



AGENDA MEMORANDUM

Action Item for the City Council Meeting May 18, 2021

DATE: May 18, 2021
TO: Peter Zanoni, City Manager
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Auto Parts for Corpus Christi Fire Department Fleet

CAPTION:

Motion authorizing a three-year supply agreement for automotive parts with Advance Stores Company of Raleigh, North Carolina via U.S. Communities Government Purchasing Alliance an Omnia Partner Cooperative in an amount not to exceed \$165,000.00 for the Fleet of the Corpus Christi Fire Department, effective upon issuance of a notice to proceed with FY 2021 funding in an amount of \$22,916.67 available through the General Fund.

SUMMARY:

This motion authorizes a supply agreement purchase of automotive parts for the City of Corpus Christi Fire Department (CCFD) fleet. CCFD's fleet of vehicles requires parts be readily available to ensure timely repairs and satisfactory maintenance requirements. It is always imperative that CCFD units be ready to safely respond to emergency calls.

BACKGROUND AND FINDINGS:

CCFD maintains approximately 120 vehicle and equipment units that are utilized daily. Of the 120 units, 45 run emergency response calls 24 hours a day, seven days a week, 365 days a year. Emergency response units include fire pumpers, ladder trucks, aerial trucks, ambulances, HazMat response vehicles, battalion chief vehicles, and brush trucks. It is extremely important that repairs and maintenance of these vehicles be done as quickly as possible to ensure optimum operating and response levels.

The other 75 units are traditionally used for non-emergency operations, such as delivery of supplies and equipment to the City's 18 fire stations and other fire department facilities. Additionally, non-operational fire personnel utilize these vehicles for travel needs pertaining to activities such as fire inspections, arson investigations, offsite meetings with local industry, Emergency Management operations, radio communication replacement and repairs, offsite vehicle repairs (when an apparatus breaks down on the side of the road, shop mechanics will travel to the site of the vehicle to make emergency repairs), and transportation of cadets to testing and training sites.

The previous contract was a three-year agreement, also with Advance stores Company, for \$105,000. That agreement expired in early 2021. Currently CCFD is utilizing PCards to make these purchases. Since CCFD's apparatuses are different and thus require a different kind of care, CCFD does not typically include Asset Management in maintenance of its fleet vehicles.

The cost for the City to use Asset Management is similar to the cost of this three-year agreement; however, CCFD recommends utilizing this blanket contract because it would be more efficient rather than constantly using PCards to purchase ambulance and fleet parts. Additionally, a supply agreement would help shop mechanics keep auto parts more readily available and ensure a quicker turn around on vehicle maintenance. Further, the need for repairs to CCFD's vehicles and equipment has increased over recent years and is expected to continue, so an agreement of this sort would be more efficient for CCFD's needs.

PROCUREMENT DETAIL:

CCFD worked with Contracts and Procurement to issue a contract through the U.S. Communities Government Purchasing Alliance an Omnia Partner Cooperative. Contracts awarded through the Omnia Partner Cooperative have been competitively procured in compliance with Texas local and state procurement requirements.

ALTERNATIVES:

The alternative is not to award the three-year supply agreement which would result in having to dispatch another available emergency vehicle or apparatus from a different location while parts for repairs or maintenance are being ordered from various sources in multiple locations to fix the out-of-commission CCFD vehicle. This would lead to slower response times.

FISCAL IMPACT:

The purchase of the auto part supplies is a three-year supply agreement with Advance Stores Company of Raleigh, North Carolina via U.S. Communities Government Purchasing Alliance an Omnia Partner Cooperative. The total cost of the three-year agreement totals \$165,000. The fiscal impact for CCFD in FY 2021 for this supply agreement is \$22,916.67. The remaining cost of \$142,083.33 will be budgeted through the annual budget process.

FUNDING DETAIL:

Fund:	1020	General Fund
Organization/Activity:	12050	Fire Shop & Apparatus & 35100 City Ambulance
Mission Element:	093	Emergency Response Calls
Project # (CIP Only):	N/A	
Account:	530100	Vehicle Repairs
Amount:	\$22,916.67	

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of a three-year supply agreement with Advance Stores Company for auto parts for all of CCFD's fleet.

LIST OF SUPPORTING DOCUMENTS:

- Price Sheet
- Supply Agreement