



CITY OF CORPUS CHRISTI

CITY SECRETARY'S OFFICE

Ordinance to amend the City Code of Ordinances to make changes to City boards, commissions, and committees pursuant to the 2023 Sunset Review

November 11 & 18, 2025



Background

- 2019: first review of all boards, commissions, and committees
 - Resulted in committee reduction from 42 to 26
 - Many were no longer active or not needed and some were combined.
 - Sunset review is conducted every 4 years per Council Policy 10.3.9, with the last review completed in 2023.
 - This ordinance reflects the recommendations from the 2023 Sunset Review Committee.
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Annual Review Report & Sunset Review

- **Annual Review Report**

- Asks about current and future goals, activities, recommendations made to Council, meeting frequency, member vacancies, and department head comments.
- Written and approved by the board and the staff liaison.
- All reports are combined into one document and distributed to City Council.

- **Sunset Review Committee**

- Staff members from the City Secretary's Office, City Attorney's Office, and City Manager's Office
 - Met in 2023 to review the annual review reports & recommend any changes.
 - Sought additional feedback from committee chairs, department leadership, and City Attorney's Office.
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Parks and Recreation Advisory Committee

- Committee recommendation (2022): add that it is preferred but not required that members represent all City Council districts; the CEO of Visit Corpus Christi may appoint one ex-officio member; PRAC chair to serve as an advisor to the Water, Shore and Beach Advisory Committee and Marina Advisory Committee.
 - Sunset Review Committee recommendation (2023): approve all committee recommendations
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Sister City Committee

- Committee recommendation (2022): recommended adding an ex-officio member from Visit Corpus Christi.
 - Sunset Review Committee recommendation (2023): approve membership addition.
 - From 2023 through 2025, IGR and City Secretary staff engaged in conversations with the United Chamber to transfer the committee to the Chamber. The agreement was approved on Sept. 9, with an effective date of Oct. 1. This ordinance reflects the approved resolution and agreement.
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Watershore and Beach Advisory Committee

- Committee recommendation (2022): renaming to the Water, Shore, and Beach Advisory Committee
- Sunset Review Committee recommendation (2023): approve name change



Transportation Advisory Commission (TAC)

- Staff recommendation (2022): revise as a subcommittee under the Planning Commission instead of a standalone commission.
- Sunset Review Committee recommendation (2023): approve the revision under the Planning Commission.



Sunset (discontinue) boards

- **Flood Hazard Mitigation Information Committee** – Development Services recommends eliminating as it is no longer required and has never met.
 - **Human Relations Commission** – Planning and Community Development recommends eliminating the Commission as it is not required.
 - **Citizens Advisory Health Board** – Health Department recommends eliminating it due to inactivity for 4+ years.
 - **Commission on Children and Youth** – Parks and Recreation recommends eliminating it due to inactivity and overly broad purpose.
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Staff Recommendation

- Staff recommends approving the ordinance as presented.
- Questions?