



AGENDA MEMORANDUM
for the City Council Meeting of May 8, 2012

DATE: 05/08/2012

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Mikeb@cctexas.com

Award of a twenty-four month service agreement for Street Sweeping Services Bid Invitation No. BI-0086-12
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CAPTION:

RECOMMENDATION: Motion approving a service agreement with Coastal Maintenance Concepts, LLC/Deluxe Finance Inc., Corpus Christi, Texas for street sweeping services in accordance with Bid Invitation No. BI-0086-12, based on lowest responsible bid, for an estimated two-year expenditure of \$587,484 of which \$73,435.50 is required for the remainder of FY 2011-2012. The term of the agreement shall be for twenty-four months with an option to extend for up to two additional twelve month periods, subject to the approval of the supplier and the City Manager, or designee. The service will be administered by the Storm Water Department.

BACKGROUND AND FINDINGS:

In continuation with locations historically cleaned, street sweeping services will be performed for the City's state and arterial streets and the Downtown/North Beach area. State and arterial street sweeping will be performed monthly and the Downtown/North Beach area will be cleaned on a weekly basis.

In an effort to minimize the pollutants that enter the drainage system, the contractor will ensure effective sweeping by removing floatable litter, grass, mud, dirt, glass or any other item not permanently attached to the curb.

ALTERNATIVES:

The bid response received from Coastal Maintenance Concepts, LLC/Deluxe Finance Inc., meets all technical and qualification requirements, as specified in the bid invitation.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to all City purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Not applicable.

DEPARTMENTAL CLEARANCES:

Storm Water

FINANCIAL IMPACT:

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$2,097,339.68	\$514,048.50	\$2,611,388.18
Encumbered / Expended Amount		709,000.65	\$0.00	709,000.65
This item		73,435.50	\$514,048.50	587,484.00
BALANCE		\$1,314,903.53	\$0.00	\$1,314,903.53

Fund(s): Storm Water Maintenance and Operations

Comments: The Storm Water Maintenance and Operations Fund has allocated an annual expenditure of \$2,097,339.68 for professional services.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

BI-0086-12 Bid Tabulation
Service Agreement

Approvals: Veronica Ocañas, Assistant City Attorney
Constance Sanchez, Director of Financial Services
Eddie Houlihan, Assistant Director of Management and Budget
Margie C. Rose, Assistant City Manager