



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes

Animal Care Advisory Committee

Wednesday, July 16, 2025

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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A. Call To Order

The meeting was called to order by Chair Jackie McCollough at 12:33pm

B. Roll Call

Jackie McCollough (Chair)
Roland Dominguez (Vice-Chair)
Dr. Robert Perkins
Ronald Smith
Kylie Long

C. Public Comment

D. Approval of Minutes and Action on Absences

Adoption of Minutes - Regular Meeting June 18, 2025

Attachments: [Meeting Minutes18-Jun-2025](#)

Dominguez motioned to approve. Smith seconded the motion, and it was passed unanimously.

Approval of Absences from June 18, 2025

Monica Montalvo

Dominguez motioned to table decision on approval due to Committee Member's continued absence. Perkins seconded the motion, and it was passed unanimously.

E. Committee Reports**F. Staff Reports****Director's Report**

Director Kathleen Chapa presented a comprehensive update to the Advisory Committee, focusing on recent improvements to the shelter, staffing changes, and a newly awarded grant. Chapa reported that all projects for mid-year budget adjustments aimed at shelter enhancements are currently in the design phase. ACS is working with Munoz Engineering and the City Engineering Department to make sure there is timely preparation for construction. New shade structures are being installed over the kennel buildings, along with a puppy pavilion.

Chapa also shared that new Animal Control Officers are being trained in the field and promotions have successfully filled the ACS Supervisor, lead, and investigator roles. The Veterinarian and Director positions remain vacant, and recruitment efforts are ongoing. Assistant City Manager Sony Peronel also reported that virtual interviews for the ACS Director position are set to take place soon.

Additionally, Chapa announced a change in shelter adoption hours, effective sometime in August. The new adoption hours will open an hour earlier, from 12:00 p.m. to 5:00 p.m. Lastly, Chapa highlighted the recent awarding of the ASPCA Rescue Effect Grant, totaling \$30,000, which will support adoption and veterinary services for two events each month from August to October.

Monthly Shelter Clinic Report

Assistant Director Cynthia Martinez presented the board with the CCACS Advisory Committee Report for June 2025.

Dominguez asked for clarification on the number of calls for service, specifically asking if there was a way to differentiate between in-house calls and those coming from 3-1-1. Martinez responded that the information was not available at the moment. However, she mentioned that ACS is working with 3-1-1 and Citygate to provide training to improve the process of getting the correct information from the caller and properly relaying it to the officers.

McCollough raised a question about the significant increase in animal bite cases compared to the number of quarantined animals. Martinez explained that there are various options for quarantining, including home and veterinary quarantine. However, these options do not count towards the statistics. Martinez then clarified that reporting an animal bite does not necessarily mean that it qualifies as a bite case subject to quarantine. Some factors that can affect the classification of a bite case include the bite

being past 10 days, not locating the animal, or no skin break.

Dominguez asked about the low number of intact permits/sterilization orders issued. Cynthia clarified that there have not been many visitors seeking intact permits. Many adoptions remain in the shelter until they can be sterilized or are categorized as "Foster to Adopt," where the animals return to the shelter for spaying or neutering.

McCollough also asked for clarification on the difference between public safety euthanasia and behavioral euthanasia. Martinez explained that public safety euthanasia applies to animals deemed a danger to the public, either directly or indirectly, based on specific metrics still under development with Citygate. On the other hand, behavioral euthanasia often concerns stray animals that are either feral or extremely fearful. These animals do not pose a direct risk to the public but are also not considered adoptable. Martinez emphasized that the goal is to create a process for pathway planning to decide proper avenue for the animal, which is still in development with Citygate.

G. Unfinished Business

H. New Business for Discussion and Possible Action

Animal Care Advisory Committee FY 26 Budget Priorities

Each board member shared their priorities for the FY 26 Budget. After discussions and clarifications from Peronel and Martinez regarding how the recommendations align with ACS priorities. After the discussion, McCollough motioned to move partnership options that do not involve budget requirements to unfinished business. Dominguez seconded, and the motion passed unanimously.

The advisory committee's top four overarching recommendations were sterilization, a Vet Position, program/outreach funds, and professional development for staff.

Before a motion of approval could be called, quorum was lost during the discussion, leading Dominguez to call a motion to table the matter as unfinished business.

CCACS using free PSAs and CCTV

Total work-hours spent on open records requests in the last three months

Chapa and Martinez both stated that a minimum of 3 to 4 total staff hours are spent on open records request.

I. Future Agenda Items

Discussion regarding private vet partnerships, ideas for collaboration, shelter and

community benefits

J. Adjournment

Motion to adjourn at 1:45pm

Next Scheduled Advisory Committee Meeting - August 20