



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 13, 2015  
Action Item for the City Council Meeting of January 20, 2015

**DATE:** January 13, 2015  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Christela Morales, Procurement Manager  
[christelam@cctexas.com](mailto:christelam@cctexas.com)  
361-826-3169

Stacie Talbert Anaya, Interim Director of Parks and Recreation  
[staciet@cctexas.com](mailto:staciet@cctexas.com)  
361-826-3476

### Supply Agreements for Food Items

**CAPTION:**

Motion approving supply agreements with the following companies in the following amounts in accordance with Coastal Bend Council of Governments Bid Invitation No. CBCOG-15-1 for food items, for an estimated six-month expenditure of \$193,802.43. The terms of the contracts shall be for six months. Funds are available through the Meals on Wheels Grant.

LaBatt Food Service <u>Corpus Christi, Texas</u> 154 Line Items \$78,687.09	Performance Food Group <u>Victoria, Texas</u> 127 Line Items \$115,115.34
--	--

Grand Total: \$193,802.43

**PURPOSE:**

The food items will be used by Senior Community Services for the Elderly Nutrition Program. The items include canned and frozen fruit and vegetables, meats, and condiments. The food is prepared at the Senior Community Service Kitchen, served at the Senior Citizen Centers, and also delivered to households throughout the City. Approximately 160,714 meals will be prepared and served over the six-month contract period.

**BACKGROUND AND FINDINGS:**

Each year the City receives funds from State and Federal grants. Several grants are structured to support the elderly in the community.

This award is a cooperative effort between the City of Corpus Christi and the following members of the Coastal Bend Council of Governments: Community Action Corporation of South Texas, Nueces County Senior Community Services, Refugio County Elderly Services, Bee Community Action Agency, Aransas County Council on Aging, Kleberg County Human Services, Duval County Elderly Program, and Live Oak County Elderly Program.

**ALTERNATIVES:**

The bids submitted by LaBatt Food Service and Performance Food Group meet all of the City’s bid requirements.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-Emergency.

**DEPARTMENTAL CLEARANCES:**

Parks and Recreation Department

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2013-2014</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$1,060,596.00	\$0	\$1,060,596.00
Encumbered / Expended Amount		\$235,813.75	\$0	\$235,813.75
This item		\$193,802.43	\$0	\$193,802.43
BALANCE		\$630,979.82		\$630,979.82

Fund(s): Parks and Recreation Grants.

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Award Summary