



AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 9, 2014
Action Item for the City Council Meeting of December 16, 2014

DATE: December 9, 2014

TO: Ronald L. Olson, City Manager

FROM: Christela Morales, Procurement Manager
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Supply Agreement for Liquid Chlorine

CAPTION:

Motion approving a supply agreement with DPC Industries, Inc., Corpus Christi, Texas for liquid chlorine in accordance with Bid Invitation No. BI-0215-14 based on lowest responsible bid for an estimated semi-annual expenditure of \$120,744.00. The term of the agreement shall be for six (6) months with options to extend for up to nine (9) additional six-month periods, subject to the approval of the supplier and the City Manager or designee. Funds have been budgeted by the Utilities Department in FY 2014-2015.

PURPOSE:

To be used at the Stevens Water Treatment Plant to disinfect potable (drinking) water.

BACKGROUND AND FINDINGS:

All options to extend the previous contract have been exercised.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

Operating

Revenue

Capital

Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$4,361,500.00	\$0	\$4,361,500.00
Encumbered / Expended Amount		\$281,196.75	\$0	\$281,196.75
This item		\$120,744.00	\$0	\$120,744.00
BALANCE		\$3,959,559.25		\$3,959,559.25

Fund(s): Water Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation