

# Grant Activity Update

City Council Meeting May 13, 2025



# Background

- **Prior to 2022**, grants were managed by the departments as there was not a dedicated grant writer. Departments were solely responsible for the application process, award process, and reporting for all grants that they were awarded.
- **FY22 Budget** grant writer position was added to the Finance Department.
- **FY25 Budget** a second grant writer was added.
- In addition to the two positions in Finance, there are positions in other departments that work on grants along with other daily duties including the Health Department, Fire Department, and Police Department.

## Research & Development Phase

Grant Writer engages with department to understand their goals and needs.



Grant writer researches grants based on needs communicated by the department.



Grant writer
distributes
weekly emails
with relevant
grant
opportunities for
the department's
consideration.



Once department confirms interest, the grant writer assembles cross department team to complete the application.

#### **Pre-Award Phase**

Cross department team researches and develops grant application.



Resolution for submission of the grant is taken for City Council approval.



If approved, the grant application is submitted.

#### **Award Phase**

Notification of award



Ordinance Approval (1st Reading)



Ordinance Approval (2<sup>nd</sup> Reading)

#### **Post Award Phase**

Kick-off meeting



Project Implementation



Project closeout



# **Grant Totals**

Grant Awards FY24

\$17.7M

Grant Applications
(In progress or complete)
FY25

\$35.6M

Grant Expenditures
FY24

\$53.2M

Grant Awards
(Complete or Pending)
FY25

\$38.0M

Grant applications/award amounts do not include City contribution to grant project.



### **Grant Totals**

- Departments that have applied and/or been awarded grants include (but are not limited to): Fire, Police, IT, CCIA, Animal Care Services, CCW, Gas, Planning & Community Development, Public Health District, Development Services, Asset Management, Intergovernmental Relations, and Parks & Recreation.
- Grant award amounts range from \$1,000 to \$16,000,000.
- Grant projects vary from flood mitigation, victim's assistance, cybersecurity equipment, animal kennel restoration, police overtime, trail upgrades, health education, fire equipment, and other projects driven by community needs.