



AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 10, 2013
Action Item for the City Council Meeting of December 17, 2013

DATE: 12/10/2013

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Service Agreement for Installation, Maintenance & Repair Of Roadway Illumination and Traffic Signals

CAPTION:

Motion approving a service agreement with Star Operations, Inc., Corpus Christi, Texas for installation, maintenance & repair of roadway illumination and traffic signals in accordance with Bid Invitation No. BI-0031-14 based on only bid for an estimated twelve-month expenditure of \$529,591.00 of which \$308,928.06 is required for the remainder of FY 2013-2014. The term of the service agreement will be for twelve-months with an option to extend for up to two additional twelve-month periods subject to the approval of the service provider and the City Manager or designee. Funds are available in the General Fund in FY 2013-2014.

PURPOSE:

This contract covers the installation, maintenance & repair of roadway illumination and traffic signals.

BACKGROUND AND FINDINGS:

The City of Corpus Christi's Municipal Maintenance Agreement (MMA) with the Texas Department of Transportation (TXDOT), effective February 22, 2010, requires the City of Corpus Christi (City) to be responsible for the maintenance and repair of high-mast lighting on IH 37 from US 181 to Lantana Street and on SH 358 (SPID) from Ayers Street to Airline Road; and maintenance and repair of other lighting on TXDOT's non-site specific roadways within the City of Corpus Christi.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Engineering Department

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

| Fiscal Year: 2013-2014 | Project to Date Expenditures (CIP only) | Current Year | Future Years | TOTALS |
|-------------------------------|--|---------------------|---------------------|----------------|
| Line Item Budget | | \$3,197,668.80 | \$220,662.94 | \$3,418,331.74 |
| Encumbered / Expended Amount | | \$740,255.94 | | \$740,255.94 |
| This item | | \$308,928.06 | \$220,662.94 | \$529,591.00 |
| BALANCE | | \$2,148,484.80 | | \$2,148,484.80 |

Fund(s): General Fund

Comments:

The \$308,928.06 financial impact shown above represents seven months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$220,662.94 represents 5 months of expenditure that will be requested during the normal FY 2014-2015 budget approval process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation.