



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes

Municipal Court Committee

Thursday, March 20, 2025

2:00 PM

Staff Conference Room, 1st Floor City Hall

PUBLIC NOTICE

COUNCIL MEMBERS: Chairman Everett Roy, Eric Cantu, Gil Hernandez, and Carolyn Vaughn

A. Call meeting to order

Chairman Everett Roy called the meeting to order at 2:01 p.m.

Staff members present: City Secretary Rebecca Huerta, Presiding Municipal Court Judge Jackie Chapa, Assistant City Secretary Stephanie Box, and City Attorney Miles Risley.

B. Roll Call

City Secretary Huerta called the roll and said a quorum was present to conduct the meeting.

(Council Member Hernandez arrived at 3:24 p.m.)

Present: 4 - Council Member Carolyn Vaughn, Council Member Eric Cantu, Council Member Gil Hernandez and Chair Everett Roy

C. Public Comment

Chairman Roy called for public comment. There were no comments.

D. Approval of minutes

1. [18-1362](#) Approval of the July 24, 2024 meeting minutes

Council Member Eric Cantu moved to approve the minutes as presented, seconded by Chairman Everett Roy. The motion carried.

E. Briefings:

2. [23-0209](#) Orientation and Tour of CDC and Municipal Court

Chairman Roy announced that the committee would tour the City Detention Center and

Municipal Court. The committee left for the tour at 2:05 p.m. The committee returned from the tour at 3:24 p.m.

(Human Resources Director Rebecca Castillo arrived at 3:31 p.m., Deputy City Manager Michael Rodriguez arrived at 3:33 p.m., and Deputy City Attorney Buck Brice arrived at 3:47 p.m.)

Judge Chapa provided a brief orientation on the following topics: municipal court jurisdiction; applicable provisions of the law; composition of the court; judicial responsibilities; administrative responsibilities; passive enforcement; municipal court changes; city ordinances; city charter; metrics; charts (the life of a citation, summons, payment of judgment) and organizational charts (current and proposed).

3. [23-0207](#) Workflow and Review of Municipal Court Judge Appointment/Reappointment Process

Judge Chapa reviewed the workflow and the municipal court judge appointment and reappointment process. Per the Texas Government Code, a municipal court judge who is not reappointed by the 91st day following the expiration of a term of office shall, absent action by the appointing authority, continue to serve for another term of office beginning on the date the previous term of office expired. Terms for part-time and full-time judges end on March 28, 2025. The committee's duties include making recommendations to the City Council on appointing new judges and reappointing incumbent judges no later than June 24, 2025. Judge Chapa recommended hiring one full-time judge and two part-time judges to meet staffing needs.

4. [25-0393](#) 2025 Goals

In consultation with Chairman Roy, Judge Chapa presented the following 2025 goals: model judicial performance evaluations after executive level pay plans, including performance pay (3% - 5% per year, based on performance); and to increase municipal court judge terms from two years to four years.

F. **Executive Session:**

5. [19-0164](#) **Executive Session pursuant to Texas Government Code § 551.071 and Texas Disciplinary Rules of Professional Conduct Rule 1.05 to consult with attorneys concerning legal issues related to appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of all Municipal Court Judges and Texas Government Code § 551.074 (Personnel Matters) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of all Municipal Court Judges with possible discussion and action in open session.**

The committee went into executive session at 4:06 p.m. The committee returned from executive session at 4:12 p.m.

At the next committee meeting on April 9, the Municipal Court Committee will review incumbent judge evaluations and the appointment/reappointment timeline.

G. Adjournment

There being no further business, Chairman Roy adjourned the meeting at 4:12 p.m.