1201 Leopard Street
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City of Corpus Christi

Meeting Minutes - Draft

Airport Board

Wednesday, January 28, 2026 | **3:30 PM** | **Airport Board Room 1000 International Blvd. C.C., TX. 78406**

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A. Call To Order

The meeting was called to order by Chairman Hicks at 3:30 p.m.

B. Roll Call

Present: 10 - Randall Hicks, Ricardo Talavera, Mike Culbertson, Vice Chair John LaRue, Kristen Martinez, Sara Azali, Jesse Noyola, Brook Kaufman, Mark Almaguer, and Christine Belin

Absent: 2 - Jeremy Taylor, and Travis Patterson

C. Public Comment

There were no comments from the public.

Chairman Hicks announced that there was a new member on the Airport Board, Christine Belin. He welcomed Ms. Belin to the Boad and asked her to introduce herself.

D. Approval of Minutes and Action on Absences

1. 26-0096 Approval of the Minutes of the December 10, 2025 Regular Airport Board Meeting

Attachments: 12102025 - December Regular Airport Board Meeting Minutes - Unpublished

Board Member Noyola moved to approve the minutes of the December 10th, 2025 Airport Board meeting as written, seconded by Board Member Talavera. The motion carried.

Aye: 8 - Randall Hicks, Ricardo Talavera, Vice Chair John LaRue, Kristen Martinez, Sara Azali, Jesse Noyola, Mark Almaguer, and Christine Belin

Absent: 2 - Jeremy Taylor, and Travis Patterson

Abstained: 0

2. 26-0097 Approval of the Absences of the December 10, 2025 Regular Airport Board Meeting

Attachments: 2025 BOARD ATTENDANCE RECORD

Chairman Hicks moved to approve the absence of Travis Patterson at the December 10th, 2025 Airport Board meeting, seconded by Board Member Noyola. The motion carried.

Aye: 8 - Randall Hicks, Ricardo Talavera, Vice Chair John LaRue, Kristen Martinez, Sara Azali, Jesse Noyola, Mark Almaguer, and Christine Belin

Absent: 2 - Jeremy Taylor, and Travis Patterson

Abstained: 0

E. New Business for Discussion and Possible Action

3. 26-0098 Presentation, Discussion and Possible Action to recommend City Council authorize a budget amendment to the FY 2026 Capital Budget to add Project No. 26122 - Taxiway Echo Rehabilitation.

Attachments: 01282026 - CCIA Taxiway E Project

Assistant Director Valgardson informed the Board that the Taxiway Echo Project was not originally included in the Capital Improvement Program (CIP). To have it added, the Airport would need to seek authorization from the City Council due to the project's cost of $150,000. However, it was determined that since the funding is being sourced from an already approved project, City Council approval is not required until the grant and construction phases of the project need to be approved. Additionally, Assistant Director Valgardson explained that the reason this project was not part of the CIP is that it was identified during the last FAA inspection. The FAA cited the airport for non-compliance in this area and issued a mandate to rectify the situation to ensure compliance. Board Member Noyola made a motion to remove this item from the agenda since it does not require City Council approval, seconded by First Vice-Chairman LaRue. The motion carried.

Aye: 8 - Randall Hicks, Ricardo Talavera, Vice Chair John LaRue, Kristen Martinez, Sara Azali, Jesse Noyola, Mark Almaguer, and Christine Belin

Absent: 2 - Jeremy Taylor, and Travis Patterson

Abstained: 0

4. 26-0099 Presentation, Discussion and Possible Action to recommend City Council approve Amendment No. 1 to the Rally Credit Union lease agreement to reduce the number of ATMs, update the name of the Lessee from “NavyArmy Community Credit Union” to “Rally Credit Union;” and provide a minimum lease fee of $500 per ATM with a fee increase of $75 upon renewal.

Attachments: 01282026 - Rally Credit Union Lease Amendment

Assistant Director Miller informed the Board that there are two ATM machines located at the airport: one on the secured side and the other on the non-secured side. She mentioned that Rally Credit Union contacted the airport requesting the removal of one of the ATM machines, as it was not meeting their internal performance standards.

As a result, the airport decided to remove the ATM on the secured side and retain the higher-performing ATM on the non-secured side, which is located downstairs in the terminal. Assistant Director Miller noted that this decision requires amending the lease to reduce the rent for the removed machine by half, resulting in a rent reduction of $3,000.00 for the remainder of the fiscal year. The lease is set to expire in March 2027.

Assistant Director Miller also stated that the ATM machine has already been removed, and signage has been placed in the airport terminal to inform customers about the sole ATM located downstairs. Some Board members expressed concerns about having only one ATM machine in the terminal. Additionally, the airport plans to seek ATM services once the current lease with Rally Credit Union expires.

Aye: 6 - Randall Hicks, Ricardo Talavera, Vice Chair John LaRue, Kristen Martinez, Sara Azali, and Mark Almaguer

Nay: 2 - Jesse Noyola, and Christine Belin

Absent: 2 - Jeremy Taylor, and Travis Patterson

Abstained: 0

F. Staff Reports

5. 26-0100 Monthly Air Service Report

Attachments: 01282026 - Monthly Air Service Report

Assistant Director Valgardson reported on the monthly air service activity for December 2025. Discussion was heard on this item.

6. 26-0101 Financial Report

Attachments: 01282026 - Financial Report

Assistant Director Miller reviewed the Financial Report for December 2025. Discussion was heard on this item.

7. 26-0102 Capital Improvement Report

Attachments: 01282026 - Capital Improvement Report

Assistant Director Valgardson provided an update on the ongoing projects at the airport, which include the rehabilitation of International Drive, an upgrade to the baggage handling system for TSA baggage screeners, and the Taxiway Echo and Taxiway Kilo projects. He also mentioned that the new fire pump base for the Terminal Fire Suppression System has been installed, at a cost of $115,000. This installation marks the completion of all projects listed under the Terminal Rehabilitation Project Grant. Discussion was heard on this item.

8. 26-0103 Marketing Report

Attachments: 01282026 - Marketing Report

Assistant Director Miller presented the Marketing Report for December 2025. She reported that the 2025 Social Media Report indicated an increase in followers on both the CCIA Facebook and Instagram pages. Furthermore, she shared that Peter Van Pelt from KSA Engineers made a special appearance as Santa on December 17, 2025. Accompanied by Mrs. Claus, he walked through the terminal, greeting customers and children, and everyone seemed to enjoy the interaction. It's worth mentioning that Mr. Van Pelt also visited the airport in December 2024 and dressed as Santa. Additionally, Assistant Director Miller reported that Lacey Guzman, the Marketing & Air Service Development Manager, organized a "12 Days of Giveaways" event. During this event, a giveaway stand was set up in the secured area beyond TSA, where various CCIA-branded items, such as sunscreen, wipes, and hot chocolate packets, were distributed.

G. Future Agenda Items

No items were presented for the future agenda.

H. Adjournment

As there was no further business to discuss, Chairman Hicks adjourned the meeting at 4:19 p.m.