



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 17, 2024

DATE: September 17, 2024

TO: Peter Zanoni, City Manager

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<p style="text-align: center;">Service Agreement for Upfitting for Police Vehicles for the Corpus Christi Police Department</p>
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CAPTION:

Motion authorizing execution of a two-year service agreement, with a one-year option, with Dana Safety Supply, Inc. of Greensboro, North Carolina, with an office in Harlingen, through the BuyBoard Cooperative, in an amount not to exceed \$654,845.77 for installation of parts and equipment to 30 additional Ford F-150 Responder Patrol Units and one additional Chevrolet Tahoe K9 Unit, with FY 2024 funding of \$312,738.60 from the Fleet Equipment Replacement Fund, \$196,162.49 from the Crime Control Fund, \$104,246.20 from the General Fund and \$41,698.48 from the Law Enforcement Trust Fund.

SUMMARY:

This motion authorizes a two-year service agreement for the installation of parts and equipment for 30 additional Ford F-150 Responder Patrol Units and one additional Chevrolet Tahoe K9 Unit for the Corpus Christi Police Department (CCPD).

BACKGROUND AND FINDINGS:

The proposed two-year service agreement with optional extension term of one-year will allow for the purchase and installation of upfitting kits for 30 additional Ford F-150 Responder Patrol Units and one additional Chevrolet Tahoe K9 Unit that were ordered in FY 2024. The upfitting kits include accessories and equipment such as lights, full compartment partitions, sirens, push bumpers, and center console keyboard mounts. The proposed two-year agreement also provides a warranty for the upfitting kits and associated workmanship. The upfitting for the 31 additional police vehicles is estimated to take seven

weeks.

Dana Safety Supply, Inc.'s closest location is in Harlingen, Texas. The 31 additional police vehicles will be delivered to their location in Harlingen, Texas for the upfitting services. Once the services are completed, the police vehicles will be delivered back to CCPD and placed into service. This is the same process that was used with the previous FY 2023 CCPD police vehicle upfitting service agreement with Dana Safety Supply, Inc. CCPD recommends continuing to use Dana Safety Supply, Inc. for these upfitting services as they have performed satisfactorily on all upfitting services to date.

PROCUREMENT DETAIL:

This procurement is through the BuyBoard Cooperative. Contracts awarded through the BuyBoard Cooperative have been competitively procured in compliance with Texas Local and State procurement requirements.

The proposed agreement covers the upfitting of 30 additional Ford F-150 Responder Patrol Units and one additional Chevrolet Tahoe K9 Unit. A 35% discount has been awarded from the BuyBoard Cooperative.

ALTERNATIVES:

The alternative is not to approve the two-year service agreement to purchase and install the vehicle upfitting kits; however, this will mean that the necessary equipment will not be installed into the 31 additional police vehicles. Without the necessary equipment installed, the police vehicles will not be able to be placed into service.

FISCAL IMPACT:

The FY 2024 fiscal impact of these purchases totals \$654,845.77, funded by the Fleet Equipment Replacement Fund in the amount of \$312,738.60, the Crime Control Fund in the amount of \$196,162.49, the General Fund in the amount of \$104,246.20, and the Law Enforcement Trust Fund in the amount of \$41,698.48.

FUNDING DETAIL:

Fund Name	Accounting Unit	Account No.	Activity No.	Amount
Fleet Equipment Replacement Fund	5111-11701	550020		\$312,738.60
Crime Control Fund	9010-11717	550020		\$196,162.49
General Fund	1020-11740	550020		\$104,246.20
Law Enforcement Trust Fund	1074	550020	826000S	\$41,698.48
Total				\$654,845.77

RECOMMENDATION:

Staff recommends approval of this motion authorizing a two-year service agreement, with a one-year option, with Dana Safety Supply, Inc, as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet