



**AGENDA MEMORANDUM**  
for the City Council Meeting of May 8, 2012

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**DATE:** 3/16/2012

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Morris, Director  
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361-826-3464

2012 Discover Downtown event
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**CAPTION:** Ordinance authorizing the City Manager or designee to execute a lease agreement with the Moondogger Productions L.L.C. for 2012 Discover Downtown Music & Film Festival and related activities to allow use of City property including former Memorial Coliseum grounds and adjacent northern parking lot during May 9, 2012 and May 19, 2012; and declaring an emergency.

**BACKGROUND AND FINDINGS:**

Council is requested to approve the date, location, admission fees and consideration for the 2012 Discover Downtown event and related activities. This is the first year of a potentially annual signature event.

**ALTERNATIVES:**

Do not approve event agreement.

**OTHER CONSIDERATIONS:**

none

**CONFORMITY TO CITY POLICY:**

City Council's action is required for lease agreements and fees charged in conjunction with public events.

**EMERGENCY / NON-EMERGENCY:**

Emergency

**DEPARTMENTAL CLEARANCES:**

Legal; Accounting; Budget

**FINANCIAL IMPACT:** Not applicable

<b>Fiscal Year: 2011-2012</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

**Comments:** none

**RECOMMENDATION:** Staff recommends approval.

**LIST OF SUPPORTING DOCUMENTS:** Event Agreement, Ordinance