, P.E., Executive Director, Utilities
MarkVV@cctexas.com
(361) 826-1874

Engineering Contract
Wastewater Permit Assistance

CAPTION:

Motion authorizing the City Manager or designee to execute Amendment No. 2 to the engineering support services contract with RPS of Austin, Texas in the amount of \$100,000 for a total restated fee not to exceed \$218,500 for Wastewater Permit Assistance.

PURPOSE:

The purpose of this agenda item is to obtain authority to execute Amendment No. 2 to the RPS support services contract for Wastewater Permit Assistance.

BACKGROUND AND FINDINGS:

The City Utilities Department has been in the process of renewing or amending wastewater discharge permits as part of its business treatment plant operations. In 2012, the City awarded RPS an original contract to provide Wastewater Permit Assistance services for the City's six (6) wastewater treatment plants, and since then RPS has been working in close cooperation with City staff to coordinate with the Texas Commission on Environmental Quality (TCEQ) regularly about permit issues.

This amendment contract will authorize RPS to provide continuous services and additional work that are necessary to complete the permitting process, including the following tasks for the City:

1. Collect, research, prepare and submit the permit renewal for the Laguna Madre Wastewater Plant; and
2. Continued permitting and model support for the Oso Water Reclamation Plant.

This project will be completed on a Time and Materials basis by work orders defined by the City. RPS was selected to perform this work based on selection through RFQ No. 2011-05.

ALTERNATIVES:

1. Authorize the execution of the engineering contract amendment.
2. Do not authorize the execution of the engineering contract amendment. (Not Recommended)

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

Conforms to City Fiscal Policy

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year 2014-2015	Project to Date Expenditures	Current Year	Future Years	TOTALS
Line Item Budget	\$143,500.00	\$113,394.00		\$256,894.00
Encumbered / Expended Amount	\$143,500.00			\$143,500.00
This Item		\$100,000.00		\$100,000.00
Future Anticipated Expenditures This Project		\$13,394.00		\$13,394.00
BALANCE	\$0.00	\$0.00		\$0.00

Fund(s): Wastewater Operating

Comments: This project requires approximately 365 calendar days with anticipated completion February 2016. The contract will result in the expenditure of an amount not to exceed \$100,000.

RECOMMENDATION:

City Staff recommends approval of Amendment No. 2 to the engineering support services contract with RPS of Austin, Texas in the amount of \$100,000 for a total restated fee not to exceed \$218,500 for Wastewater Permit Assistance.

LIST OF SUPPORTING DOCUMENTS:

- Project Budget
- Location Map
- Contract
- Presentation