



## AGENDA MEMORANDUM

Action Item for the City Council Meeting June 29, 2021

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**DATE:** June 29, 2021

**TO:** Peter Zanoni, City Manager

**FROM:** Kevin Norton, Director of Water Utilities  
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### Crane Services for Wastewater System Maintenance and Repairs

#### **CAPTION:**

Motion authorizing a three-year service agreement for crane services for wastewater system maintenance and repair work, for an amount not to exceed \$135,275.00, with Gulf Coast Crane Service, LLC of Corpus Christi, Texas for the Utilities Department, with FY 2021 funding in an estimated amount \$15,030.00 available through the Wastewater Fund.

#### **SUMMARY:**

This motion authorizes a three-year service agreement for crane services for the Wastewater Treatment Plants and Lift Stations. This service is necessary to maintain and repair city equipment.

#### **BACKGROUND AND FINDINGS:**

The City's wastewater treatment plants and lift stations staff operate and maintain a great deal of wastewater system equipment, and much of this equipment is located at elevations several feet above or below ground level. As such, multiple cranes of varied sizes are needed to complete routine maintenance work in various conditions.

It is not an economical option for the wastewater division to purchase and maintain various sizes of cranes due to the high purchase, operation, and maintenance costs. This agreement will enable timely as-needed maintenance and repairs without taking on the added complications and expenses of multiple units, liability, operators, riggers, maintenance, and downtime.

**PROCUREMENT DETAIL:**

Contracts and Procurement conducted a competitive Request for Bid process to obtain bids for a new contract. The City received one responsive bid. Staff is recommending the award to the lowest, responsive, responsible bidder, Gulf Coast Crane Service, LLC of Corpus Christi, Texas. This is the first long-term contract for crane services, and price comparisons with other bids received for short-term contracts show the bid submitted to be competitive. Prices of previous crane rentals in years 2018-2020, with cranes rented by the hour (\$170/Hr.) and a full-day rental at 8 hours, is equal to the daily cost associated with this bid.

**ALTERNATIVES:**

An alternative is to not enter into a service agreement, which would require separate procurements on an as needed basis, potentially reducing the economies of scale pricing secured through a long-term contract, increasing the time delay due to the procurement process, which in turn could increase the downtime and negatively impact operations.

**FISCAL IMPACT:**

The fiscal impact for the Utilities Department is an amount not to exceed \$15,030.00 for the first year of the three-year service agreement from the FY 2021 Wastewater Fund, with the remaining cost of \$120,245.00 to be budgeted in future years through the annual budget process.

**FUNDING DETAIL:**

Fund: 4200 Wastewater  
Organization/Activity: 33100 Broadway Wastewater Plant  
Mission Element: 064  
Project # (CIP Only): N/A  
Account: 530215 Maint & Repairs Contracted  
Cost: \$7,515.00

Fund: 4200 Wastewater  
Organization/Activity: 33210 Lift Station Operations & Maint  
Mission Element: 065  
Project # (CIP Only): N/A  
Account: 530215 Maint & Repairs Contracted  
Cost: \$7,515.00

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing a three-year service agreement with Gulf Coast Crane Service, LLC for crane services for Wastewater Treatment Plants and Lift Stations as presented.

**LIST OF SUPPORTING DOCUMENTS:**

- Bid Tab
- Service Agreement